

**COSUMNES COMMUNITY SERVICES DISTRICT
EXECUTIVE SESSION – 5:00 PM
REGULAR BOARD MEETING – 6:30 PM
WEDNESDAY, JUNE 17, 2020
MINUTES**

EXECUTIVE SESSION – 5:00 PM

1. CALL TO ORDER

President Fuentes called the meeting to order at 5:01 p.m.

2. COMMUNICATIONS FROM THE PUBLIC

None

3. RECESS TO EXECUTIVE SESSION

President Fuentes recessed to Executive Session at 5:01 p.m.

a. PUBLIC EMPLOYMEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: District Counsel

REGULAR BOARD MEETING – 6:30 PM

ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, and Jaclyn Moreno. Director Jim Luttrell attended via teleconference.

General Manager Joshua Green, Fire Chief Michael McLaughlin, Chief Administrative Officer Nitish Sharma, District Counsel Sigrid Asmundson and Chief of Planning Design and Construction Paul Mewton, were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Fuentes had nothing to report out of Executive Session
2. President Fuentes called the meeting to order at 6:45 p.m.
3. Park Rangers Supervisor Juan Carlos Aguilar led the Pledge of Allegiance.
4. A moment of prayer and contemplation was held for first line responders, firefighters and paramedics.

B. ANNOUNCEMENTS/PRESENTATION

None

C. DEPARTMENT REPORTS

These items were dismissed with no objections.

5. Administrative Services Department Report
6. Parks and Recreation Department Report
7. Fire Department Report

D. COMMUNICATIONS FROM THE PUBLIC

John [no last name provided] submitted an email on June 11, requesting the Board to reopen the bike parks, which were closed due to County Health Order.

Ron Weissmann submitted an email on June 16, expressing concerns and frustrations with the way parks and streetscapes in Benefit Zone 3 are being maintained.

Cassandra Cathirell submitted an email on June 16, expressing concerns and frustrations with the way parks and streetscapes in Benefit Zone 3 are being maintained.

Janet Parrish submitted an email on June 16, expressing concerns and frustrations with the way parks and streetscapes in Benefit Zone 3 are being maintained.

Claudia Norton Tolbert submitted an email on June 16, expressing concerns and frustrations with the way parks and streetscapes in Benefit Zone 3 are being maintained.

Leann Cooke submitted an email on June 16, expressing concerns and frustrations with the way parks and streetscapes in Benefit Zone 3 are being maintained.

Jill Jones submitted a comment on June 17, expressing concerns with the performance of Coast Landscape Management as it relates to the maintenance of the streetscapes.

E. CONSENT CALENDAR

8. Approve the June 3, Regular Board Meeting Minutes.
9. Receive Report on the Landscape Maintenance Funding Outreach and Education Timeline for Benefit Zone 3 – Elk Grove / West Vineyard.
10. Approve Resolution No. 2020-29 Declaring Intention to Annex Territory to Community Facilities District No. 1.
11. Approve Purchase Order for Coast Landscape Management for Additional Landscape Maintenance.
12. Approve Purchase Order for Procida Landscape Inc. for Additional Landscape Maintenance.
13. Approve Proclamation Endorsing July as Parks and Recreation Month.
14. Authorize the General Manager to Waive Fire Department Permit Fees and Other Staff Fees Related to the City of Elk Grove Fire Works Show.
15. Review Report on the California Schools and Local Communities Funding Act.
16. Adopt Resolution No. 2020-31 Acknowledging Receipt of the Report on the State Mandated Fire Inspections in State Regulated Occupancies.

Director Moreno pulled items 9 and 11 from the consent calendar.

Director Albiani moved to approve consent items 8, 10 and 12 to 16; seconded by Director Brewer. The Clerk did a roll call: vote was 5 ayes and 0 noes.

Director Moreno asked for a quarterly report on the Benefit Zone 3 funding outreach efforts, and inquired about the contract renewal process for the landscape maintenance contractor.

Director Brewer asked staff to stay in close contact with landscape maintenance contractor to ensure proper conduct and service.

Director Albiani asked for a report back on the efforts on Benefit Zone 3 at the July 1, 2020 meeting of the Board of Directors.

Director Albiani moved to approve consent items 9 and 11; seconded by Director Moreno. The Clerk did a roll call: vote was 5 ayes and 0 noes.

F. PUBLIC HEARINGS

17. SUBJECT: Consider Objections to Proposed Abatement of Weeds and Adoption of Resolution No. 2020-30.

Fire Inspector Reuben Burton reviewed the staff report.

RECOMMENDATION:

- 1) Open the public hearing to consider objections or protests to the proposed weed abatement program; and
- 2) Adopt Resolution 2020-30, ordering the destruction or removal of all weeds, dirt, rubbish and rank growths in the Cosumnes Community Services District, and overruling any and all objections thereto excepting those parcels specifically listed.

President Fuentes opened the Public Hearing at 7:26 p.m.

There were no public comments.

President Fuentes closed the Public Hearing at 7:27 p.m.

Director Albiani moved to approve Resolution No. 2020-30 ordering the destruction or removal of all weeds, dirt, rubbish and rank growths in the Cosumnes Community Services District, and overruling any and all objections thereto excepting those parcels specifically listed; seconded by Director Brewer. The Clerk did a roll call. Vote was 5 ayes and 0 noes.

18. SUBJECT: Approve Resolutions Levying Annual Assessment; Approval of the Final Engineer's Report for Fiscal Year 2020-21.

Senior Management Analyst Rachele Manges reviewed the staff report.

RECOMMENDATIONS:

- 1) Open the public hearing and take testimony on the Fiscal Year 2020-2021 District Wide Landscape and Lighting Assessment District, Camden Park Assessment District, Camden Estates & Camden Pointe Improvement District, Fallbrook/Park Lane/Britschgi Park Assessment District, Hampton Village Improvement District, Perry Ranch Improvement District, and Vista Creek Park Landscape and Lighting (L&L) Assessment; and
- 2) Approve Resolution No. 2020-28 approving Engineer's Reports, ordering, confirming and levying the Fiscal Year 2020-2021 annual assessment within the boundaries of the District Wide Landscape and Lighting Assessment District, Camden Park Assessment District, Camden Estates & Camden Pointe

Improvement District, Fallbrook/Park Lane/Britschgi Park Assessment District, Hampton Village Improvement District, Perry Ranch Improvement District, and Vista Creek Park Landscape and Lighting (L&L) Assessment and its zones of benefit pursuant to Resolution of Intention.

President Fuentes opened the Public Hearing at 7:33 p.m.

There were no public comments.

President Fuentes closed the Public Hearing at 7:34 p.m.

Director Brewer moved to Approve Resolution No. 2020-28 approving Engineer's Reports, ordering, confirming and levying the Fiscal Year 2020-2021 annual assessment within the boundaries of the District Wide Landscape and Lighting Assessment District, Camden Park Assessment District, Camden Estates & Camden Pointe Improvement District, Fallbrook/Park Lane/Britschgi Park Assessment District, Hampton Village Improvement District, Perry Ranch Improvement District, and Vista Creek Park Landscape and Lighting (L&L) Assessment and its zones of benefit pursuant to Resolution of Intention; seconded by Director Moreno. The Clerk did a roll call. Vote was: 5 ayes and 0 noes.

G. STAFF REPORTS

19. SUBJECT: California Special Districts Association Board of Directors Election.

Board Clerk Elenice Gomez presented the report.

RECOMMENDATION:

- 1) Select a candidate for the California Special Districts Association – Term 2021-2023; Seat C – Sierra Network, Board of Directors; and
- 2) Authorize the General Manager to fill the electronic official ballot.

After brief discussion the Director Albiani moved to accept the Board's recommendation to cast a vote for Patrick Larkin and authorized the General Manager fill the electronic official ballot; seconded by Director Brewer. The Clerk did a roll call. Vote was 5 ayes and 0 noes.

20. SUBJECT: Adoption of Final Fiscal Year 2020-21 District Budget

Chief Administrative Officer Nitish Sharma presented the report.

RECOMMENDATIONS:

- 1) Approve Resolution 2020-32 (Attachment 1) adopting the Final Fiscal Year 2020-21 Budget and determining the appropriations limit of the Cosumnes Community Services District pursuant to Article XIII-B, of the State Constitution;
- 2) Approve the efficiency package budget adjustment for Fiscal Year 2020-21 as outlined in this report and further described in the budget decision package in Attachment 4; and
- 3) Accept the District's Comprehensive Annual Financial Report (Independent Audit Report) in Attachment 5 by Badawi and Associates for the fiscal year ended June 30, 2020, and the District's Appropriations Limit Report in Attachment 6.

The Board commended and thanked the Chief Administrative Office for the excellent and very comprehensive budget.

After brief discussion, Director Brewer moved to accept staff's recommendations 1, 2 and 3; seconded by Director Moreno. The Clerk did a roll call. Vote was 5 ayes and 0 noes.

H. INFORMATIONAL ITEMS

21. Note from City of Elk Grove thanking the District for supporting the Big Truck Week.

President Fuentes commended Chantal Panis for doing a good job representing the District.

I. BOARD OF DIRECTORS BUSINESS

22. Miscellaneous Reports

Director Brewer gave a special thank you to Kelly Gonzalez and her team for having worked with him on the Juneteenth Resolution and also thanked Marni Lutz and Mike Dopson for working with Dr. Rick Warren on the Virtual Juneteenth.

Director Brewer inquired if anyone reached out to the resident who submitted the comment on reopening the bike park. Staff responded that they had responded to the resident, but were not able to connect with him.

Director Albiani asked that we do not do roll call for votes. District Counsel advised that if any Director is attending virtually or via teleconference, roll call still needs to be done.

23. Meeting/Event Approval

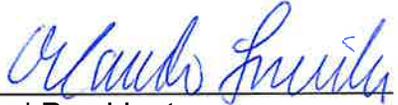
24. Meeting/Event Report

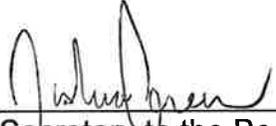
J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None.

K. ADJOURNMENT

With no further business, the meeting was adjourned at 7:53 p.m.

Approved: 
Board President

Attest: 
Secretary to the Board