

**COSUMNES COMMUNITY SERVICES DISTRICT  
EXECUTIVE SESSION – 5:00 PM  
REGULAR BOARD MEETING – 6:30 PM  
WEDNESDAY, APRIL 15, 2020  
MINUTES**

**EXECUTIVE SESSION – 5:30 PM**

1. CALL TO ORDER

President Fuentes called the meeting to order at 5:01 p.m.

2. COMMUNICATIONS FROM THE PUBLIC

None

3. RECESS TO EXECUTIVE SESSION

President Fuentes recessed to Executive Session at 5:01 p.m.

a. CONFERENCE WITH LABOR NEGOTIATORS

*Pursuant to Government Code Section 54957.6*

Agency designated representatives: General Manager Joshua Green

Unrepresented employees: all non-represented employees

b. THREAT TO PUBLIC SERVICES AND FACILITIES

*Pursuant to Government Code Section 54957*

Consultation with: General Manager Joshua Green, District Counsel Sigrid Asmundson, Fire Chief Mike McLaughlin, Chief Administrative Officer Nitish Sharma, Chief of Planning, Design and Construction Paul Mewton

c. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

*Pursuant to Government Code Section 54956.9(d)(2)*

Significant Exposure to Litigation: 1 potential case

**REGULAR BOARD MEETING – 6:30 PM**

**ATTENDANCE**

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.

General Manager Joshua Green, Fire Chief Michael McLaughlin, Chief Administrative Officer Nitish Sharma and CSD Legal Counsel Sigrid Asmundson were also present.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Fuentes reported that the Executive Session Item c - Anticipated Litigation - was in regards to a former employee, and had nothing to report out on Items a, b or c.
2. President Fuentes called the meeting to order at 6:35 p.m.
3. Sr. Management Analyst John Ebner led the Pledge of Allegiance.

4. A moment of prayer and contemplation was held for reflecting on the challenges of the COVID-19 pandemic.

## **B. ANNOUNCEMENTS/PRESENTATION**

5. District Long Term Financial Presentation

Chief Administrative Officer Nitish Sharma gave a presentation on the District long-term financial outlook.

## **C. DEPARTMENT REPORTS**

**These items were dismissed with no objections.**

6. Administrative Services Department Report
7. Parks and Recreation Department Report
8. Fire Department Report

## **D. COMMUNICATIONS FROM THE PUBLIC**

None

## **E. CONSENT CALENDAR**

9. Approve the April 1, 2020 Regular Board Meeting Minutes.
10. Approve a Multi-year Agreement for Irrigation Network Support Services.
11. Adopt Resolution No. 2020-25 Authorizing the General Manager to Accept Real Property

Director Albiani moved to approve consent items 9 to 11; seconded by Director Luttrell, The Clerk did a roll call: vote was 5 ayes and 0 noes.

## **F. PUBLIC HEARINGS**

12. SUBJECT: Annexation #26 – Community Facilities District No. 1 (Elk Grove Fire Protection) (CFD1).

Senior Management Analyst John Ebner reviewed the staff report.

President Fuentes opened the Public Hearing at 7:24 p.m.

There were no public comments.

President Fuentes closed the Public Hearing at 7:24 p.m.

Director Brewer moved to approve Resolution No. 2020-22 to Annex Territory to Community Facilities District No. 1 (Elk Grove Fire Protection) and authorize the Levy of Special Taxes Therein; seconded by Director Moreno. The Clerk did a roll call: vote was 5 ayes and 0 noes.

Director Brewer moved to approve Resolution No. 2020-23 calling a Special Election of the Qualified Electors of the Territory to be annexed to Community Facilities District No. 1; seconded by Director Luttrell. The Clerk did a roll call: vote was 5 ayes and 0 noes.

President Fuentes directed the Clerk to open the ballots. 3 ballots were cast with 24 votes: 24 ayes and 0 noes.

Director Brewer moved to approve Resolution No. 2020-24 Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien on the properties within the annexation area; seconded by Director Albiani. The Clerk did a roll call: vote was 5 ayes and 0 noes.

## **G. STAFF REPORTS**

13. SUBJECT: Full-Time Unrepresented Employee Classification and Compensation Study (Secondary) and Revised Full-Time Salary Schedule.

General Manager Joshua Green presented the report.

### RECOMMENDATION:

- 1) Receives the Final Classification & Compensation Study by Koff and Associates, in Attachment A;
- 2) Approves revised classification descriptions in Attachment B;
- 3) Authorizes the General Manager to modify the Human Resources Director classification FLSA Status to "Full Time, Exempt"; and
- 4) Adopts resolution 2020-26 authorizing revisions to the 2020 Full-Time Employee Salary Schedules effective March 16, 2020, in Attachment C.

After brief discussion the Director Luttrell moved to accept recommendations 1 through 4, seconded by Director Brewer. The Clerk did a roll call: vote was 5 ayes and 0 noes.

## **H. INFORMATIONAL ITEMS**

14. Note from Shriners Hospitals for Children thanking the Fire Department for donating toys, games, balls and puzzles for its Northern California location.

## **I. BOARD OF DIRECTORS BUSINESS**

15. Miscellaneous Reports

President Fuentes reported that he was invited to join the Elk Grove Provisions Task Force. A group developed to help address the needs of the community, primarily those of the Elk Grove Food Bank.

16. Meeting/Event Approval

17. Meeting/Event Report

## **J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

Director Moreno asked for reports on efforts being made in the following:

- Essential staff child care during the pandemic
- Virtual/Distance learning recreation opportunities

Director Moreno gave a shout out to Public Education Officer Laurel Schamber and the Graphics department for supporting her with the diaper drive.

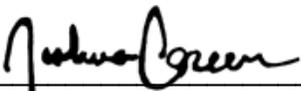
Director Albiaini asked District Legal Counsel which teleconference meetings would be eligible for reporting for Board stipend. Counsel replied that the same community groups and committees that each Director is currently assigned to are those that are still eligible for stipend, even if they are via teleconference.

Director Brewer asked staff to evaluate the possibility of opening Emerald Lakes Golf Course Driving Range to offer recreation opportunities to the community as well as a source of revenue for the District. Staff is working on the logistics and will report back on the progress of partially opening the golf course.

#### **K. ADJOURNMENT**

With no further business, the meeting was adjourned at 7:54 p.m.

Approved:   
Board President

Attest:   
Secretary to the Board