



FD-22-001 Request for Qualifications for Collection Services

Questions from prospective bidders and Cosumnes CSD Fire Department Answers

1. Please confirm the due date. **ANSWER:** As per RFQ, the deadline for proposals is August 2, 2021, at 5:00 PM (see Section 4 of RFQ)
2. Why has this bid been released at this time? **ANSWER:** Cosumnes CSD Fire Department (“District”) is seeking a new contract for services in accordance with the District’s purchasing policy and contract timelines.
3. Are bidders permitted to deviate in any way from any manner of quoting fees you may be expecting? For example, if there is a pricing page in the RFP, can bidders submit an alternate fee structure? If there is no pricing page in the RFP, do you have any preference for how bidders should quote fees or can bidders create their own pricing categories? **ANSWER:** This is a request for qualifications. The District is not requesting fee schedules as part of the qualification process. The District will request fee schedules from the most qualified vendor(s). Please see RFQ for complete details.
4. If this is a term contract subject to renewal, what is the term and the maximum number of option periods? **ANSWER:** Please see RFQ for complete details.
5. Has the current contract gone full term? **ANSWER:** Yes
6. To what extent will the location of the bidder’s proposed location or headquarters have a bearing on any award? **ANSWER:** Please see RFQ for complete details (Section 5 and Section 6).
7. To how many vendors are you seeking to award a contract? **ANSWER:** The District is seeking to award a contract to one vendor.
8. Will accounts be primary placements, not having been serviced by any other outside collection agency, and/or will you also be referring secondary placements? **ANSWER:** The District utilizes one vendor for ambulance billing. The vendor selected for collection will receive accounts from the billing company.

The District will provide specific account, vendor, software, process, and policy information during the contract negotiation process with selected qualified vendor(s).