

**COSUMNES COMMUNITY SERVICES DISTRICT
EXECUTIVE SESSION – 5:00 PM
REGULAR BOARD MEETING – 6:30 PM
WEDNESDAY, JANUARY 15, 2020
MINUTES**

EXECUTIVE SESSION – 5:00 PM

1. CALL TO ORDER

President Albiani called the meeting to order at 5:00 p.m.

2. COMMUNICATIONS FROM THE PUBLIC

None

3. RECESS TO EXECUTIVE SESSION

a. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representatives: General Manager Joshua Green, Chief Administrative Officer Nitish Sharma and Fire Chief Michael McLaughlin

Employee Organizations: Sacramento Area Fire Fighters Local 522 and Unrepresented employees

REGULAR BOARD MEETING – 6:30 PM

ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.

General Manager Joshua Green, Fire Chief Michael McLaughlin, Chief Administrative Officer Nitish Sharma and CSD Legal Counsel Sigrid Asmundson were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Albiani had nothing to report out of Executive Session.
2. President Albiani called the meeting to order at 6:33 p.m.
3. Pleasant Grove High School Robotic Club students led the Pledge of Allegiance.
4. A moment of silence was observed in honor of Joe Daehling.

B. ANNOUNCEMENTS/PRESENTATION

None

C. DEPARTMENT REPORTS

5. Administrative Services Department Report
6. Parks and Recreation Department Report
7. Fire Department Report

Director Luttrell asked that the presentation of the oral reports be dismissed. These items were dismissed with no objections.

D. COMMUNICATIONS FROM THE PUBLIC

None

E. CONSENT CALENDAR

8. Approve the December 18, 2019 Regular Board Meeting Minutes.
9. Approve a Preferred Municipal Underwriter Consultants List.
10. Approve a Preferred Municipal Bond Consultants List.
11. Approve Resolution No. 2020-05 Authorizing an Agreement with GovInvest Inc. to Provide Licensing of Analytical Software for Post-Employment Benefits Actuarial Study.
12. Approve an Agreement with Urban Futures Inc., for Financial Advisor Services.
13. Award a Three-year Contract with Burnham Benefits Insurance Service for District's Consulting Services for District's Employee Benefits Programs.
14. Adopt Resolution No. 2020-06 Approving the District Policies for Administrative Rules.
15. Adopt Resolution No. 2020-04 Approving the Fire and Parks Impact Fee Deferral for Gardens at Quail Run.
16. Adopt Resolution No. 2020-07 Consenting to the Recordation of the Irrevocable Offer of Dedication of Parkland for the Fieldstone North Project.
17. Approve Resolution No. 2020-08 Accepting the Kammerer Park Conveyance Grant Deed.
18. Approve a Multi-year District Wide On-call Masonry Services Agreement.
19. Receive and File an Informational Report Related to the Parks and Recreation Department Landscape and Lighting Committee Application and Handbook.

President Albiani pulled item 19 for discussion.

Director Fuentes moved to approve consent items 8 to 18; seconded by Director Luttrell vote was unanimous.

Mr. Wayne Evans addressed the Board on item 19 with questions: Will the members of the public have to be part of the committee in order to still communicate with the District on issues related to parks? Staff responded, no. All methods currently in place to communicate with the Department will remain in place: phone, email, hotline, face to face.

Mr. Evans proposed that staff postpones the implementation of the program until after the results from the Zone 3 survey are compiled to have a better basis to direct the committee. Staff explained that they will take into consideration the community feedback provided via the survey.

F. PUBLIC HEARINGS

20. SUBJECT: Public Hearing Annexation #25 – Community Facilities District No. 1 (Elk Grove Fire Protection).

Senior Management Analyst John Ebner reviewed the staff report.

President Albiani opened the Public Hearing at 6:49 p.m.

There were no public comments.

President Albiani closed the Public Hearing at 6:51 p.m.

Director Brewer moved to approve Resolution No. 2020-01 to Annex Territory to Community Facilities District No. 1 (Elk Grove Fire Protection) and authorize the Levy of Special Taxes Therein; seconded by Director Moreno, vote was unanimous.

Director Brewer moved to approve Resolution No. 2020-02 calling a Special Election of the Qualified Electors of the Territory to be annexed to Community Facilities District No. 1; seconded by Director Luttrell, vote was unanimous.

President Albiani directed the Clerk to open the ballots. 1 ballot was cast with 20 votes: 20 ayes and 0 noes. The motion carries.

Director Brewer moved to approve Resolution No. 2020-03 Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien on the properties within the annexation area; seconded by Director Moreno, vote was unanimous.

G. STAFF REPORTS

21. SUBJECT: Fiscal Year 19/20 Mid-Year Budget Update.

Finance Manager Jeremy Edwards reviewed the staff report.

RECOMMENDATION:

- 1) Consider Staff's report on revenues and expenditures for fiscal year 18/19 and projected revenues and expenditures for fiscal year 19/20; and
- 2) Accept staff's proposed midterm budget adjustments to the fiscal year 19/20 budget as outlined in the staff report and included as add packages.

After brief discussion Director Fuentes moved to accept recommendations 1 and 2; seconded by Director Luttrell vote was unanimous.

22. SUBJECT: Board Strategic Plan Workshop Update.

Senior Management Analyst Carolyn Baptista reviewed the staff report.

RECOMMENDATION:

- 1) Schedule a second Board Strategic Planning Workshop with BHI Management Consulting, prior to the creation of a Plan Development for the District's Strategic Plan; or
- 2) Request BHI Management Consulting to create the Plan Development for the District's Strategic Plan for Board Approval.

After brief discussion Director Luttrell moved to accept recommendation 2; seconded by Director Brewer vote was unanimous.

H. INFORMATIONAL ITEMS

23. Notes from the City of Sacramento Fire Department thanking Chief Dan Quiggle and Firefighter Bryan Schell for the support they gave to the memorial services for Firefighter Tami Thacher.
24. Note from the Cal-JAC Executive Director Yvonne de la Pena thanking Chief McLaughlin for the department's participation in the Cal-JAC's 2019 Fall Firefighter Career Expo.
25. Note from Pre-school parent commending Pre-school Teachers Ms. Robbie and Ms. Nicole on the way they teach their students.
26. District Programs and Events – January/February 2020

I. BOARD OF DIRECTORS BUSINESS

27. Election of Officers:

President Albiani thanked the other Board members for the opportunity of serving as the Board President for the past 12 months.

President Albiani moved to recommend director Fuentes for President and Director Luttrell for Vice President, Director Brewer seconded, vote was unanimous.

- a) Board President – Fuentes
- b) Board Vice President – Luttrell

28. Committee Appointments:

- a) City of Elk Grove Liaison - Albiani
- b) City of Elk Grove Two by Two – Albiani and Brewer
- c) City of Galt Liaison - Brewer
- d) City of Galt Two by Two – Brewer and Moreno
- e) Elk Grove-Cosumnes Cemetery District Two by Two – Albiani and Fuentes
- f) Elk Grove USD Two by Two – Moreno and Fuentes
- g) Senior Center Board - Luttrell
- h) Elk Grove Historical Society - Luttrell
- i) Elk Grove Chamber of Commerce - Fuentes
- j) Galt Chamber of Commerce – Albiani, Brewer alternate
- k) Diversity Work Group – Fuentes and Luttrell
- l) Northern California Special Districts Insurance Authority - Edwards
- m) Fire Communications Center - McLaughlin
- n) Sacramento County Treasury Oversight Committee – Edwards

29. Miscellaneous Reports –

Rod Brewer reminded everyone of the MLK Community Breakfast at the Laguna Townhall next Saturday.

President Fuentes thanked the Board for nominating him for the Board presidency

30. Meeting/Event Approval

31. Meeting/Event Report

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None.

K. ADJOURNMENT

With no further business, the meeting was adjourned at 7:43 p.m.

Approved: 
Board President

Attest:


Secretary to the Board