



# WILLIAM PERRY SCHULZE FIRE TRAINING FACILITY



## Rules and Regulations

The Cosumnes CSD Fire Department will provide time for organizations/agencies to utilize the services of the Fire Training Facility. There are certain guidelines that shall be followed to assure safe and effective programs.

### REGISTRATION

Any request to use the facility for training must be submitted on the District *Fire Training Facility Application for Use* Form.

One application must be submitted for each request/event. Requests for dates will be on a first-come, first-serve basis. If requested dates are in conflict with Fire Academy classes, the Fire Academy classes will have first priority. Second priority is given to Cosumnes CSD Fire operations. All other requests shall fall in the final category.

### INSURANCE REQUIREMENTS

**PROOF OF INSURANCE MUST BE SUBMITTED WITH APPLICATION:** The insurance required consists of a) Statutory worker's compensation and employer's liability insurance; b) Comprehensive, all risks, general liability insurance including personal injury and property damage liability of not less than \$5,000,000.00 each occurrence/\$5,000,000.00 annual combined single limit. Upon approval of the application, the applicant agrees to abide by all Rules and Regulations of the Cosumnes Community Services District.

### CONFIRMATION

Confirmations for those organizations, which have applied, will be sent to the organization.

### RIGHT OF REFUSAL

The Cosumnes CSD Fire Department reserves the right to refuse any drill application, if, in the opinion of the Fire Academy staff, a proposed drill would:

- Pose possible harm to personnel directly or indirectly involved in the use
- Cause damage to any Fire Training Facility property
- Not meet nationally accepted safe practices for fire or emergency services training

### SITE TRAINING OFFICER

All organizations wishing to use the Fire Training Facility must have an authorized Site Training Officer (STO) present. Safety and compliance with the rules of the Training Facility is the job of every participant but it is the duty and sole responsibility of the designated Site Training Officer.

A Site Training Officer is an individual who has completed a course of instruction designed to familiarize him/her to a level that they may safely utilize the Fire Training Facility. Different levels of qualifications shall be established and maintained for each separate prop or operation area based on the specific needs and requirements of that prop/area. These will be in addition to the basic STO qualifications additional specific categories include, but are limited to: High-Angle; Confined Space, Live Fire, and Drafting.



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## **LIVE FIRE TRAINING**

Any drills involving live fire training shall be in compliance with the most current Cosumnes CSD Fire Department Standard Operating Procedures and NFPA Standards covering live fire training.

## **CONFINED SPACE AREA**

No personnel shall enter nor allow another to enter any confined space area without completion and submission of the proper required entry permit. In addition, no entry shall be allowed without full adherence to all safety measures and all documentation completed.

## **HIGH ANGLE RESCUE**

Any evolutions involving high angle rescue training shall be in compliance with the most current Cosumnes CSD Fire Department Standard Operating Procedures and/or NFPA Standards covering high angle rescue.

Participants, instructors and designated STO must complete all safety checklists and training forms with the Cosumnes CSD Fire Department Training Division prior to any related training.

## **AERIAL OPERATIONS**

Because of the proximity of the high voltage electrical lines to the training grounds, care must be exercised during all aerial operations. When operating in the area near the South property fence line, operators must not raise aerials so that they will strike or are within thirty (30) feet of the wires. If an operation appears that it may encroach this area it will be stopped immediately by an STO, Officer or any other member in attendance.

## **AUTHORITY**

Any STO or Battalion Chief of Training has the authority and responsibility to correct and/or terminate any training session/program, for just cause.

## **PROTECTIVE CLOTHING**

All protective clothing worn must meet CALOSHA requirements.

Firefighter turnout gear is prohibited in the classrooms or offices at the Fire Training Facility.

## **JEWELRY**

It is strongly recommended that rings, necklaces, bracelets or earrings not be worn during any live fire training or rescue evolutions. This will help to minimize any injuries and prevent the loss of valuables. The Cosumnes CSD Fire Department will not be responsible for lost or damaged jewelry.

## **PHYSICAL CONDITIONS OF STUDENTS**

Person(s) who have any physical condition that would prevent them from safely participating in fire training activities, shall not be permitted to participate in practical training activities.

## **FINANCIAL RESPONSIBILITY FOR MEDICAL TREATMENT**

Any payment for any and all medical-related charges will be the responsibility of the sponsoring organization.

## **PERSONAL CONDUCT**

All personnel shall be courteous and disciplined. Proper decorum shall be observed at all times toward fellow students, Training Staff and Instructors.



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The following are PROHIBITED: Abusive, profane or obscene language or behavior; sexual and non-sexual harassment; horseplay or any disturbance during any course or program; any form of gambling, use, possession or introduction of any drugs or alcohol; reporting to any program under the influence of drugs or alcohol.

## TELEPHONES

Fire Training Facility telephones are available for emergency use only. Contact STO or Division of Training Staff in charge.

## SMOKING POLICY

Smoking is prohibited in ALL buildings. Anyone wishing to smoke must do so outdoors. Smoking is prohibited anywhere on the training grounds due to the storage and use of flammable liquids on the grounds. Acceptable areas to smoke are located on the west side of fleet maintenance.

## RESTROOMS

Men's and women's restrooms are located on the east end of the classroom building. Training Facility Staff can direct you to the location, and instructors should identify these resources at the beginning of each class or drill.

## TRASH/RECYCLABLES

All trash will be placed in the proper receptacles. Trash receptacles are located throughout the facility. Any refuse that is considered recyclable shall be placed in the appropriate container. All trash produced during an evolution or series of drills is the responsibility of those participating. Trash shall be placed in designated receptacles.

## EXPENDABLE EQUIPMENT

The Fire Training Facility will provide expendable materials to be used on the Training Grounds. This will include:

- Straw
- Palettes, lumber
- Smoke fluid for smoke machines

The company/department will be billed per the current Fee Schedule.

## FIRE TRAINING EQUIPMENT

All organizations will provide their own equipment for training. If additional facilities, training props or equipment is needed, please indicate on the application. Agencies will be invoiced for any damages to the Fire Training Facility or its equipment including hand tools and training mannequins. Any damage caused or noticed shall be communicated to the STO or Training Division Staff so that timely repairs can be done.

## USE OF LIVE VICTIMS

Any training drills performed at the Fire Training Facility **SHALL NOT** use any personnel as victims for **ANY EVOLUTIONS**. The term "personnel" shall include any member of the organization or any one connected directly or indirectly with that organization. Only inanimate objects will be used as victims. This will include fire-training dummies, hose dummies, mannequins.

## APPARATUS

Apparatus will be permitted in designated areas only. Designated areas are limited to concrete surfaces only. A 5-mph maximum speed limit shall be adhered to at all times encompassing all training and fleet maintenance property.

## PERSONAL VEHICLES



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Personal vehicles are to be parked in the designated parking area at the Fire Training Facility. Personal vehicles must be parked so that they do not impede upon operations or evolutions. Designated areas are as follows:

- Non-covered parking area in front of classroom and offices
- Marked parking spaces on the west side of training grounds

## **TRAINING STORAGE AREAS**

Only Training Division Staff shall have access to the training storage areas unless otherwise instructed.

## **SECURING PROPS AND SITE**

It is the responsibility of the user to return all props, tools and the site to a state of readiness. This is to include, but not be limited to, locking buildings, vaults, tanks, gates, picking up trash, washing outside of tower walls if needed, returning tools. The STO will check and confirm that the site has been returned to a ready state at the completion of the evolutions.

## **DRAFTING PIT**

When using the drafting pit, all water shall be pumped back into the tank and confirmation of the bypass drain valve is shut.

At no time will any hose streams be directed onto any structural training props, department or private vehicles, directed downward where damage to the pavement could take place, unpaved or other non-designated areas of the Fire Training Grounds.

The Officer in charge shall ensure the area be returned to a safe state when the evolution is completed.

## **VISITORS/GUESTS**

Non-fire department personnel visiting the Fire Training Facility are not permitted in any of the rescue props, allowed to perform “self-guided tours” or in the areas designated as the “hot-zone” for evolutions. During evolutions guests are to be kept at a safe distance from all training exercises and fire apparatus. All agencies training at the Fire Training Facility are responsible for the safety and actions of their guests.

## **FEES**

All services/cost for use will be based on the current Fee Schedule.

## **STAFF ASSISTANCE**

The Cosumnes CSD Fire Department Training Division staff is pleased to assist you and answer any questions you may have. Please call between 8:00 am and 5pm any weekday.

Telephone: (916) 686-5140

Fax: (916) 685-5035

Address all mail to:

Cosumnes CSD Fire Department  
Training Division  
10573 E. Stockton Blvd.  
Elk Grove, CA 95624