Creating Your ACTIVE Net Account

To register for activities and reserve facilities, you will need to create an ACTIVE Net account.

**Step One:**
Access our new registration site from our website (www.yourcsd.com/onlinereg) or type https://apm.activecommunities.com/cosumnescsd/Home into your browser.

**Step Two:**
Click *Create an Account* in the top area or under Sign In.
Step Three:
Begin by creating an account in the name of the “Head of Household” – the person who will be responsible for registering and paying for classes and programs. Family members can be added later.

Fill in your name and address. Required fields are denoted by a red asterisk (*). Click Next.
**Step Four:**
Fill in your Contact Information. Required fields are denoted by a red asterisk (*).

*Note: To receive text message alerts, including cancellation notifications, please indicate your cell phone carrier.

The **Email Address** you enter here will become your account’s Login Name. This is also where registration information, copies of receipts, etc. will be sent.

**Tip:** Select your Cell Carrier to receive text message

Click **Next** when complete.
Step Five:
Enter your personal information. Required fields are denoted by a red asterisk (*)

Please enter your personal information.
* Denotes a required field.

Gender
* Please select your gender... Gender is required.

Users must be 13 years of age or older.

* Date of Birth
mm/dd/yyyy

* Customer Type
General Public

Subscription Lists

Click Next when complete.
**Step Six:**
Notice that the email address you entered earlier carries over to the Account Information pages to become your Login Name.

You need to create a secure password for your account you will be able to remember. Cosumnes CSD staff will not have access to your password.

All required fills are denoted by a red asterisk (*).

After you choose and confirm your Password, click one of the buttons at the bottom of the page: **Click Create Account & Add Family Member** to add additional people to your account; or click **Create Account** if the account is only for yourself.

**If you chose to Add a Family Member**, the next screen requests information about the new person. The system assumes much of the information will be the same as the original family member – if it is different, just make the changes required. As before, to continue, click Next.

Each family member needs to have an Email address filled in for their account. It can be a unique address for each family member, or you can re-enter the Primary Member’s email address.

Continue filling in the Personal Information for the new family member. When you are done entering Members, click Create Account.

Congratulations! You have created your ACTIVE Net account. You are now ready to register for events, reserve facilities and sign up for activities.