

Field User Meeting Notes

10/11/18 – BSP Meeting Room

CSD Attendees: Mike Dopson, Drew Golbin, Josh Branco, Jamie Fawcett, Scott Nicolos

Field User Attendees: EGYB - Glen Underwood & Jeff Tatlow, IR Academy - Norm Flores, EGBR – Joe Matlen, CRRSL – Cherise Gallegos, EGUSC – Jerry Swain, LYB – Tony Eddy, EGGSL – Rocky Johnson & Josh Pettit, EGS – Debra Carlton, EGUR – Renee Behr

Field Scheduling Core Concepts

1. The District will manage the field scheduling process.
2. The District will determine which organizations are eligible to participate in the process.
3. Field users must have a majority of Elk Grove residents.
4. The field scheduling process will treat all eligible field users in a consistent, fair and equitable manner.
5. The District will classify programs as recreation and competitive.
6. The District will prioritize the needs of recreation programs.

Draft Process Review

- It is difficult to select during a timed process.
- Facilities are important to programs and field users should not have to make selections on the fly.
- The draft process is competitive and does not promote cohesiveness amongst the field user groups.
- The draft process has created an excessive amount of policing for the District.
- The drafts have resulted in schedules that required significant adjustments after the fact.

Field Allocation Process

1. Field Users will complete the application and list desired fields in priority order
2. CSD Staff will collect the application and create a tentative schedule with the following considerations:
 - Scheduled maintenance
 - Field user's allocation tier
 - Season
 - Number of teams
 - Age of teams
 - Residency percentage
 - Field use applications
3. CSD will meet with field users to review the schedule and make any necessary adjustments.
4. Publish a schedule that we can all agree too considering we don't have unlimited space.

Spring 2019 Timeline

1. **11/5** – Applications due from field users
2. **11/13** – Meeting to review tentative schedule
3. **11/21** – CSD Staff will publish the final schedule
4. **12/13** – Permits and deposits due

Special Use Permits

- The goal of our field allocation process is to provide space to eligible field user groups for games and practices. Field user fees cover practices and games – field users must communicate with the district prior to holding events outside of practices and games.
- Any revenue generating events will be subject to regular rental fees beginning 2019 and moving forward

Portable Goal Permits

- We are implementing Portable Goal Permits so we can track where goals are being used and stored.
- We ask that goals are used/stored in accordance with CPSC safety procedures.

Subletting Fields

- You may not permit teams outside of your organizations to use fields the District has allocated to your organization.
- Outside teams need to go through CSD Sports to rent athletic facilities.

Updated Field Closure Procedures

- Park Operations will conduct field assessments and implement the following categories for field usage:
 1. **Green**- All fields are open
 2. **Yellow**- Field users must use their best discretion and determine whether or not the fields are playable.
 3. **Red** – All fields are closed.
- Field users will be responsible for all damage caused because of inappropriate field usage.

Field Safety

- If you are concerned that a field is unsafe you must let CSD Staff know immediately and suspend play until the situation has been remedied.

Deposits

- CSD staff will collect a \$300 per field deposit prior to the start of the period.
- Deposits for spring 2019 will be due 12/13 along with your signed permit.
- **Do not jeopardize your organization's ability to utilize District facilities by missing this important deadline.**

Discussions and Q&A

Q: Which assumptions are you going to use from the draft?

A: 3 sessions per week per team will still be a consideration and we will consider the relative size of organizations within the same field allocation tier.

Q: How can we address the number of teams larger organizations have on a field vs. smaller organizations

A: We have the flexibility to schedule more efficiently.

- Will consider scheduling half fields
- Will consider age of teams (please include this information on your applications – the more info we have the better.

Q: In the past organizations were granted one free special use event per year, can we re-implement that?

A: We will consider and report back. We would also like to utilize co-sponsorship to help cover the costs and will send out additional information to interested organizations.

- Concerns expressed about Rau and budget cuts in East Elk Grove.
 - Field users should address this topic directly with Park Operations.
- Concerns expressed about overwatering.
 - Email concerns to: hotline@csdparks.com. Pictures are helpful.