



Orlando Fuentes, President  
Jim Luttrell, Vice President  
Gil Albiani, Director  
Rod Brewer, Director  
Jaclyn Moreno, Director

Joshua Green, General Manager  
Michael McLaughlin, Fire Chief  
Sigrid Asmundson, District Counsel  
Nitish Sharma, Chief Administrative Officer  
Paul Mewton, Chief of Planning,  
Design and Construction

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**REGULAR BOARD OF DIRECTORS MEETING  
WEDNESDAY, JUNE 3, 2020**

**EXECUTIVE SESSION – 5:00 P.M.  
REGULAR MEETING – 6:30 P.M.**

**Live Broadcast  
via livestream**

**<https://www.yourcsd.com/AgendaCenter/Board-of-Directors-2>**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, District officials request all members of the public to follow the California Department of Health Services' guidance and the County of Sacramento Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

Consistent with Executive Order N-29-20, the meeting will be broadcast via livestream. In-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available.

Remote public participation is available in the following ways:

- 1)** Live Broadcast via livestream at: <https://www.yourcsd.com/AgendaCenter/Board-of-Directors-2>
- 2)** Email public comments to [clerkoftheboard@yourcsd.com](mailto:clerkoftheboard@yourcsd.com) by 6:30 pm, Wednesday, June 3. Public comments received after this time might not be received in time to be read into the record. The District Clerk will read the comments submitted via email out loud during public comment, subject to the customary 3-minute time limitation. If your comment concerns a specific agenda item, please note the item in the subject line of your email.
- 3)** Leave a voice mail for the Clerk of the Board at 916-405-7169 with a call back number and the item you wish to comment on and the Clerk will call you when the item is up for consideration. The customary 3 minutes time limitation will be observed.

If you have issues submitting a public comment via email, please contact the Clerk's Office at 916-405-7169 by the 6:30 p.m. deadline and leave a message. Your comment will be played during the meeting.

## **AGENDA**

**Note:** All items submitted for the Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

### **EXECUTIVE SESSION – 5:00 P.M.**

1. CALL TO ORDER
2. COMMUNICATIONS FROM THE PUBLIC
3. RECESS TO EXECUTIVE SESSION
  - a. PUBLIC EMPLOYMEE PERFORMANCE EVALUATION  
Pursuant to Government Code Section 54957  
Title: District Counsel
  - b. THREAT TO PUBLIC SERVICES OR FACILITIES  
Pursuant to subdivision (a) of Section 54957  
Consultation with: General Manager, District Counsel, Fire Chief, Chief Administrative Officer, Chief of Planning, Design and Construction

### **REGULAR BOARD MEETING – 6:30 P.M.**

#### **A. CALL TO ORDER**

1. Report Out of Executive Session
2. Session Roll Call
3. Pledge of Allegiance
4. Moment of Silence

#### **B. ANNOUNCEMENTS/PRESENTATIONS**

None

#### **C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)**

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

**Note:** Under the provisions of the California Government Code, the Board is prohibited from discussing or taking immediate action on any non-agendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

## **D. CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member for discussion or clarification. Members of the public wishing to comment on any Consent Calendar item may do so before Board action.

5. Approve the May 20, 2020, Regular Board Meeting Minutes.
6. Authorize the General Manager to Dispose of Gym Bleachers at the Wackford Community and Aquatic Center.
7. Adopt a Proclamation Endorsing June 19 as a Day to Commemorate Juneteenth.
8. Approve First Amendment to Memorandum of Understanding with the City of Elk Grove for Landscape, Trails and Park Maintenance.

**RECOMMENDATION:** Approve the consent calendar as presented.

## **E. PUBLIC HEARINGS**

None

## **F. STAFF REPORTS**

The President will open the meeting for public input if the Board desires to take action on any item(s).

9. **SUBJECT:** Fee Dispute – First Responder Fee. (T. Tonoian) (M. McLaughlin)

### **RECOMMENDATIONS:**

- 1) Provide direction to Staff to either UPHOLD or WAIVE the fee for services provided on 11/02/2019.

10. **SUBJECT:** Adopt a Proclamation Endorsing June as LGBTQ+ Pride Month. (K. Gonzalez)

### **RECOMMENDATIONS:**

- 1) Adopt a Proclamation Endorsing June 2020 as LGBTQ+ Pride Month (Attachment A); and
- 2) Hold a discussion and provide direction on the flying of the rainbow flag at the administration building during the month of June.

11. **SUBJECT:** Benefit Zone – Elk Grove / West Vineyard Park and Landscape Survey Results. (J. Branco)

### **RECOMMENDATIONS:**

- 1) Receive an update on the Benefit Zone 3 - Elk Grove / West Vineyard Park & Landscape Survey;
- 2) Direct Staff to continue landscape maintenance funding outreach and education in Benefit Zone 3 – Elk Grove / West Vineyard once restrictions enacted by Federal, State and local agencies as a result of the COVID-19 Pandemic are lifted; and

- 3) Direct Staff to postpone preparations to create one Landscape & Lighting Assessment District for all of the surveyed areas until conditions are more favorable to a Proposition 218 Ballot Proceeding.

12. **SUBJECT:** Budget Workshop for Fiscal Year 2020-21 and Proposed Amendments to Fiscal Year 2019-20 Budget 3. (N. Sharma)

**RECOMMENDATIONS:**

- 1) Receive the Chief Administrative Officers report on the General Manager's proposed preliminary budget for Fiscal Year 2020-21; and
- 2) Approve the budget amendments for Fiscal Year 2019-20 as outlined in this report and further described in the budget decision packages in Attachment 1.

**G. INFORMATIONAL ITEMS**

13. Note from the Delta Sigma Theta Sorority, Inc. thanking Public Education Office Laurel Schamber for the Home Life Safety Presentation.

**H. BOARD OF DIRECTOR'S BUSINESS**

14. City of Elk Grove Liaison
15. City of Elk Grove Two by Two
16. City of Galt Liaison
17. City of Galt Two by Two
18. Elk Grove Cosumnes Cemetery District Two by Two
19. Elk Grove USD Two by Two
20. Senior Center Board
21. Elk Grove Historical Society
22. Elk Grove Chamber of Commerce
23. Galt Chamber of Commerce
24. Diversity Work Group
25. Northern California Special Districts Insurance Authority
26. Fire Communications Center
27. Sacramento County Treasury Oversight Committee
28. Miscellaneous Reports
29. Meeting/Event Approval
30. Meeting/Event Report

**I. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling Board Workshops or special meetings.

## **J. ADJOURNMENT**

**Note:** *Disabled Accommodations.*

*The Cosumnes Community Services District will make reasonable accommodations for persons having special needs due to disabilities. Please contact Elenice Gomez, Assistant to the General Manager, at 8820 Elk Grove Blvd. Elk Grove, CA 95624, phone (916) 405-7169, at least 48 hours prior to the meeting, to allow time to provide for special accommodations.*

**Note:** *Review and Copies of Agenda, Agenda Reports and Material.*

*Prior to each Meeting, copies of the Agenda, Agenda Reports and other materials, as well as any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting, are available for public review at the Cosumnes Community Services District's Administrative Office during normal working hours. In addition, a limited supply will be available on a first come, first serve basis at the meeting.*

***Certificate of Posting of Agenda***

*I hereby declare that the foregoing Agenda for the June 3, 2020 Regular Meeting of the Cosumnes Community Services District Board of Directors was posted on May 29, 2020 at 8820 Elk Grove Blvd., Elk Grove, California, 95624, and was available for public review at that location.*

*Signed this 29<sup>th</sup> day of May 2020*

A handwritten signature in blue ink, appearing to read "E. Gomez", is written over the signature line.

**COSUMNES COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING – 6:30 PM  
WEDNESDAY, MAY 20, 2020  
MINUTES**

**REGULAR BOARD MEETING – 6:30 PM**

**ATTENDANCE**

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.

General Manager Joshua Green, Fire Chief Michael McLaughlin, Chief Administrative Officer Nitish Sharma, Legal Counsel Sigrid Asmundson and Chief of Planning Design and Construction Paul Mewton were also present.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Fuentes called the meeting to order at 6:32 p.m.
2. Parks and Recreation Director Mike Dopson led the Pledge of Allegiance.
3. A moment was observed in honor of Bob Gluck and the victims of COVID-19 in the Cities of Elk Grove and Galt.

**B. ANNOUNCEMENTS/PRESENTATION**

None

**C. DEPARTMENT REPORTS**

**These items were dismissed with no objections.**

4. Administrative Services Department Report
5. Parks and Recreation Department Report
6. Fire Department Report

**D. COMMUNICATIONS FROM THE PUBLIC**

None

**E. CONSENT CALENDAR**

7. Approve the May 6, 2020 Regular Board Meeting Minutes.
8. Approve a Two-year Agreement Extension with Health Management Associates, Inc.
9. Approve the Preliminary Engineer's Report and Resolution of Intention Levying Landscape and Lighting Annual Assessments, and set a Public Hearing for June 17, 2020.
10. Receive and File Report on Essential Staff Childcare.
11. Accept the Morse Dog Park Upgrades Construction as complete.
12. Approve a Proclamation Endorsing May 17 - 23, 2020 as Special Districts Week.

Director Albiani moved to approve consent items 7 to 12; seconded by Director Luttrell, The Clerk did a roll call: vote was 5 ayes and 0 noes.

## **F. PUBLIC HEARINGS**

### **13. SUBJECT: Joint Community Facilities Agreements.**

Chief Administrative Officer Nitish Sharma reviewed the staff report.

President Fuentes opened the Public Hearing at 6:42 p.m.

There were no public comments.

President Fuentes closed the Public Hearing at 6:42 p.m.

Director Brewer moved to approve Resolution No. 2020-27 a Resolution of the Board of Directors of the Cosumnes CSD Authorizing Execution and Delivery of Joint Community Facilities Agreements in Connection with Bond Opportunities for Land Development Program; seconded by Director Moreno. The Clerk did a roll call: vote was 5 ayes and 0 noes.

## **G. STAFF REPORTS**

### **14. SUBJECT: Fire Department Rate Range Intergovernmental Transfer Program FY2019-20 and 2020 Transports.**

Senior Management Analyst John Ebner reviewed the staff report.

#### RECOMMENDATIONS:

- 1) Authorize the District to participate in an Intergovernmental Transfer (IGT) with the California Department of Health Care Services (DHCS) in order to increase District reimbursement for EMS ambulance transport services previously provided by the Cosumnes Fire Department to Medi-Cal members of five health plans, Health Net, Molina Healthcare, Kaiser Permanente, Aetna, and Anthem Blue Cross, during the time periods from July 1, 2019, to June 30, 2020, and July 1, 2020, to December 31, 2020.
- 2) Authorize the General Manager to execute an Intergovernmental Agreement Regarding Transfer of Public Funds and a DHCS Transfer Assessment Fee of 20% with the California Department of Health Care Services for each of the five plans in order to transfer approximately \$2,675,372 in General Funds to the California Department of Health Care Services.
- 3) Authorize the General Manager to execute an amendment to the Health Plan-Provider Agreements with Health Net, Molina Healthcare, Kaiser Permanente, and Anthem Blue Cross respectively, in order to disburse approximately \$5,229,826 to the Fire Department to support health services for Medi-Cal beneficiaries and other underserved populations within the District.
- 4) Authorize the General Manager to execute a Health Plan-Provider Agreement with Aetna in order to disburse approximately \$109,307 to the Fire Department to support health services for Medi-Cal beneficiaries and other underserved populations within the District.
- 5) Authorize the General Manager to execute any other necessary documents or agreements related to the FY 2019/20 & 2020 EMS-IGT program.

After brief discussion the Director Brewer moved to accept recommendations 1 through 5, seconded by Director Luttrell. The Clerk did a roll call: vote was 5 ayes and 0 noes.

## H. INFORMATIONAL ITEMS

15. Note from parent recognizing and commending Preschool Teachers Mr. Ray, and Ms. Lala.
16. Note from parent thanking Preschool Teacher Ms. Robbie for the work she did in preparing her child for kindergarten.
17. Note from the Rotary Club of Rio Vista thanking Fire Chief Mike McLaughlin and Fire Captain Nicholas Santini for the equipment donation.
18. Note from the Firefighters Burn Institute in recognition of the District's participation in the annual "Fill the Boot for the Burns" Boot Drive.
19. Note from the City of Elk Grove Community Event Center Manager thanking Recreation Manager Traci Farris for her professionalism, and all the on-going work performed at the Elk Grove Aquatic Center.

## I. BOARD OF DIRECTORS BUSINESS

### 20. Miscellaneous Reports

Director Albiani asked executive staff to support the County Fair livestock virtual auction.

### 21. Meeting/Event Approval

### 22. Meeting/Event Report

## J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

Director Moreno asked for the following:

- June Pride Month Resolution to be prepared and included in the Agenda for the next Board Meeting
- Staff to investigate the benefits and maybe support of a new Ballot Initiative - Schools and Community First - that might benefit the District. Legal Counsel advised that the District cannot use resources to advocate or support any ballot initiatives. Staff will prepare a Receive and File report to present to the Board on what the initiative is proposing.

President Fuentes asked staff to fly the Pride Flag during the month of June

Director Brewer asked that a Juneteenth Resolution be prepared and included in the Agenda for the next Board meeting.

## K. ADJOURNMENT

With no further business, Director Brewer moved to adjourn the meeting at 7:06 pm, seconded by Director Moreno. The meeting was adjourned at 7:06 p.m.

Approved: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Secretary to the Board

# STAFF REPORT



**DATE:** June 3, 2020  
**TO:** Board of Directors  
**FROM:** Mike Dopson, Director of Recreation and Community Services  
**BY:** Traci Farris, Recreation Manager

**SUBJECT: AUTHORIZATION TO DISPOSE OF SURPLUS GYM BLEACHERS**

## RECOMMENDATION

The Board of Directors authorizes the General Manager to dispose of gym bleachers at the Wackford Community & Aquatic Center Gymnasium.

## BACKGROUND/ANALYSIS

In accordance with Policy No. 0037, the General Manager is required to receive authorization from the Board of Directors to dispose of surplus equipment and vehicles. Staff is requesting authorization to dispose of bleacher equipment at the Wackford Community & Aquatic Center Gymnasium.

The bleachers are in need of repairs which exceed their current value and are not fit for use under current conditions, posing a safety hazard. It is the best interest of the District to have them removed. This will allow staff to utilize the entire space of the gym flooring during programming, as well as the opportunity to implement social distancing measures during future events through the use of appropriately spaced folding chairs and seating arrangements. Below is a summary of the surplus equipment being recommended for disposal.

<b>Equipment Description</b>	<b>Model &amp; Capacity</b>	<b>Reason to Surplus</b>
Interkal Gym Bleachers Manual System, (Non-Powered)	Excel Seat Module (ESM Style) Gym Bleachers 13x64, 224 seating capacity	Repairs exceed value Preventative maintenance required Broken brackets and missing parts

Staff will initially attempt to sell this equipment through a sealed bid process. Equipment not successfully sold through a sealed bid process will be sold directly to the highest paying local metal recycler, appropriately disposed through a local refuse handler, or offered to local schools or other non-profit organizations.

**FINANCIAL ANALYSIS**

An add package for \$6,000 for FY 19/20 was submitted for consideration to remove or replace the existing bleachers, located in the Wackford gym. This amount should cover any costs associated with the removal, surplus, and repairs needed to the walls or flooring.

Any revenue generated from the sale of the surplus equipment will be used for potential maintenance costs incurred during the disposal process in Fiscal Year 2019-2020.

**SUSTAINABILITY ANALYSIS**

Bleachers will be sold for repair and reuse or recycled.

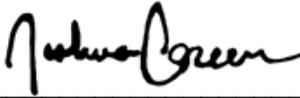
Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,



Mike Dopson  
Director of Recreation and Community Services

Staff Report recommendation authorized by:



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General Manager

Approved as to Form:



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General Counsel

# STAFF REPORT

**DATE:** June 3, 2020

**TO:** Board of Directors

**FROM:** Nitish Sharma, Chief Administrative Officer

**BY:** Kelly Gonzalez, Director of Business and Public Affairs

**SUBJECT: APPROVAL OF PROCLAMATION ENDORSING THE COMMEMORATION OF JUNETEENTH**




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## RECOMMENDATION

1. The Board of Directors adopts a proclamation endorsing Juneteenth (**Attachment A**)

## BACKGROUND/ANALYSIS

The District promotes an environment that is welcoming through respect, inclusion, equity, and cultural awareness. On May 6, 2020, staff was directed by the Board to create a proclamation declaring June 19, 2020 as the “Day to celebrate Juneteenth 2020.” This day was officially declared a holiday in 1979. June 19<sup>th</sup> 1865 effectively marked the end of slavery in the United States when General Gordon Granger arrived in Texas to enforce President Lincoln’s Emancipation Proclamation, declaring that all persons held as slaves “are, and henceforward shall be free”. Juneteenth is the oldest known public celebration of the end of slavery in the United States. Juneteenth reminds us of the precious promises of freedom, equality, and opportunity.

Staff will promote Juneteenth on our social media efforts and educate the community of the rich history of the African American community in the United States. Members from the diversity, equity and inclusion committee will coordinate a campaign to promote the celebration and education of Juneteenth.

By adopting this proclamation, the Board commemorates the African American freedom and celebrates the successes gained through education and greater opportunity in our city, state, and nation.

## FINANCIAL ANALYSIS

This request has no impact on District resources.

**SUSTAINABILITY ANALYSIS**

This request has no environmental impact.

Should you have any questions, please contact me prior to the Board meeting.

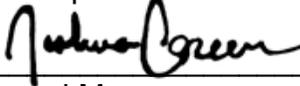
Respectfully submitted,



Nitish Sharma,  
Chief Administrative Officer

**Attachment A:** Juneteenth Proclamation

Staff Report recommendation authorized by:



General Manager

Approved as to Form:



General Counsel



# COSUMNES COMMUNITY SERVICES DISTRICT

## *Proclamation*

### Juneteenth

**WHEREAS**, the Cosumnes Community Services District is a welcoming community and dedicated to saving lives and enriching the lives of our residents we serve; and

**WHEREAS**, August 2019 marked 400 years since the first arrival of Africans to colonial America, and the United States Congress has established the 400 Years of African-American History Commission to commemorate the historic heritage and contributions that Americans of African descent have made to help shape the cultural, academic, social, economic, and moral attributes of this nation; and

**WHEREAS**, In August 1619 the first documented Africans arrived in the English colony of Virginia. The group recorded upon arrival as “20 and odd Negroes,” was part of a larger group of West Africans enslaved by Portuguese slave traders. They were on their way to Veracruz, Mexico, aboard a Spanish ship when they were captured off the coast of Mexico by an English privateer ship and transported to Virginia, where they were put ashore at what is now Hampton, Virginia, and sold as involuntary laborers or indentured servants; and

**WHEREAS**, Even after the lapse of California’s Fugitive Slave Law in 1855, masters informally held enslaved people in California until 1864, and it was not until June 28, 1864, that all fugitive slave laws were officially repealed; and

**WHEREAS**, Slavery had not yet been institutionalized, so the Africans were informed they would work under contract for a certain period of time before being granted freedom and the rights afforded other settlers. However, while European indentured servants were listed along with their year of expected freedom, no such information accompanied the names of the African indentured servants; and

**WHEREAS**, in 1863 President Lincoln issued the Emancipation Proclamation declaring all enslaved people “shall be then, thenceforward, and forever free”; and

**WHEREAS**, Texas, as part of the Confederacy, was resistant to the Emancipation Proclamation. But on June 18, 1865, Union troops arrived in Galveston, Texas, to take possession of the state and enforce the emancipation of its slaves. Former slaves in Galveston rejoiced in the streets with jubilant celebrations. The following day, June 19<sup>th</sup>, became known as “Juneteenth,” a name derived from a portmanteau of words “June” and “nineteenth.” Juneteenth celebrations began in Texas the following year; and

**WHEREAS**, Juneteenth celebrates the end of slavery in the U.S. as the proclamation reached the last remaining enslaved African Americans in the Confederacy; and

**WHEREAS**, Juneteenth commemorates African American freedom and emphasizes education and achievement. It is a day, a week, and in some areas, a month marked with celebrations, guest speakers, picnics, and family gatherings. It is a time for reflection and rejoicing. It is a time for assessment, self-improvement, and for planning the future; and

**WHEREAS**, the Cosumnes Community Services District acknowledges this shared history and commits itself to the principles of equity and is actively dedicated to diversity and inclusion initiatives in the community.

**NOW, THEREFORE**, let it be proclaimed that the Cosumnes Community Services District Board of Directors do hereby proclaim June 19<sup>th</sup>, 2020 as a day to commemorate Juneteenth, and urge all citizens to help further the promise of freedom and equality for all,

**Juneteenth**

And do urge all those in the Cosumnes Community Services District to support and promote this observance.

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Orlando Fuentes, President

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Jim Luttrell, Vice President

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Rod Brewer, Director

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Gil Albiani, Director

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Jaclyn Moreno, Director

# STAFF REPORT



**DATE:** June 3, 2020  
**TO:** Board of Directors  
**FROM:** Steve Sims, Director of Parks and Neighborhood Services

**SUBJECT: FIRST AMENDMENT TO MOU WITH CITY OF ELK GROVE FOR LANDSCAPE, TRAILS AND PARK MAINTENANCE**

## **RECOMMENDATION**

The Board of Directors approves the First Amendment to Memorandum of Understanding (MOU) Between City of Elk Grove (“City”) and Cosumnes Community Services District (“District”) Concerning Landscape, Trails and Parks Maintenance.

## **BACKGROUND/ANALYSIS**

The City and District entered into a Memorandum of Understanding, dated October 4, 2019, for the District to provide maintenance services on City-owned landscape and trails. The list of City-owned properties to be maintained by the District was attached to the MOU as Exhibit A.

The City now desires to remove from the MOU, four freeway interchanges (Hwy 99 at Sheldon Road, Laguna Blvd., Elk Grove Blvd., and Grantline Roads) and two low standard maintenance area which include the Central Channel and Valley Oak Drive. This area is commonly referred to as Area 4. The City intends to hire and manage a contractor performing maintenance to this area, commencing July 1, 2020.

Pursuant to Section 10.1.3.2 of the MOU, the City Manager and General Manager may update Exhibit A to reflect any mutually agreed adjustments to services and standards for maintaining City landscaping. However, due to the recency of the MOU approval, and the scope of the reduction, staff is bringing this First Amendment to the Board for its review and approval.

## **FINANCIAL ANALYSIS**

This First Amendment will result in a net \$0 impact for the District. The District’s budget was updated to reflect the reduction of \$272,000 in revenue earned from the City, as well as, a reduction of an equal amount in expenditures paid to Coast Landscape Management, the District’s landscape maintenance contractor, who currently provides these services.

**SUSTAINABILITY ANALYSIS**

The amendment has no environmental impact.

Should you have any questions, please contact me prior to the Board meeting.

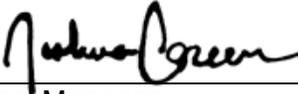
Respectfully submitted,



Steve Sims  
Director of Parks and Neighborhood Services

Attachment: First Amendment to MOU

Staff Report recommendation authorized by:



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General Manager

Approved as to Form:



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District Counsel

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ELK GROVE AND THE COSUMNES COMMUNITY SERVICES DISTRICT CONCERNING LANDSCAPE, TRAILS, AND PARKS MAINTENANCE**

This First Amendment to Memorandum of Understanding (“First Amendment”) is made and entered into by and between the Cosumnes Community Services District (the “District”) and the City of Elk Grove (the “City”), and hereby amends the agreement entered into between the parties on October 4, 2019 (“MOU”).

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the City and the District agree to as follows:

1. It is the intent of the City and the District to continue to be bound by all terms and conditions of the MOU, all of which are expressly incorporated into this First Amendment.
2. The City and the District agree to replace Exhibit A in whole, City Owned Facilities, of the MOU to reflect removal of landscaped areas commonly identified as “Area 4,” as attached hereto and incorporated herein by reference. Pursuant to the MOU District would provide the services as specified in the replaced Exhibit A of this First Amendment beginning July 1, 2020. The City will have a separate contractor providing landscaping services on the items no longer listed on Exhibit A.
3. The person or persons executing this First Amendment on behalf of the District warrant and represent that they have the authority to execute this First Amendment on behalf of their agency and further warrant and represent that they have the authority to bind the District to the performance of its obligations hereunder.
4. The MOU and this First Amendment constitute the entire agreement between the City and the District concerning the subject matter hereof and supersedes any and all prior oral and written communications between the Parties regarding the subject matter hereof.
5. The District and the City agree and acknowledge that the provisions of this First Amendment have been arrived at through negotiation and that each party has had a full and fair opportunity to revise the provisions of this First Amendment and to have such provisions reviewed by legal counsel. Therefore, any ambiguities in construing or interpreting this First Amendment shall not be resolved against the drafting party.

*Signatures on following page*

IN WITNESS THEREOF, each Party has executed this First Amendment as of the date set forth beside their signatures below.

Dated: \_\_\_\_\_, 2020

Cosumnes Community Services District

\_\_\_\_\_  
Joshua Green, General Manager

Dated: \_\_\_\_\_, 2020

City of Elk Grove

\_\_\_\_\_  
Jason Behrmann, City Manager

APPROVED AS TO FORM:

Dated: \_\_\_\_\_, 2020

Cosumnes Community Services District

\_\_\_\_\_  
Sigrid Asmundson, District Counsel

Dated: \_\_\_\_\_, 2020

City of Elk Grove

\_\_\_\_\_  
Jonathan P. Hobbs, City Attorney

## EXHIBIT A

### City-Owned Facilities

LOCATION ID	Type	Acres	X	Y
C-1	Concrete	0.00677251	-121.449411851	38.4130214234
C-2	Concrete	0.00788311	-121.376005963	38.4525817369
C-3	Concrete	0.02193881	-121.348938640	38.4236161121
C-4	Concrete	0.00575714	-121.377296592	38.4273571201
C-5	Concrete	0.12017743	-121.480745511	38.4236412571
C-6	Concrete	0.00005656	-121.402843106	38.4488409827
C-7	Concrete	0.06512276	-121.403755426	38.4558923301
C-8	Concrete	0.01273123	-121.445661716	38.4341081321
C-9	Concrete	0.01317064	-121.375544295	38.4525793730
C-10	Concrete	0.01260118	-121.418596639	38.4305701620
C-11	Concrete	0.04638334	-121.464770347	38.4045981622
C-12	Concrete	0.02943972	-121.394620435	38.4090069406
C-13	Concrete	0.00027121	-121.317516045	38.4526931739
C-14	Concrete	0.00801777	-121.447721666	38.4251536267
C-15	Concrete	0.00583547	-121.449099442	38.4151961673
C-16	Concrete	0.05034278	-121.360441077	38.4235769027
C-17	Concrete	0.01490051	-121.372781569	38.3844957090
C-18	Concrete	0.00055317	-121.317572341	38.4526883686
C-19	Concrete	0.00046496	-121.317215656	38.4526941605
C-20	Concrete	0.13524803	-121.398256009	38.4234840865
C-21	Concrete	0.01277303	-121.420584457	38.4089403327
C-22	Concrete	0.00605194	-121.376922696	38.4275437631
C-23	Concrete	0.02456420	-121.418810775	38.3941840656
C-24	Concrete	0.01343467	-121.432894436	38.4352036913
C-25	Concrete	0.06954645	-121.347297167	38.4526813359
C-26	Concrete	0.08924733	-121.399377680	38.3961466125
C-27	Concrete	0.02681984	-121.348466564	38.4090636201
C-28	Concrete	0.01649929	-121.397510188	38.4207757260
C-29	Concrete	0.00650730	-121.380582779	38.4526200441
C-30	Concrete	0.00131403	-121.317683945	38.4526799362
C-31	Concrete	0.01296988	-121.421923290	38.4305355843
C-32	Concrete	0.05795539	-121.447071839	38.3937924708
C-33	Concrete	0.02572166	-121.408072950	38.4090640972
C-34	Concrete	0.02415840	-121.420456283	38.4380064056
C-35	Concrete	0.00382560	-121.399625652	38.4456137699
C-36	Concrete	0.00244741	-121.475385471	38.4077111912
C-37	Concrete	0.02151469	-121.471091355	38.4279744467

C-38	Concrete	0.10403728	-121.323601511	38.4526781938
C-39	Concrete	0.02187292	-121.417582094	38.4067853829
C-40	Concrete	0.01473936	-121.424105832	38.4233810955
C-41	Concrete	0.02781135	-121.481758514	38.4275700243
C-42	Concrete	0.06310746	-121.398931167	38.4542246227
C-43	Concrete	0.00011194	-121.403518018	38.4493390680
C-44	Concrete	0.01469920	-121.372829970	38.3856393867
C-45	Concrete	0.01063101	-121.345762428	38.4091061656
C-46	Concrete	0.07870371	-121.481139336	38.4187351007
C-47	Concrete	0.02750749	-121.417730277	38.4370202897
C-48	Concrete	0.01306166	-121.442171030	38.4344273599
C-49	Concrete	0.06666286	-121.373500319	38.4525873683
C-50	Concrete	0.01642607	-121.417943156	38.4267045918
C-51	Concrete	0.05911749	-121.400354449	38.4243404290
C-52	Concrete	0.01155930	-121.470120279	38.4275224682
C-53	Concrete	0.02869800	-121.470628315	38.4043396473
C-54	Concrete	0.01498401	-121.449500299	38.4124068907
C-55	Concrete	0.08930930	-121.424685566	38.3940319882
C-56	Concrete	0.00037063	-121.317088977	38.4526925864
C-57	Concrete	0.05626862	-121.341059671	38.4091012161
C-58	Concrete	0.00252881	-121.449193060	38.4147378749
C-59	Concrete	0.06029156	-121.351212628	38.4236039609
C-60	Concrete	0.11218799	-121.415429357	38.4379969466
C-61	Concrete	0.12715749	-121.358261107	38.4526653378
C-62	Concrete	0.01470224	-121.407244205	38.4217963957
C-63	Concrete	0.02319016	-121.315240784	38.4526714125
C-64	Concrete	0.01249101	-121.429231307	38.4319005048
C-65	Concrete	0.00872651	-121.399235801	38.4219466382
C-66	Concrete	0.06927426	-121.445568548	38.4385092860
C-67	Concrete	0.06370308	-121.383940657	38.4525736986
C-68	Concrete	0.00131736	-121.317767465	38.4526790602
C-69	Concrete	0.15367140	-121.343846829	38.4526924800
C-70	Concrete	0.01797846	-121.374636309	38.4262884704
C-71	Concrete	0.07378771	-121.445953515	38.4361644094
C-72	Concrete	0.02023931	-121.377427642	38.4525751130
C-73	Concrete	0.11599391	-121.400558302	38.3991955522
C-74	Concrete	0.01566751	-121.406660209	38.4167695714
C-75	Concrete	0.14149305	-121.481380041	38.4211257635
C-76	Concrete	0.10006797	-121.381847518	38.4379936106
C-77	Concrete	0.02337360	-121.385485092	38.4090719275
C-78	Concrete	0.02344487	-121.404035140	38.4090368633
C-79	Concrete	0.01019967	-121.409616417	38.4090766115
C-80	Concrete	0.02987209	-121.408691887	38.4372576900
C-81	Concrete	0.05298482	-121.394762747	38.4527346141

C-82	Concrete	0.02290403	-121.446987719	38.3792808004
C-83	Concrete	0.17993198	-121.480837029	38.4087932248
C-84	Concrete	0.02280058	-121.479813621	38.4278893813
C-85	Concrete	0.02775265	-121.416827918	38.4234342383
C-86	Concrete	0.13301618	-121.377038308	38.4380085787
C-87	Concrete	0.00102125	-121.350790832	38.4090582692
C-88	Concrete	0.08284969	-121.321293744	38.4526775410
C-89	Concrete	0.02312264	-121.417698216	38.4083661247
C-90	Concrete	0.01369730	-121.443935154	38.4233115722
C-91	Concrete	0.04185503	-121.392081941	38.4424585670
C-92	Concrete	0.05706012	-121.405154550	38.4076817800
C-93	Concrete	0.01143618	-121.401442537	38.4090324296
C-94	Concrete	0.00044469	-121.317298768	38.4526944239
C-95	Concrete	0.04238646	-121.450625209	38.3937520573
C-96	Concrete	0.02337043	-121.458804531	38.4242332291
C-97	Concrete	0.02768814	-121.466533471	38.4275315051
C-98	Concrete	0.01189391	-121.387434841	38.4379860827
C-99	Concrete	0.03657679	-121.417866176	38.4296228459
C-100	Concrete	0.01544518	-121.452265448	38.4232349003
C-101	Concrete	0.00001857	-121.404193827	38.4501197568
C-102	Concrete	0.04184384	-121.366550536	38.3748383780
C-103	Concrete	0.00671717	-121.447913827	38.4235562682
C-104	Concrete	0.00581274	-121.377109969	38.4271189070
C-105	Concrete	0.01978772	-121.365910977	38.4235498533
C-106	Concrete	0.13260103	-121.367484659	38.4526082492
C-107	Concrete	0.04946208	-121.355067357	38.4526911221
C-108	Concrete	0.00229219	-121.417586539	38.3831696480
C-109	Concrete	0.01102473	-121.411958615	38.4228910184
C-110	Concrete	0.08862185	-121.427443096	38.4088675211
C-111	Concrete	0.16491036	-121.338917486	38.4091063523
C-112	Concrete	0.01098898	-121.316666045	38.4526928436
C-113	Concrete	0.03806068	-121.448388676	38.4203099212
C-114	Concrete	0.01306575	-121.405024176	38.4521785928
C-115	Concrete	0.00726977	-121.414257841	38.4234255577
C-116	Concrete	0.00313475	-121.398978853	38.4217276760
C-117	Concrete	0.00120110	-121.317739388	38.4526792386
C-118	Concrete	0.02154659	-121.370045347	38.3760863995
C-119	Concrete	0.12068826	-121.351182118	38.4526882178
C-120	Concrete	0.00919576	-121.371651064	38.4420239394
C-121	Concrete	0.14166408	-121.398320636	38.4013664243
C-122	Concrete	0.07261029	-121.334678640	38.4249937229
C-123	Concrete	0.01015973	-121.425312878	38.4234011424
C-124	Concrete	0.26753565	-121.371660595	38.4326839511
C-125	Concrete	0.06857732	-121.401240675	38.3943326290

C-126	Concrete	0.14601354	-121.478053940	38.4125330562
C-127	Concrete	0.01054406	-121.349849659	38.4090730201
C-128	Concrete	0.17411044	-121.410200308	38.4314681435
C-129	Concrete	0.07395855	-121.374487270	38.4380263980
C-130	Concrete	0.04615285	-121.480403790	38.4165175367
C-131	Concrete	0.03417134	-121.395429800	38.4478332407
C-132	Concrete	0.00644474	-121.330032999	38.4526726839
C-133	Concrete	0.01998743	-121.417969013	38.4272927207
C-134	Concrete	0.01664253	-121.372600704	38.3785684817
C-135	Concrete	0.08052061	-121.336570955	38.4527287172
C-136	Concrete	0.08695863	-121.429974956	38.3939064295
C-137	Concrete	0.01231770	-121.437121844	38.4233295681
C-138	Concrete	0.00007011	-121.403765205	38.4495784841
C-139	Concrete	0.05225475	-121.400665161	38.4551270986
C-140	Concrete	0.01030256	-121.346290813	38.4090893799
C-141	Concrete	0.01356657	-121.417857220	38.4184414212
C-142	Concrete	0.00224220	-121.397680159	38.4090352429
C-143	Concrete	0.00039850	-121.317424220	38.4526934370
C-144	Concrete	0.02043596	-121.406804211	38.4162789061
C-145	Concrete	0.02466656	-121.460723385	38.4247698015
C-146	Concrete	0.01637147	-121.447169563	38.4231660537
C-147	Concrete	0.00391574	-121.371610947	38.4362664472
C-148	Concrete	0.05303793	-121.357060363	38.4235862240
C-149	Concrete	0.05799401	-121.399505740	38.4513483631
C-150	Concrete	0.01810278	-121.447633320	38.4256885635
C-151	Concrete	0.01828450	-121.372260559	38.4262790842
C-152	Concrete	0.12333469	-121.410879233	38.4380585659
C-153	Concrete	0.00081417	-121.317600371	38.4526857582
C-154	Concrete	0.00047089	-121.317173095	38.4526933736
C-155	Concrete	0.00594573	-121.441479369	38.3938501042
C-156	Concrete	0.00571394	-121.372804499	38.3851348808
C-157	Concrete	0.00796820	-121.449004923	38.4160308277
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C-161	Concrete	0.03197716	-121.395434021	38.4237981874
C-162	Concrete	0.02566979	-121.318166475	38.4526796471
C-163	Concrete	0.00397326	-121.399229781	38.4456161829
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C-174	Concrete	0.02695311	-121.460628295	38.4076699550
C-175	Concrete	0.01448625	-121.445066997	38.4232905320
C-176	Concrete	0.11260901	-121.390266087	38.4379905898
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C-180	Concrete	0.02499730	-121.449223694	38.4143858337
C-181	Concrete	0.03142544	-121.448590354	38.4190606041
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C-187	Concrete	0.01508551	-121.426514286	38.4306450268
C-188	Concrete	0.02511577	-121.478261175	38.4087089965
C-189	Concrete	0.02863304	-121.479343473	38.4141074956
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C-194	Concrete	0.03735868	-121.417633822	38.4099500300
C-195	Concrete	0.01215022	-121.431210167	38.4088229542
C-196	Concrete	0.00974570	-121.417843084	38.4193405270
C-197	Concrete	0.02232106	-121.406395906	38.4209907905
C-198	Concrete	0.01613912	-121.475944952	38.4279620801
C-199	Concrete	0.03484347	-121.397230932	38.4398477920
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C-201	Concrete	0.01251472	-121.438327325	38.4233573062
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C-204	Concrete	0.00045489	-121.317256876	38.4526936358
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C-210	Concrete	0.01452639	-121.448815546	38.4232107859
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C-213	Concrete	0.00393813	-121.377422761	38.4273813944

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C-257	Concrete	0.02583510	-121.465047284	38.4269905424

C-258	Concrete	0.02641571	-121.354341303	38.4236140100
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C-266	Concrete	0.01209548	-121.421743303	38.4089602167
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C-268	Concrete	0.01318031	-121.446715024	38.4317188294
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C-279	Concrete	0.00106322	-121.399454408	38.4458536385
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C-294	Concrete	0.00047090	-121.317340659	38.4526944232
C-295	Concrete	0.02379632	-121.469121874	38.4279075525
C-296	Concrete	0.01649943	-121.417858345	38.4284851341
C-297	Concrete	0.02976640	-121.466783612	38.4040220578
C-298	Concrete	0.01535347	-121.420758880	38.4305155374
C-299	Concrete	0.00911134	-121.376390897	38.4525899113
C-300	Concrete	0.03143315	-121.427725985	38.3939167738
C-301	Concrete	0.00005200	-121.403599162	38.4494146104

C-302	Concrete	0.07933185	-121.395211054	38.4050415018
C-303	Concrete	0.00392094	-121.377155753	38.4270165823
C-304	Concrete	0.05467390	-121.363091513	38.4235682964
C-305	Concrete	0.01271240	-121.404419062	38.4505366972
C-306	Concrete	0.00035924	-121.317544471	38.4526914683
C-307	Concrete	0.02043719	-121.479833388	38.4149477068
C-308	Concrete	0.00112443	-121.404854076	38.4517994251
C-309	Concrete	0.01911762	-121.418555658	38.4089951690
C-310	Concrete	0.01081971	-121.337207558	38.4091063282
C-311	Concrete	0.02599840	-121.338921152	38.4093966056
C-312	Concrete	0.01197088	-121.425426548	38.4304064914
C-313	Concrete	0.01209158	-121.398570518	38.4214759415
C-314	Concrete	0.02245879	-121.373833752	38.4262430226
C-315	Concrete	0.00132668	-121.317711760	38.4526801986
C-316	Concrete	0.00957927	-121.399590436	38.3974037092
C-317	Concrete	0.02954625	-121.338592295	38.4236215080
C-318	Concrete	0.02158341	-121.393578527	38.4469490796
C-319	Concrete	0.03329970	-121.340917312	38.4527341443
C-320	Concrete	0.02210466	-121.446424649	38.4334550812
C-321	Concrete	0.01593639	-121.447140061	38.4342018072
C-322	Concrete	0.04090300	-121.399427579	38.4456150682
C-323	Concrete	0.10670251	-121.341060853	38.4236275156
C-324	Concrete	0.06403976	-121.419091206	38.4380079354
C-325	Concrete	0.06771597	-121.319214433	38.4526773297
C-326	Concrete	0.02934495	-121.417960393	38.4225777068
C-327	Concrete	0.05747742	-121.408699044	38.4353463680
C-328	Concrete	0.03949277	-121.392679561	38.4526477816
C-329	Concrete	0.00731804	-121.446864578	38.4086770066
C-330	Concrete	0.00285735	-121.397307413	38.4390769927
C-331	Concrete	0.00268313	-121.397307056	38.4389922444
C-332	Concrete	0.00278116	-121.397308731	38.4389090521
C-333	Concrete	0.00241728	-121.397309465	38.4388257112
C-334	Concrete	0.00286609	-121.397309657	38.4387411551
C-335	Concrete	0.01355057	-121.397283418	38.4384872269
C-336	Concrete	0.02795982	-121.370659755	38.4525858123
C-337	Concrete	0.01225241	-121.369516993	38.4526033741
C-338	Concrete	0.24716241	-121.371709947	38.4505949602
C-339	Concrete	0.19007900	-121.371585036	38.4118527948
C-340	Concrete	0.00180008	-121.371536057	38.4095832059
C-341	Concrete	0.00175029	-121.371538621	38.4094696479
C-342	Concrete	0.00241043	-121.371539938	38.4093538555
C-343	Concrete	0.00137516	-121.371538788	38.4092546067
C-344	Concrete	0.01481403	-121.371566737	38.4142282218
C-345	Concrete	0.13490679	-121.392550706	38.4238777790

C-346	Concrete	0.00224259	-121.373869057	38.4235162504
C-347	Concrete	0.02771925	-121.372778446	38.4235089584
C-348	Concrete	0.01101177	-121.371639956	38.4258788595
C-349	Concrete	0.00638300	-121.371603157	38.4255164938
C-350	Concrete	0.02166685	-121.371614694	38.4251868710
C-351	Concrete	0.02509085	-121.371596634	38.4243705068
C-352	Concrete	0.03090381	-121.371583304	38.4199392578
C-353	Concrete	0.00511110	-121.371599534	38.4218916400
C-354	Concrete	0.00958681	-121.371609845	38.4224169347
C-355	Concrete	0.01070112	-121.371631956	38.4229804798
C-356	Concrete	0.00235599	-121.387063038	38.4379940971
C-357	Concrete	0.00842172	-121.371059264	38.4234616746
C-358	Concrete	0.00825287	-121.370566528	38.4234649474
C-359	Concrete	0.00300568	-121.370182897	38.4234675324
C-360	Concrete	0.00882680	-121.369953218	38.4234805220
C-361	Concrete	0.00899166	-121.368641128	38.4235297666
C-362	Concrete	0.00049969	-121.449520523	38.4126024516
C-363	Concrete	0.00316977	-121.449464399	38.4126871165
C-364	Concrete	0.00202840	-121.385165747	38.4074943779
C-365	Concrete	0.02104302	-121.384994088	38.4077071312
C-366	Concrete	0.00184115	-121.384872500	38.4079083611
C-367	Concrete	0.00171923	-121.384607976	38.4086850648
C-368	Concrete	0.00191970	-121.384621258	38.4085759115
C-369	Concrete	0.00189649	-121.384641420	38.4084696701
C-370	Concrete	0.00194847	-121.384669090	38.4083613990
C-371	Concrete	0.02210562	-121.384747799	38.4081097316
C-372	Concrete	0.03297484	-121.386030030	38.4062708164
C-373	Concrete	0.00029391	-121.449083820	38.3937583147
C-374	Concrete	0.00028567	-121.449049420	38.3937585307
C-375	Concrete	0.00026738	-121.449012205	38.3937585926
C-376	Concrete	0.00039112	-121.448974436	38.3937604555
C-377	Concrete	0.00079956	-121.448940076	38.3937643824
C-378	Concrete	0.00222952	-121.448821692	38.3937904136
C-379	Concrete	0.00100299	-121.448904806	38.3937765290
C-380	Concrete	0.00487979	-121.437314013	38.3938529590
C-381	Concrete	0.02139938	-121.434868451	38.3938728885
C-382	Concrete	0.00227941	-121.385351173	38.4073232464
C-383	Concrete	0.00206629	-121.385253032	38.4074121297
C-384	Concrete	0.01716038	-121.386037559	38.4057437972
C-385	Concrete	0.00188947	-121.385773100	38.4069161810
C-386	Concrete	0.00210198	-121.385835721	38.4068195303
C-387	Concrete	0.00245782	-121.385892777	38.4067179232
C-388	Concrete	0.00252957	-121.385941650	38.4066140765
C-389	Concrete	0.00083179	-121.386036302	38.4059451393

C-390	Concrete	0.00063987	-121.386038489	38.4059989311
C-391	Concrete	0.04918354	-121.392943471	38.4014814439
C-392	Concrete	0.04757350	-121.386842407	38.4002859453
C-393	Concrete	0.04064915	-121.387447519	38.3997509467
C-394	Concrete	0.04237590	-121.388062491	38.3992434243
C-395	Concrete	0.04557171	-121.388699723	38.3987175809
C-396	Concrete	0.01520387	-121.387686301	38.3947694973
C-397	Concrete	0.14063611	-121.390251531	38.3944480088
C-398	Concrete	0.09066965	-121.394083189	38.3944496213
C-399	Concrete	0.08710250	-121.373789799	38.3727016787
C-400	Concrete	0.02857613	-121.371831517	38.3735666321
C-401	Concrete	0.01475918	-121.371800071	38.3748171241
C-402	Concrete	0.04936281	-121.371431423	38.3758171857
C-403	Concrete	0.16498682	-121.368706961	38.3729939173
C-404	Concrete	0.03042275	-121.373455167	38.3791726125
C-405	Concrete	0.02822245	-121.374268146	38.3791498167
C-406	Concrete	0.01432848	-121.373347753	38.3838224228
C-407	Concrete	0.02201083	-121.374298070	38.3838174504
C-408	Concrete	0.34425746	-121.348852031	38.4090869294
C-409	Concrete	0.00976235	-121.349076959	38.4087002674
C-410	Concrete	0.02695015	-121.348987050	38.4088171756
C-411	Concrete	0.01954790	-121.348740569	38.4093625469
C-412	Concrete	0.00149951	-121.348680051	38.4094472021
C-413	Concrete	0.00130749	-121.344600766	38.4090957365
C-414	Concrete	0.00439247	-121.344839218	38.4090921687
C-415	Concrete	0.00295047	-121.342843869	38.4091249548
C-416	Concrete	0.00171271	-121.342651261	38.4091255550
C-417	Concrete	0.00122502	-121.404035453	38.4219216793
C-418	Concrete	0.02257184	-121.400837250	38.4227922514
C-419	Concrete	0.02096251	-121.416667260	38.3941631731
C-420	Concrete	0.00331018	-121.415576059	38.3941791454
C-421	Concrete	0.00302074	-121.411802271	38.3941919090
C-422	Concrete	0.01379171	-121.414647986	38.3941798834
C-423	Concrete	0.06109584	-121.409762695	38.3941997397
C-424	Concrete	0.09111237	-121.406982893	38.4380421492
C-425	Concrete	0.08772495	-121.386042730	38.3944556194
C-426	Concrete	0.03906969	-121.345649797	38.4222169187
C-427	Concrete	0.07957880	-121.450171610	38.4070728390
C-428	Concrete	0.01624716	-121.450290296	38.4060718322
C-429	Concrete	0.02173650	-121.450322999	38.4058236545
C-430	Concrete	0.02175685	-121.450365355	38.4055485639
C-431	Concrete	0.02138487	-121.450408640	38.4052767756
C-432	Concrete	0.02162551	-121.450451681	38.4050047969
C-433	Concrete	0.04243224	-121.450514321	38.4046062050

C-434	Concrete	0.13195211	-121.450846611	38.4024989677
C-435	Concrete	0.20876987	-121.451347611	38.3994108972
C-436	Concrete	0.21629866	-121.451925180	38.3958080532
C-437	Concrete	0.01747092	-121.431963975	38.3935312435
C-438	Concrete	0.00017086	-121.390238405	38.4233223380
C-439	Concrete	0.00137959	-121.390238087	38.4232465610
C-440	Concrete	0.00118714	-121.390237589	38.4231351178
C-441	Concrete	0.00135762	-121.390236406	38.4230198514
C-442	Concrete	0.04659242	-121.390380485	38.4244349754
C-443	Concrete	0.00212110	-121.392448661	38.4252866867
C-444	Concrete	0.00221474	-121.392270341	38.4252815504
C-445	Concrete	0.00242565	-121.392096553	38.4252770741
C-446	Concrete	0.00141828	-121.391962531	38.4252730039
C-447	Concrete	0.05946530	-121.391305202	38.4251693213
C-448	Concrete	0.00114237	-121.390783601	38.4249005401
C-449	Concrete	0.00124112	-121.390658343	38.4247965109
C-450	Concrete	0.01196419	-121.383877449	38.4089571983
C-451	Concrete	0.01521158	-121.384494400	38.4094976165
C-452	Concrete	0.01848400	-121.354030281	38.4090605368
C-453	Concrete	0.01687382	-121.353106806	38.4083515072
C-454	Concrete	0.02135405	-121.353112205	38.4093634188
C-455	Concrete	0.01077469	-121.353164722	38.4098455680
C-456	Concrete	0.00046001	-121.353135745	38.4100481007
C-457	Concrete	0.00580844	-121.353158181	38.4101737529
C-458	Concrete	0.00229287	-121.353137540	38.4103826464
C-459	Concrete	0.00111962	-121.459540046	38.4253018643
C-460	Concrete	0.00248178	-121.459557902	38.4251898079
C-461	Concrete	0.00201202	-121.459582380	38.4250544241
C-462	Concrete	0.00231603	-121.459615918	38.4249197171
C-463	Concrete	0.00247213	-121.459652599	38.4247867084
C-464	Concrete	0.00081546	-121.459680498	38.4246923462
C-465	Concrete	0.07451820	-121.477804979	38.4074263507
C-466	Concrete	0.01443293	-121.478960386	38.4061060396
C-467	Concrete	0.01318945	-121.479391545	38.4021750333
C-468	Concrete	0.01310406	-121.478039373	38.3978347708
C-469	Concrete	0.01422753	-121.475110536	38.3976943383
C-470	Concrete	0.01449896	-121.466935702	38.4002801484
C-471	Concrete	0.00148306	-121.379057801	38.4089845128
C-472	Concrete	0.01220547	-121.379380714	38.4089846685
C-473	Concrete	0.00290791	-121.375796049	38.4089759719
C-474	Concrete	0.01369481	-121.371002040	38.4089846333
C-475	Concrete	0.00278351	-121.371562911	38.4087155107
C-476	Concrete	0.00284435	-121.371562125	38.4085418088
C-477	Concrete	0.00349188	-121.371561697	38.4083601340

C-478	Concrete	0.00688048	-121.372008649	38.4090240134
C-479	Concrete	0.01010043	-121.353183613	38.4242634254
C-480	Concrete	0.00822756	-121.353239200	38.4231377795
C-481	Concrete	0.00243170	-121.353238501	38.4228324248
C-482	Concrete	0.00216173	-121.353238167	38.4226913608
C-483	Concrete	0.00882561	-121.353232519	38.4223805476
C-484	Concrete	0.00205140	-121.334712617	38.4233460309
C-485	Concrete	0.00232656	-121.334712734	38.4232112103
C-486	Concrete	0.00230593	-121.334712402	38.4230753372
C-487	Concrete	0.00117843	-121.334712069	38.4229676516
C-488	Concrete	0.00626450	-121.398626140	38.3944089096
C-489	Concrete	0.02899297	-121.399219998	38.3934008425
C-490	Concrete	0.01350535	-121.370782673	38.4380281202
C-491	Concrete	0.06883881	-121.404829935	38.4380075900
C-492	Concrete	0.15082782	-121.405969075	38.3942161096
C-493	Concrete	0.03576518	-121.396391045	38.3944499674
	<b>TOTAL</b>	15.38655254		
P-1	Planter	0.19882564	-121.406250192	38.3942139531
P-2	Planter	0.00125379	-121.364758405	38.4090879347
P-3	Planter	0.05553915	-121.417858332	38.4289027922
P-4	Planter	0.00129105	-121.365811265	38.4090080845
P-5	Planter	0.25525326	-121.380333775	38.4234497392
P-6	Planter	0.02041691	-121.404266271	38.4377552744
P-7	Planter	0.67821193	-121.417694558	38.3960044652
P-8	Planter	0.31394548	-121.446133417	38.4085001035
P-9	Planter	0.01702902	-121.430115348	38.4076733156
P-10	Planter	0.22249950	-121.371686317	38.4504429663
P-11	Planter	0.10575763	-121.369076198	38.3757748150
P-12	Planter	0.17301261	-121.417343564	38.4020814653
P-13	Planter	0.03621325	-121.349534579	38.4090733923
P-14	Planter	0.08356314	-121.344673544	38.4237749899
P-15	Planter	0.17472324	-121.397233384	38.4398400454
P-16	Planter	0.14603480	-121.404371072	38.4045394404
P-17	Planter	0.10815446	-121.403839274	38.4436356241
P-18	Planter	0.29416455	-121.384627740	38.3947101175
P-19	Planter	0.01465857	-121.430046718	38.4022984972
P-20	Planter	0.01139712	-121.467835415	38.4111133377
P-21	Planter	0.03511005	-121.371624295	38.4365127114
P-22	Planter	0.03889176	-121.339024830	38.4527267964
P-23	Planter	0.01221707	-121.449636976	38.3755444680
P-24	Planter	0.12818090	-121.448094810	38.3795429240
P-25	Planter	0.00177889	-121.362618729	38.4090923377
P-26	Planter	0.23116803	-121.405107745	38.3943632575
P-27	Planter	0.06651292	-121.459998532	38.4239216101

P-28	Planter	0.17771220	-121.410709276	38.4051187505
P-29	Planter	0.05067149	-121.371895977	38.4360666781
P-30	Planter	0.05402755	-121.465688945	38.4095416312
P-31	Planter	0.76702036	-121.394694120	38.4026862028
P-32	Planter	0.00190141	-121.363114478	38.4090693037
P-33	Planter	0.00648798	-121.411560550	38.4380494805
P-34	Planter	0.03639008	-121.427547449	38.3939216334
P-35	Planter	0.02695601	-121.462057729	38.4190413011
P-36	Planter	0.24884550	-121.403401062	38.4493536284
P-37	Planter	0.04811208	-121.391389307	38.4006470141
P-38	Planter	0.01491785	-121.343598039	38.4226848106
P-39	Planter	0.01247891	-121.341699745	38.4091011576
P-40	Planter	0.07219319	-121.408695499	38.4354558713
P-41	Planter	0.23644339	-121.451448583	38.3887536736
P-42	Planter	0.02101497	-121.338916993	38.4095827536
P-43	Planter	0.01972945	-121.447980074	38.3939251343
P-44	Planter	0.06725307	-121.416324723	38.3977359571
P-45	Planter	0.01869339	-121.396094052	38.4065421019
P-46	Planter	0.43361373	-121.441165606	38.4233351778
P-47	Planter	0.00722970	-121.414073396	38.4185721310
P-48	Planter	0.08886744	-121.451956499	38.3941695236
P-49	Planter	0.17335137	-121.421802343	38.3859323172
P-50	Planter	0.04547640	-121.446411307	38.3962804956
P-51	Planter	0.09845811	-121.406281306	38.4063228202
P-52	Planter	0.09398878	-121.383046080	38.3968092445
P-53	Planter	0.02659651	-121.371834882	38.4411323756
P-54	Planter	0.00840189	-121.445879815	38.3757827508
P-55	Planter	0.05551816	-121.395775984	38.4070420636
P-56	Planter	0.00572720	-121.409656722	38.4113673883
P-57	Planter	0.07391903	-121.367868193	38.4234144623
P-58	Planter	0.24712565	-121.371348708	38.3889484937
P-59	Planter	0.06154159	-121.404828075	38.4218284631
P-60	Planter	0.05778294	-121.387460861	38.4378217409
P-61	Planter	0.73826740	-121.403261320	38.4027297355
P-62	Planter	0.03413934	-121.410680936	38.3941011649
P-63	Planter	0.40443996	-121.402089531	38.3944006993
P-64	Planter	0.02424764	-121.406851279	38.4168809222
P-65	Planter	0.02868025	-121.345819205	38.4234826006
P-66	Planter	0.01779535	-121.402126245	38.4405818097
P-67	Planter	0.02730275	-121.404871594	38.4517905027
P-68	Planter	0.00996913	-121.417296353	38.3943186220
P-69	Planter	0.00701887	-121.395272311	38.4051395793
P-70	Planter	0.05047381	-121.445863776	38.4367047117
P-71	Planter	0.06570702	-121.411179272	38.4027214756

P-72	Planter	0.08282464	-121.413758761	38.4001882214
P-73	Planter	0.37612286	-121.417675336	38.4126352388
P-74	Planter	0.00108336	-121.363236038	38.4090099998
P-75	Planter	0.00539027	-121.350438477	38.4090690898
P-76	Planter	0.01996106	-121.338941445	38.4086398587
P-77	Planter	0.04219534	-121.427016950	38.3829293496
P-78	Planter	0.05340855	-121.404071639	38.3982651250
P-79	Planter	0.02498143	-121.381765903	38.4379931079
P-80	Planter	0.00717455	-121.458628725	38.4149898841
P-81	Planter	0.00903552	-121.464876634	38.4210080663
P-82	Planter	0.00023126	-121.365341032	38.4090713978
P-83	Planter	0.08881827	-121.406588127	38.4194072874
P-84	Planter	0.02078625	-121.318030294	38.4526791148
P-85	Planter	0.14123888	-121.340667484	38.4236257178
P-86	Planter	0.03411127	-121.376796935	38.4380117185
P-87	Planter	0.04277709	-121.393763735	38.4470984137
P-88	Planter	0.02817171	-121.451767286	38.3957216206
P-89	Planter	0.46150109	-121.443755168	38.4087087041
P-90	Planter	0.03031695	-121.377564231	38.4233486827
P-91	Planter	0.01200188	-121.397263449	38.4395793838
P-92	Planter	0.21987712	-121.447900019	38.3792827181
P-93	Planter	1.34995035	-121.450953949	38.3848865871
P-94	Planter	0.18873616	-121.388742540	38.3946425428
P-95	Planter	0.00247227	-121.364928988	38.4089469404
P-96	Planter	0.00146803	-121.364028568	38.4089064376
P-97	Planter	0.24078744	-121.447481914	38.4268582437
P-98	Planter	0.22355149	-121.464829400	38.4059270953
P-99	Planter	0.00287345	-121.362859767	38.4089406675
P-100	Planter	0.16834740	-121.440977490	38.4063596301
P-101	Planter	0.00256605	-121.429691736	38.4063334629
P-102	Planter	0.26970621	-121.371640277	38.4402678504
P-103	Planter	0.00557867	-121.371326345	38.4137434800
P-104	Planter	0.00966048	-121.402930597	38.4418362575
P-105	Planter	0.27031292	-121.480379355	38.4283458606
P-106	Planter	0.20798651	-121.421327151	38.4068870632
P-107	Planter	0.00719621	-121.462628453	38.4102168648
P-108	Planter	0.06663433	-121.373159316	38.4378614909
P-109	Planter	0.06348090	-121.408666326	38.3943350836
P-110	Planter	0.13740179	-121.448272269	38.4212290567
P-111	Planter	0.10638052	-121.474357494	38.4219914911
P-112	Planter	0.00224796	-121.363094662	38.4089551356
P-113	Planter	0.00001500	-121.399373284	38.4378716322
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P-115	Planter	0.02435139	-121.469714447	38.4059362855

P-116	Planter	0.02376063	-121.472551023	38.4080576766
P-117	Planter	0.00004974	-121.339038633	38.4091995018
P-118	Planter	0.00216173	-121.363498239	38.4090684611
P-119	Planter	0.03132742	-121.367416978	38.4235380077
P-120	Planter	0.68898630	-121.374556969	38.4383357755
P-121	Planter	0.02066023	-121.401320389	38.4485365557
P-122	Planter	0.37523184	-121.446501317	38.3959706972
P-123	Planter	0.10573986	-121.463666430	38.4203023599
P-124	Planter	0.02193904	-121.345307937	38.4236322247
P-125	Planter	0.33840410	-121.451050019	38.3858002486
P-126	Planter	0.42078011	-121.393907870	38.3946033667
P-127	Planter	0.10092304	-121.477709327	38.4120941525
P-128	Planter	0.04627208	-121.351107154	38.4526897082
P-129	Planter	0.24302166	-121.446911993	38.4304100027
P-130	Planter	0.21571203	-121.423486014	38.4089434796
P-131	Planter	0.01864864	-121.334686927	38.4250673049
P-132	Planter	0.03920401	-121.400220975	38.3980503603
P-133	Planter	0.01632576	-121.398852989	38.3948369235
P-134	Planter	0.04747171	-121.395369322	38.4380115327
P-135	Planter	0.00069075	-121.365015834	38.4089463188
P-136	Planter	0.14703302	-121.417919542	38.4254728952
P-137	Planter	0.10877173	-121.398282377	38.4063246221
P-138	Planter	0.00797396	-121.467868749	38.4235994484
P-139	Planter	0.06826993	-121.360404982	38.4235780625
P-140	Planter	0.02771768	-121.374382737	38.4380254265
P-141	Planter	0.05897118	-121.401415497	38.3943127038
P-142	Planter	0.00279917	-121.364343598	38.4090122447
P-143	Planter	0.12875454	-121.416530361	38.3978008118
P-144	Planter	0.08485345	-121.408318212	38.3960184471
P-145	Planter	0.02024254	-121.417193124	38.4011211744
P-146	Planter	0.12755665	-121.410828752	38.4304628710
P-147	Planter	0.02185874	-121.450625784	38.3938968546
P-148	Planter	0.01919327	-121.464221419	38.4072055173
P-149	Planter	0.06993520	-121.336970467	38.4236134610
P-150	Planter	0.04069341	-121.398055800	38.4480537350
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P-152	Planter	0.00866222	-121.397136933	38.4400875065
P-153	Planter	0.20854896	-121.348838653	38.4090787571
P-154	Planter	0.00608204	-121.376515027	38.4233656578
P-155	Planter	0.21770478	-121.371656778	38.4435890314
P-156	Planter	0.13071967	-121.417539683	38.4339218526
P-157	Planter	0.07952978	-121.327868383	38.4526740731
P-158	Planter	0.22096480	-121.468865349	38.4040146521
P-159	Planter	0.01632295	-121.449041607	38.4137937272

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P-162	Planter	0.07870371	-121.481139336	38.4187351007
P-163	Planter	0.00743245	-121.434212042	38.4049608145
P-164	Planter	0.00184676	-121.364847308	38.4089474097
P-165	Planter	0.22670482	-121.417333925	38.4037064139
P-166	Planter	0.21656159	-121.403152533	38.4018560493
P-167	Planter	0.00113265	-121.363854304	38.4090896712
P-168	Planter	0.04029466	-121.347331492	38.4090847457
P-169	Planter	0.05153724	-121.376809957	38.4525834439
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P-171	Planter	0.17377898	-121.346603007	38.4237680408
P-172	Planter	0.02012633	-121.410896285	38.4380522288
P-173	Planter	0.07164106	-121.460072195	38.4084861370
P-174	Planter	0.00080148	-121.363216362	38.4089538594
P-175	Planter	0.01924921	-121.344921251	38.4235260171
P-176	Planter	0.13363734	-121.411505435	38.3943140462
P-177	Planter	0.03713790	-121.408160250	38.3943157444
P-178	Planter	0.01357632	-121.472324171	38.4083915226
P-179	Planter	0.05469399	-121.473208001	38.4228993590
P-180	Planter	0.40613902	-121.446277178	38.3773730638
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P-182	Planter	0.02144246	-121.395637183	38.4074797074
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P-184	Planter	0.25969988	-121.445330604	38.4399006878
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P-186	Planter	0.00105678	-121.365729154	38.4089481292
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P-188	Planter	0.04879036	-121.413646922	38.4014970811
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P-190	Planter	0.04714726	-121.401594438	38.4478732683
P-191	Planter	0.02403265	-121.446675757	38.3939392564
P-192	Planter	0.02802905	-121.397839394	38.3947910865
P-193	Planter	0.03645871	-121.336901262	38.4091066109
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P-195	Planter	0.13540857	-121.400639867	38.3993388060
P-196	Planter	0.13106005	-121.407597132	38.4055481903
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P-202	Planter	0.10319125	-121.391689654	38.4525951630
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P-331	Planter	0.01397660	-121.469302386	38.4064254476
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P-358	Planter	0.05810237	-121.413443850	38.4018465850
P-359	Planter	0.06548526	-121.408903647	38.4060996712
P-360	Planter	0.80223572	-121.448082405	38.3808190901
P-361	Planter	0.01504463	-121.464413372	38.4072720381
P-362	Planter	0.13661236	-121.413648774	38.3993912342
P-363	Planter	0.00052630	-121.365736750	38.4090673320
P-364	Planter	0.04621368	-121.403213315	38.3957430492
P-365	Planter	0.00954872	-121.419315512	38.4380018075
P-366	Planter	0.10630805	-121.393640329	38.4526773391
P-367	Planter	0.04092518	-121.321226883	38.4526777923
P-368	Planter	0.07839235	-121.465809621	38.4042283421
P-369	Planter	0.26633022	-121.417586850	38.4075022956
P-370	Planter	0.00071530	-121.362506367	38.4089538442
P-371	Planter	0.00180106	-121.364558624	38.4090665515
P-372	Planter	0.18078557	-121.399699350	38.3968420042
P-373	Planter	0.00752297	-121.383998241	38.3979089611
P-374	Planter	0.01581693	-121.430715335	38.4075123046
P-375	Planter	0.06596037	-121.375049330	38.4525822080
P-376	Planter	0.12546252	-121.408260068	38.3980361675
P-377	Planter	0.00989085	-121.468476408	38.4240772580
P-378	Planter	0.04550578	-121.392122817	38.4394733562
P-379	Planter	0.17044915	-121.449262788	38.3819116270

P-380	Planter	0.12889901	-121.393328850	38.4090462896
P-381	Planter	0.14960738	-121.467661874	38.4277659035
P-382	Planter	0.01892837	-121.467679649	38.4112361622
P-383	Planter	0.06013523	-121.403586338	38.4432104771
P-384	Planter	0.09840728	-121.389602698	38.4379922715
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P-386	Planter	0.00130542	-121.363724473	38.4090877251
P-387	Planter	0.05778061	-121.457852423	38.4240937555
P-388	Planter	0.00797053	-121.343595936	38.4221833140
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P-392	Planter	0.05932483	-121.355300599	38.4526835737
P-393	Planter	0.02309526	-121.461472628	38.4185823244
P-394	Planter	0.01758216	-121.344200083	38.4235302424
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P-398	Planter	0.00534174	-121.371352228	38.3904896103
P-399	Planter	0.22960113	-121.398372256	38.4014198372
P-400	Planter	0.01690925	-121.420914528	38.3941682976
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P-412	Planter	0.01936785	-121.402572232	38.4411979629
P-413	Planter	0.03026841	-121.384018219	38.3978581419
P-414	Planter	0.06647536	-121.415051143	38.3976637966
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P-634	Planter	0.00001688	-121.383151171	38.4012824438
P-635	Planter	0.00002753	-121.383129244	38.4012505309
P-636	Planter	0.00002077	-121.383091532	38.4011939718
P-637	Planter	0.00001571	-121.383110309	38.4012218928
P-638	Planter	0.00001688	-121.383070789	38.4011629503
P-639	Planter	0.00001987	-121.383052995	38.4011359523
P-640	Planter	0.00001507	-121.383032912	38.4011049943
P-641	Planter	0.00001300	-121.383013764	38.4010767754
P-642	Planter	0.00003204	-121.381361297	38.3985799057
P-643	Planter	0.00003643	-121.381376140	38.3986018503

P-644	Planter	0.00002096	-121.381397869	38.3986366593
P-645	Planter	0.00003471	-121.381417630	38.3986636359
P-646	Planter	0.00003233	-121.381436787	38.3986938999
P-647	Planter	0.00002620	-121.381455038	38.3987241595
P-648	Planter	0.00001821	-121.381475154	38.3987521823
P-649	Planter	0.00003673	-121.381500810	38.3987897609
P-650	Planter	0.00002945	-121.381493433	38.3987792260
P-651	Planter	0.00002499	-121.381511912	38.3988070068
P-652	Planter	0.00001843	-121.381520626	38.3988199802
P-653	Planter	0.00002621	-121.381528500	38.3988302618
P-654	Planter	0.00002333	-121.381534808	38.3988416470
P-655	Planter	0.00001880	-121.381543813	38.3988569879
P-656	Planter	0.00003198	-121.381557018	38.3988755055
P-657	Planter	0.00002740	-121.381569945	38.3988954284
P-658	Planter	0.00001982	-121.381576849	38.3989057882
P-659	Planter	0.00002416	-121.381585236	38.3989168531
P-660	Planter	0.00003292	-121.381589621	38.3989244850
P-661	Planter	0.00003300	-121.381595391	38.3989332086
P-662	Planter	0.00005730	-121.381609228	38.3989566734
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P-668	Planter	0.00004190	-121.381689916	38.3990750540
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P-676	Planter	0.00005075	-121.381848338	38.3993136477
P-677	Planter	0.00003064	-121.381863776	38.3993388548
P-678	Planter	0.00004343	-121.381885107	38.3993683442
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P-904	Planter	0.04308834	-121.376189977	38.3794968716
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P-906	Planter	0.07230703	-121.379623900	38.3839120142
P-907	Planter	0.01402737	-121.379604357	38.3838671998

P-908	Planter	0.04350149	-121.377808289	38.3870570336
P-909	Planter	0.03605734	-121.377700138	38.3870659270
P-910	Planter	0.09621324	-121.377806175	38.3865126380
P-911	Planter	0.08527334	-121.377694129	38.3865052251
P-912	Planter	0.08758878	-121.377805212	38.3859060963
P-913	Planter	0.09033468	-121.377693504	38.3859097676
P-914	Planter	0.06431280	-121.386008442	38.3944583583
P-915	Planter	0.02452209	-121.384934114	38.3941664174
P-916	Planter	0.02948535	-121.345653640	38.4222409741
P-917	Planter	0.03226272	-121.345624090	38.4222117531
P-918	Planter	0.03864600	-121.398423587	38.4360338046
P-919	Planter	0.06428156	-121.397522832	38.4370707412
P-920	Planter	0.19460474	-121.399573872	38.4354173016
P-921	Planter	0.06211504	-121.399508880	38.4355820861
P-922	Planter	0.05665183	-121.399282782	38.4356291283
P-923	Planter	0.00333465	-121.398932890	38.4356381086
P-924	Planter	0.00214578	-121.398999019	38.4355798998
P-925	Planter	0.00204034	-121.399049517	38.4355319236
P-926	Planter	0.00103536	-121.399177582	38.4354037821
P-927	Planter	0.00224448	-121.399221905	38.4353553619
P-928	Planter	0.00203065	-121.399266871	38.4353039792
P-929	Planter	0.01769274	-121.399362155	38.4352498689
P-930	Planter	0.00347505	-121.399215702	38.4359435712
P-931	Planter	0.33035798	-121.399698930	38.4346278501
P-932	Planter	0.05354404	-121.380287829	38.3836481124
P-933	Planter	0.00738219	-121.380351783	38.3836954596
P-934	Planter	0.01293637	-121.379591222	38.3837090760
P-935	Planter	0.09357679	-121.379608101	38.3836661302
P-936	Planter	0.22411847	-121.374996935	38.3806017058
P-937	Planter	0.08160657	-121.375193934	38.3810786715
P-938	Planter	0.09313098	-121.375187814	38.3802194108
P-939	Planter	0.00734615	-121.403003091	38.3939332810
P-940	Planter	0.00748152	-121.403157810	38.3939404594
P-941	Planter	0.02944323	-121.403199980	38.3939370365
P-942	Planter	0.06762391	-121.376905765	38.3790108413
P-943	Planter	0.18142676	-121.377072930	38.3789376015
P-944	Planter	0.00788795	-121.377663448	38.3788394426
P-945	Planter	0.04785636	-121.375462902	38.3790166249
P-946	Planter	0.07930858	-121.375477181	38.3789766197
P-947	Planter	0.07963802	-121.380423810	38.3819525915
P-948	Planter	0.23231297	-121.379079214	38.3817015277
P-949	Planter	0.43625812	-121.377886925	38.3801975491
P-950	Planter	0.06112662	-121.364719867	38.4231679048
P-951	Planter	0.05202811	-121.365001346	38.4231694644

P-952	Planter	0.01223947	-121.377911037	38.3813708779
P-953	Planter	0.76139186	-121.378567829	38.3809265826
P-954	Planter	0.13932608	-121.448620615	38.3940215427
P-955	Planter	0.13324871	-121.449201910	38.3940239578
P-956	Planter	0.53869313	-121.379660558	38.3792253253
P-957	Planter	0.80410238	-121.380708224	38.3812355438
P-958	Planter	1.09437945	-121.380620192	38.3764469404
P-959	Planter	0.95098645	-121.378022500	38.3770246116
P-960	Planter	0.05125070	-121.377513858	38.3746517923
P-961	Planter	0.12340156	-121.377372518	38.3746647559
P-962	Planter	0.01065382	-121.405065185	38.4380167043
P-963	Planter	0.05768418	-121.396552223	38.3944515250
	<b>TOTAL</b>	<b>81.86235783</b>		
T-1	Turf	0.24686102	-121.396642851	38.3946075723
T-2	Turf	0.03999897	-121.450762507	38.3845436424
T-3	Turf	0.02193169	-121.395328157	38.4016325446
T-4	Turf	0.03323367	-121.417372076	38.4064877313
T-5	Turf	0.10790263	-121.404978842	38.4079847679
T-6	Turf	0.07929265	-121.417418935	38.3934748544
T-7	Turf	0.03708527	-121.396257510	38.4063917477
T-8	Turf	0.02122431	-121.401167209	38.4006689103
T-9	Turf	0.13712389	-121.440773214	38.4349796217
T-10	Turf	0.21948903	-121.400279882	38.3990654624
T-11	Turf	0.03614785	-121.445487741	38.3939819451
T-12	Turf	0.04014162	-121.399790768	38.3976201844
T-13	Turf	0.01384843	-121.368944642	38.4233706888
T-14	Turf	0.11916232	-121.446119253	38.4232022510
T-15	Turf	0.00002259	-121.449072594	38.4138162648
T-16	Turf	0.05522655	-121.463451542	38.4250523844
T-17	Turf	0.12266057	-121.458519261	38.4194641433
T-18	Turf	0.09705387	-121.419982553	38.3866374048
T-19	Turf	0.18757153	-121.417413131	38.4038550161
T-20	Turf	0.00744876	-121.414792646	38.4122870035
T-21	Turf	0.00585145	-121.365026149	38.4233822047
T-22	Turf	0.01390057	-121.347530718	38.4237502437
T-23	Turf	0.29570280	-121.442798275	38.4085593090
T-24	Turf	0.02166674	-121.371838564	38.4416408077
T-25	Turf	0.11888453	-121.449657140	38.3973596170
T-26	Turf	0.10820774	-121.414629052	38.3943074568
T-27	Turf	0.00831604	-121.412482922	38.4050557626
T-28	Turf	0.01403662	-121.343561397	38.4220954748
T-29	Turf	0.17759065	-121.404527675	38.4045596089
T-30	Turf	0.02231854	-121.395800044	38.4085962124
T-31	Turf	0.02563386	-121.395068756	38.4042102924

T-32	Turf	0.08737029	-121.382537215	38.3953490172
T-33	Turf	0.02393052	-121.398977736	38.4065467682
T-34	Turf	0.12758185	-121.413800284	38.3940907675
T-35	Turf	0.07281193	-121.405314458	38.4077846912
T-36	Turf	0.04662626	-121.406920231	38.4164775945
T-37	Turf	0.07241546	-121.472009511	38.4238448682
T-38	Turf	0.00949963	-121.417502505	38.3950868519
T-39	Turf	0.01414153	-121.399906316	38.4064742941
T-40	Turf	0.02178111	-121.401911019	38.4009711633
T-41	Turf	0.12201357	-121.411236066	38.4026626197
T-42	Turf	0.04358852	-121.394465880	38.4025978687
T-43	Turf	0.03132618	-121.349878973	38.4237421380
T-44	Turf	0.08947942	-121.406664572	38.4176733985
T-45	Turf	0.13753508	-121.400472734	38.4012059566
T-46	Turf	0.43416867	-121.434430157	38.4233522556
T-47	Turf	0.09625936	-121.360921945	38.4236925877
T-48	Turf	1.23622435	-121.404281924	38.4050375483
T-49	Turf	0.13261931	-121.403185634	38.3957412049
T-50	Turf	0.13343484	-121.399542810	38.3962020182
T-51	Turf	0.00668521	-121.412773095	38.4167674662
T-52	Turf	0.02966324	-121.408052218	38.3990281851
T-53	Turf	0.15054762	-121.459708470	38.4225980357
T-54	Turf	0.09809733	-121.464239628	38.4254772347
T-55	Turf	0.21135066	-121.448443055	38.3809907481
T-56	Turf	0.04719076	-121.449051103	38.4141823379
T-57	Turf	0.14119195	-121.440925897	38.4062610207
T-58	Turf	0.09750485	-121.393318412	38.4013703035
T-59	Turf	0.00736762	-121.415620772	38.4113913938
T-60	Turf	0.10492446	-121.410197587	38.4052949500
T-61	Turf	0.02483076	-121.441021370	38.4085087453
T-62	Turf	0.02633016	-121.395420826	38.4060951978
T-63	Turf	0.26258878	-121.396740120	38.4522638425
T-64	Turf	0.03972659	-121.398068612	38.4065407305
T-65	Turf	0.05024674	-121.343561254	38.4229013838
T-66	Turf	0.08761725	-121.374324537	38.4381429233
T-67	Turf	0.05393592	-121.467977347	38.4173552263
T-68	Turf	0.04242198	-121.390591418	38.4013767320
T-69	Turf	0.03675869	-121.402375846	38.4014262903
T-70	Turf	0.16648754	-121.357021911	38.4237032966
T-71	Turf	0.04524672	-121.451371042	38.3877627563
T-72	Turf	0.07370247	-121.386243184	38.4378779331
T-73	Turf	0.23615889	-121.427922882	38.4311616980
T-74	Turf	0.04347566	-121.349092766	38.4237460308
T-75	Turf	0.02388647	-121.415060190	38.3976927738

T-76	Turf	0.04867700	-121.395546448	38.4013377497
T-77	Turf	0.08538987	-121.398664263	38.4063996235
T-78	Turf	0.06782247	-121.406564262	38.4183440935
T-79	Turf	0.01415672	-121.417200175	38.4013182435
T-80	Turf	0.05354380	-121.406556442	38.4192565338
T-81	Turf	0.05854432	-121.461730714	38.4241765714
T-82	Turf	0.08296806	-121.440951423	38.4079863309
T-83	Turf	0.20902224	-121.414898189	38.4052486010
T-84	Turf	0.12535096	-121.417441901	38.4019798617
T-85	Turf	0.10443201	-121.444641202	38.4340692299
T-86	Turf	0.04316075	-121.371832050	38.4368005206
T-87	Turf	0.04470587	-121.450504934	38.3840053336
T-88	Turf	0.09169460	-121.412159914	38.3908139730
T-89	Turf	0.06031828	-121.447061539	38.3967438748
T-90	Turf	0.04981390	-121.394985518	38.4021160406
T-91	Turf	0.00299815	-121.343976492	38.4235282618
T-92	Turf	0.15097775	-121.403996105	38.3943289368
T-93	Turf	0.05549452	-121.461282983	38.4165857799
T-94	Turf	0.12972280	-121.400663818	38.3991761730
T-95	Turf	0.00747845	-121.413549794	38.4152406339
T-96	Turf	0.14227255	-121.451576909	38.3892230247
T-97	Turf	0.14499689	-121.403259877	38.4066688562
T-98	Turf	0.05591226	-121.409668833	38.3944694246
T-99	Turf	0.09540874	-121.403784204	38.4065012996
T-100	Turf	0.14450687	-121.409515973	38.4019613408
T-101	Turf	0.31381918	-121.431275988	38.4340229477
T-102	Turf	0.32611928	-121.451150348	38.3858706504
T-103	Turf	0.26829264	-121.400765651	38.3945342263
T-104	Turf	0.04164694	-121.394536836	38.4034408488
T-105	Turf	0.01028555	-121.395802589	38.4016332517
T-106	Turf	0.35270985	-121.398339109	38.3947314714
T-107	Turf	0.02134936	-121.404938677	38.4068782475
T-108	Turf	0.03649682	-121.350793623	38.4237250906
T-109	Turf	0.26044731	-121.423659584	38.4304061806
T-110	Turf	0.00355087	-121.408975993	38.4067990734
T-111	Turf	0.05821641	-121.417345343	38.3924543528
T-112	Turf	0.13776107	-121.403986661	38.3982816971
T-113	Turf	0.77528198	-121.399059128	38.3958535562
T-114	Turf	0.01058594	-121.406745409	38.4170106435
T-115	Turf	0.08252389	-121.386491180	38.4378244735
T-116	Turf	0.34334549	-121.436247140	38.4359644467
T-117	Turf	0.02319712	-121.447146088	38.3790975097
T-118	Turf	0.03214341	-121.382827835	38.3946315114
T-119	Turf	0.03188061	-121.442702099	38.4342734847

T-120	Turf	0.26244522	-121.447091798	38.3939162138
T-121	Turf	0.09527868	-121.408188569	38.3991755783
T-122	Turf	0.88739837	-121.404845401	38.4077096750
T-123	Turf	0.05945499	-121.462616683	38.4245962070
T-124	Turf	0.01859737	-121.403951989	38.4377174731
T-125	Turf	0.02138530	-121.450586852	38.3842079173
T-126	Turf	0.03231951	-121.444329440	38.4085296630
T-127	Turf	0.01957959	-121.353014913	38.4104735668
T-128	Turf	0.00914598	-121.364748946	38.4234069080
T-129	Turf	0.15457672	-121.459629802	38.4217766078
T-130	Turf	0.02265413	-121.344137437	38.4234908663
T-131	Turf	0.05113542	-121.450998480	38.3973346209
T-132	Turf	0.05022768	-121.395463555	38.4084082015
T-133	Turf	0.04790032	-121.395332768	38.4049379836
T-134	Turf	0.00729094	-121.413076188	38.4147195946
T-135	Turf	0.13043661	-121.409064275	38.3943548514
T-136	Turf	0.04242198	-121.390591418	38.4013767320
T-137	Turf	0.05246135	-121.400714211	38.4066457387
T-138	Turf	0.24048190	-121.417506509	38.3963847704
T-139	Turf	0.10899913	-121.401406251	38.4065010846
T-140	Turf	0.02811132	-121.405245811	38.4068727187
T-141	Turf	0.08767130	-121.363371919	38.4524910121
T-142	Turf	0.03113284	-121.451318530	38.3872613914
T-143	Turf	0.02262442	-121.394463586	38.4019127552
T-144	Turf	0.48731995	-121.402059242	38.4012795875
T-145	Turf	0.13021559	-121.410551963	38.4051591535
T-146	Turf	0.01332737	-121.350450273	38.4237398581
T-147	Turf	0.18001029	-121.417480365	38.3989863078
T-148	Turf	0.11784044	-121.401145413	38.3942240169
T-149	Turf	0.02013186	-121.406703712	38.4171505267
T-150	Turf	0.02357640	-121.360074595	38.4237139830
T-151	Turf	0.19235019	-121.404384886	38.4049509373
T-152	Turf	0.02444310	-121.395782272	38.4078245797
T-153	Turf	0.02482869	-121.415081139	38.3978178879
T-154	Turf	0.00675305	-121.412469624	38.4174129764
T-155	Turf	0.11430817	-121.449687179	38.3824493743
T-156	Turf	0.08057765	-121.446519106	38.4085468394
T-157	Turf	0.15785590	-121.460217244	38.4226567243
T-158	Turf	0.14547720	-121.419680065	38.4305401759
T-159	Turf	0.02433363	-121.404647996	38.4377844872
T-160	Turf	0.07193843	-121.421101276	38.3866224833
T-161	Turf	0.07374378	-121.449125237	38.4136100561
T-162	Turf	0.27365430	-121.451779369	38.3957935115
T-163	Turf	0.04216707	-121.395225840	38.4054012798

T-164	Turf	0.06340556	-121.408020162	38.4055660145
T-165	Turf	0.00872016	-121.371824432	38.4360406441
T-166	Turf	0.08746709	-121.416295283	38.3943050203
T-167	Turf	0.23425283	-121.406571749	38.3943192502
T-168	Turf	0.04688694	-121.447510140	38.3794264916
T-169	Turf	0.32869556	-121.409683125	38.4222000676
T-170	Turf	0.17972784	-121.410492319	38.3943227086
T-171	Turf	0.00401566	-121.367338034	38.4234127303
T-172	Turf	0.00938315	-121.404113963	38.4029828437
T-173	Turf	0.06590296	-121.451449831	38.3884055504
T-174	Turf	0.02373435	-121.387599059	38.4378793493
T-175	Turf	0.14760861	-121.409548694	38.4019216805
T-176	Turf	0.02794647	-121.351645596	38.4237587554
T-177	Turf	0.00557014	-121.371860112	38.4402003507
T-178	Turf	0.07162954	-121.413697070	38.4009842162
T-179	Turf	0.03568728	-121.417388532	38.4071822180
T-180	Turf	0.19184357	-121.398170417	38.3946028482
T-181	Turf	0.01917761	-121.345223284	38.4235187870
T-182	Turf	0.01846163	-121.397072674	38.4063907373
T-183	Turf	0.01328208	-121.417191998	38.4011552570
T-184	Turf	0.02227047	-121.399038848	38.3948473623
T-185	Turf	0.00839280	-121.410841235	38.4200464909
T-186	Turf	0.13409571	-121.403124719	38.3957492100
T-187	Turf	0.00699631	-121.395801201	38.4082628254
T-188	Turf	0.00794094	-121.369394985	38.4233588619
T-189	Turf	0.13769283	-121.404043895	38.3982637262
T-190	Turf	0.01131502	-121.417177446	38.4028045091
T-191	Turf	0.05773618	-121.460796759	38.4238252279
T-192	Turf	0.02166415	-121.410493667	38.3908184590
T-193	Turf	0.06816734	-121.394945376	38.4032011153
T-194	Turf	0.04447463	-121.394891909	38.4045968891
T-195	Turf	0.02383813	-121.402820342	38.3943401539
T-196	Turf	0.12259152	-121.458940406	38.4194360719
T-197	Turf	0.02960939	-121.344578078	38.4235221989
T-198	Turf	0.03287794	-121.447712135	38.3970571990
T-199	Turf	0.09040166	-121.448074611	38.3793248671
T-200	Turf	0.02275675	-121.371832117	38.4406099259
T-201	Turf	0.01948358	-121.401603553	38.4001873498
T-202	Turf	0.02514603	-121.351217483	38.4237393279
T-203	Turf	0.03938941	-121.374730169	38.4378842419
T-204	Turf	0.16629298	-121.407003412	38.4058321146
T-205	Turf	0.02270133	-121.405337779	38.4086177527
T-206	Turf	0.14553948	-121.397484106	38.4016038091
T-207	Turf	0.06262871	-121.413767784	38.4233764812

T-208	Turf	0.13873411	-121.417399764	38.4080800835
T-209	Turf	0.06970319	-121.416339366	38.3976034682
T-210	Turf	0.02863684	-121.399788947	38.3945786757
T-211	Turf	0.00611080	-121.361628915	38.4237041951
T-212	Turf	0.05217985	-121.417241536	38.3913095837
T-213	Turf	0.38055195	-121.421655877	38.4234143085
T-214	Turf	0.14437220	-121.399239022	38.3961804910
T-215	Turf	0.11885103	-121.417463401	38.4004774309
T-216	Turf	0.06708723	-121.408197995	38.3989244812
T-217	Turf	0.41030000	-121.385345006	38.3945853417
T-218	Turf	0.03702852	-121.396916318	38.4065417670
T-219	Turf	0.00655718	-121.416106137	38.4185453631
T-220	Turf	0.16676245	-121.445632142	38.3950738842
T-221	Turf	0.22020200	-121.450500976	38.3938852588
T-222	Turf	0.08935272	-121.448215376	38.3794589683
T-223	Turf	0.23631063	-121.446150254	38.3772320806
T-224	Turf	0.18403680	-121.389145638	38.3945799465
T-225	Turf	0.00907292	-121.412274484	38.4050466188
T-226	Turf	0.14241687	-121.459109055	38.4217636311
T-227	Turf	0.08154091	-121.395496578	38.4072518500
T-228	Turf	0.14081910	-121.363494280	38.4234514113
T-229	Turf	0.27176428	-121.414405232	38.4054050854
T-230	Turf	0.13253896	-121.412544861	38.3943049142
T-231	Turf	0.17949281	-121.403009016	38.4017580773
T-232	Turf	0.13158317	-121.459185473	38.4165143540
T-233	Turf	0.12143538	-121.429055092	38.4044647680
T-234	Turf	0.05832945	-121.395652234	38.4058777693
T-235	Turf	0.00564317	-121.410002114	38.4112642357
T-236	Turf	0.00353616	-121.368395724	38.4233881566
T-237	Turf	0.27211806	-121.374391150	38.4382290184
T-238	Turf	0.06760571	-121.415719691	38.4234643642
T-239	Turf	0.02092728	-121.405122424	38.4060939047
T-240	Turf	0.01805836	-121.417428504	38.3974881802
T-241	Turf	0.09172553	-121.403192008	38.4023790429
T-242	Turf	0.11946024	-121.411207899	38.4027047685
T-243	Turf	0.01253516	-121.358292737	38.4237150855
T-244	Turf	0.09193590	-121.417398707	38.4058871653
T-245	Turf	0.00901031	-121.408652876	38.4050143242
T-246	Turf	0.24468054	-121.398649593	38.4012530159
T-247	Turf	0.45551738	-121.428230934	38.4233693611
T-248	Turf	1.37485461	-121.400187865	38.3991213537
	<b>TOTAL</b>	<b>26.68467272</b>		

<b>Total Acres</b>	
Concrete	15.38655254
Planter	81.86235783
Turf	26.68467272
Total	123.93358309

All locations referenced  
available through shared  
Online GIS Map.

# STAFF REPORT



**DATE:** June 3, 2020  
**TO:** Board of Directors  
**FROM:** Michael W. McLaughlin, Fire Chief  
**BY:** Brett Shurr, Acting Assistant Chief

**SUBJECT: FEE DISPUTE FIRST RESPONDER FEE (T. TONOIAN)**

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## RECOMMENDATION

The Board of Directors provides direction to Staff to either UPHOLD or WAIVE the fee for services provided on 11/02/2019.

## BACKGROUND/ANALYSIS

On 11/02/19 the patient contacted the Sacramento Regional Fire and EMS Communications Center (SRFECC) via 911 reporting that she was having a medical emergency involving numbness to the throat. SRFECC dispatched Engine and Medic 76 to her residence under emergency medical card 26C2 – abnormal breathing. The 911 response arrived within 3 minutes and 50 seconds of dispatch.

Cosumnes Fire Department crews performed a medical assessment per Sacramento County Protocol, finding a person with a medical complaint. After investigation, it appeared that the patient may have had an over the counter medication that had been stuck in the back of her mouth nose area. During a sneezing fit, the medication was dislodged, leaving a numbness to the throat area. The condition began to resolve while the crews were on scene. The patient was explained the potential medical complication of this incident and she decided to sign an Against Medical Advice form and refuse transport to the hospital.

On 1/10/2020, Staff received a phone call from the patient stating that they were requesting a waiver of the fees for this incident. They provided a verbal report that the patient and her husband's combined monthly income is \$2450.00. They stated after consultation with their medical insurance company, that they did not have coverage for the service and billed under Department policy.

On 1/10/2020 a Fee Dispute of \$159.00 was submitted through the Fire Department Deputy Chief and Fire Chief. After careful review, both reviewers decided to uphold the fee as assessed on February 5, 2020.

On 02/10/2020 Staff sent a Fee Dispute Status letter to the patient.

On 03/17/2020 Staff contacted the patient and her husband and confirmed they received the Fee Dispute Status letter and HIPAA release should they choose to file a final appeal to the Board. At this time they stated they were researching the legality of the form and would get back to Staff.

Date: June 3, 2020

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Staff set a pending Staff Report holder with the Clerk of the Board for April 1,15, and May 4 which were all vacated due the lack of correspondence from the patient.

On 05/08/2020 Staff contacted the patient and her husband and requested the status of the dispute. They stated that they had returned the document via mail but possibly sent it to Wittman instead of the address provided in the status letter. They stated they did request Board of Directors final review and disposition on their fee waiver request. Staff provided the secure fax line to the EMS Division and the waiver was received 05/08/2020.

On 05/11/2020 a Board Of Director's meeting placeholder was requested for the review and final disposition of this Fee Waiver Request. It was assigned June 3, 2020.

### **FINANCIAL ANALYSIS**

The impact to the District is the value of \$159.00. If the Fee Waiver is upheld the District will recoup \$159.00 for services rendered. If the waiver is approved, the District will have a deficit of \$159.00 for services rendered.

### **SUSTAINABILITY ANALYSIS**

Per Board Policy requests for Fee Waivers are addressed based on individuals circumstances. There is no foreseeable impact on the sustainability of the program based on the individual requests of the frequency/volume of such requests.

Should you have any questions, please contact me prior to the Board meeting.

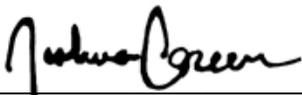
Respectfully submitted,



Michael W. McLaughlin  
Fire Chief

- Attachment 1 - 911 Call Log
- Attachment 2 - Billing Dispute 01/10/2020
- Attachment 3 - Fee Dispute Status letter 02/10/2020
- Attachment 4 - HIPAA Waiver 05/08/2020

Staff Report recommendation authorized by:



General Manager

Approved as to Form:



General Counsel

# Attachment 1

01/10/20 09:05:44 Message To: CCAP01 Message Re-routed from terminal: CCSD054

Incident History for:#F19178751 01/10/20 09:05:40

CLOSED INCIDENT Closed PREM:AR  
A3 71MBD 26C2 ABNORMAL BREATHING CODE 3 JUR:71 BATT:B10 1102

9166881505 Map:272A1 TB:358F1

ILL FEMALE... 77 YOF, ABN BREATH,  
PT STATES SHE BLEW HER NOSE AND A DRIED BERRY CAME OUT, AND NOW THE  
BACK OF HER THROAT FEELS NUMB  
RCV:11/02/19 133253 ENT:11/02/19 133542 DSP:11/02/19 133559 RSP:11/02/19 133631  
ENG:11/02/19 133944 AMB:11/02/19 133949 ALS:11/02/19 133944  
/133542 ENTRY (510154 ) D3 ILL FEMALE... 77 YOF, ABN BREATH, P  
T STATES SHE BLEW HER NOSE AND A DRIED BERR  
Y CAME OUT, AND NOW THE BACK OF HER THROAT  
FEELS NUMB  
/133543 SUGG (\*\*\*\*\*)  
/133559 DISP (510214 ) M76 M76+ (P-XPT) E76+ (P-FR)  
/133559 \$ASNCAS (510214 ) M76 [00.0] (P-XPT)  
/133559 ASSG (510214 ) E76 \$71F19017376  
/133559 VOICED (510214 ) [00.0] (P-FR)  
/133608 CHANGE (510154 ) Type: 26C1 --> 26C2,  
Type Desc: ALOC -->  
ABNORMAL BREATHING  
/133608 UPDATE (510154 )  
/133631 \*C3 (717341 ) M76 [00:32]  
/133631 SUPP (510154 ) TXT: PER PREM ALERT, FRONT DOOR CODE IS 084  
3  
/133654 \*C3 (717244 ) E76 [00:55]  
/133838 \*UPDATE (717244 ) E76  
/133944 \*ONSCNE (717244 ) E76 [03:45]  
/133949 \*ONSCNE (717341 ) M76 [03:50]  
/135833 \*AOR (717341 ) M76  
/140212 \*AOR (717244 ) E76  
/140214 CLOSE (510170 )

# Attachment 2

**Cosumnes CSD Fire Department  
Billing Dispute**

**Customer Name:** Tonoian, Tobyann

**Date of Incident:** 11/2/2019

**Date of Dispute:** 1/10/2020

**Run Number (Wittman):** 526829

**Amount of Dispute:** \$159.00

**EMS Division Case Review:**

EMS Division Staff received a voicemail FRF dispute on 1/10/2020. I reviewed the PCR, Wittman Invoice and CAD report for this incident. Pt's concern is that she and her husband live on a social security based fixed income with Medicare and a supplement insurance plan. She reports her combined household income to be \$1600 spouse and \$850 for PT or \$2,450 per month. On this particular incident the services we provided as CFD fire clearly meet the standard for a patient in Sacramento Co thus a PCR was created, AMA, and private transport to the hospital. The patient states that she and her husband both felt that ambulance transport was not necessary, but that follow up at the ED was. She now finds herself in a financial hardship where the bill for the assessment represents 6.5% of their combined income for the month. This places a financial strain of their living conditions. The pt also provided that she did reach out to her primary and supplemental insurance plans who told her had she gone to the hospital via ambulance that they would have covered up to the policy limits for her care. She is upset as she believes she did the correct action to not necessarily take a vital piece of emergency equipment

**Signature:** Brett C Shurr 717063

**Date:** 01/13/2020

**Deputy Chief Review:**

In reviewing the circumstances, I recommend upholding the fee. In this case care was sought and delivered in the appropriate way and at the appropriate time.

**Recommendation:** Uphold Fee

Recommend Waiver

Other: See Comments

**Signature:** 

**Date:** 5 February 2020

**Fire Chief Review:**

Based on the information provided, there is a financial hardship. Is the patient able to make payments over a 1-2 year period? If not, I recommend the waiver.

**Recommendation:**

**Uphold Fee**

Recommend Waiver

Refer to Board Of Directors: \_\_\_\_\_  
(Next regularly scheduled board meeting)

**Signature:** *Michael W. McLaughlin, CFO*

**Date:** 2/5/20

**Disposition:**

**Fee Waived:**

**Fee Upheld:**

**Patient Notified:**

**Wittman Notified:**

# Attachment 3



**COSUMNES FIRE DEPARTMENT**

10573 E Stockton Blvd.  
Elk Grove, CA 95624

(916) 405-7100  
Fax (916) 685-6622  
www.yourcsd.com

February 10, 2020

Ms. Tobyann Tonoian  
[REDACTED]

Subject; Disposition of First Responder Fee Request F19178751

Dear Ms. Tonoian,

A review of your request to waive the First Responder Fee received on 1/10/2020 by the Emergency Medical Services Division, the Deputy Chief of Operations and the Fire Chief of the Cosumnes Fire Department has been completed. Ultimately, the Fire Chief of the Cosumnes Fire Department has ruled to uphold the fee.

If you would like to request and appeal of this decision, the next step would be to complete the attached release of HIPAA information and return it to me. I will then request the waiver be agendized at a regularly scheduled board meeting of the Cosumnes Community Services District. Once it is set for a specific meeting, I will then notice you, so that you have the opportunity to address the Board of Directors with your comments.

If you choose not to exercise this option, you may remit payment to close this outstanding fee for service.

Professionally,

Brett C Shurr  
EMS Division Chief

# Attachment 4

**COSUMNES COMMUNITY SERVICES DISTRICT**

**Authorization For Release of Protected Health Information**

**I. Information about the Use or Disclosure**

I hereby authorize the parties in (A) below to disclose certain protected health information (described in (B) below) to the persons in (C) below for the purposes described in (D) below.

Name: \_\_\_\_\_

- A. Persons/entities authorized to provide the information: Cosumnes Community Services District and/or Board of Directors of Cosumnes Community Services District
- B. Specific description of information to be used or disclosed (including date(s)): All protected health information in the fee dispute or appeals letter dated \_\_\_\_\_, including all attachments thereto  
(Insert Date)
- C. Persons/organizations authorized to receive the information: Any member of the public
- D. Specific purpose of the disclosure: Fee dispute appeal process

The entity requesting the authorization will not receive financial or in-kind compensation in exchange for using or disclosing the health information described above.

This authorization will expire (choose one):

- On \_\_\_\_\_  
Month Day Year
- Upon the occurrence of the following event: \_\_\_\_\_
- Upon the expiration of the required retention period for public records under California law.

**II. Important Information about Your Rights**

I have read and understood the following statements about my rights:

- I may revoke this authorization at any time prior to its expiration date by notifying the providing entity in writing, but the revocation will not have any effect on any actions the entity took before it received the revocation.
- I am entitled to a copy of this authorization.
- The information that is used or disclosed pursuant to this authorization may be redisclosed by the receiving entity without my authorization.
- I understand that I am not required to sign this form as a condition of treatment, payment, enrollment, or eligibility for my health care benefits.

**III. Signature of Individual or Individual's Personal Representative**

\_\_\_\_\_  
Signature of Individual or Individual's Personal Representative

\_\_\_\_\_  
Date

Printed name of personal representative: \_\_\_\_\_

Relationship to the individual, including authority for status as representative: \_\_\_\_\_

**\*YOU MAY REFUSE TO SIGN THIS AUTHORIZATION\***

# STAFF REPORT

**DATE:** June 3, 2020

**TO:** Board of Directors

**FROM:** Nitish Sharma, Chief Administrative Officer

**BY:** Kelly Gonzalez, Director of Business and Public Affairs

**SUBJECT: ADOPTION OF PROCLAMATION ENDORSING JUNE 2020 AS LGBTQ+ PRIDE MONTH AND PROVIDE DIRECTION TO STAFF ON THE FLYING OF THE RAINBOW FLAG AT THE ADMINISTRATION BUILDING.**



## RECOMMENDATION

The Board of Directors:

1. Adopts a proclamation endorsing June 2020 as LGBTQ+ Pride Month (**Attachment A**); and
2. Holds a discussion and provides direction on the flying of the rainbow flag at the administration building during the month of June 2020.

## BACKGROUND/ANALYSIS

The District promotes an environment that is welcoming through respect, inclusion, equity, and cultural awareness. In 2019, staff was directed by the Board to create a proclamation endorsing June as LGBTQ+ Pride Month and to fly the rainbow flag at the administration building in the month of June. Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual (LGBTQ+ Pride Month) is currently celebrated each year in the month of June to honor the 1969 Stonewall riots in New York City. The Stonewall riots were a tipping point for the LGBTQ+ movement in the United States. Since 1970, pride celebrations have grown to encompass pride parades, picnics, parties, workshops, concerts and even memorials to honor those in the LGBTQ+ community who have been lost to hate crime or illness.

Staff continues to train staff on best practices to provide ally-ship and affirming support for LGBTQ+ community members. In addition, staff coordinates efforts with the City of Elk Grove in participating in promoting community ally-ship and a welcoming environment.

By adopting this proclamation, the Board recognizes the efforts of the notable achievements and outstanding services that Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual Americans make to our city, state, and nation. The rainbow flag, if directed by the Board of Directors, will fly at the District Administration building.

**FINANCIAL ANALYSIS**

The cost to purchase the flags is estimated at approximately \$100.

**SUSTAINABILITY ANALYSIS**

This request has no environmental impact.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,

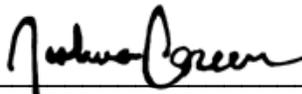


Nitish Sharma,  
Chief Administrative Officer

**Attachment A: LGBTQ+ Pride Month Proclamation**

Staff Report recommendation authorized by:

Approved as to Form:



General Manager



General Counsel



# COSUMNES COMMUNITY SERVICES DISTRICT

## Proclamation

### Pride Month

**WHEREAS**, the Cosumnes Community Services District is a welcoming community and dedicated to saving lives and enriching the lives of our residents we serve; and

**WHEREAS**, lesbian, gay, bisexual, transgender, queer, intersex, and asexual (LGBTQ+) people are members of the community, District employees and families of the Cosumnes Community Services District; and

**WHEREAS**, Pride Month is celebrated in the Month of June to honor the 1969 Stonewall riots in New York City, dedicated to celebrating around the country, educational awareness for events celebrating diversity and to commemorate the Stonewall riots. Patrons and supporters of the Stonewall Inn staged an uprising to resist the police harassment and persecution to which LGBT Americans were commonly subjected.

**WHEREAS**, the Nation was founded upon and is guided by a set of principles that includes the equal, that each has rights to their life, liberty, and pursuit of happiness.

**WHEREAS**, the Cosumnes Community Services District recognizes the vital role to leverage community efforts to strengthen and expand our commitment to equity, diversity, and inclusion for all Elk Grove residents.

**NOW, THEREFORE**, let it be proclaimed that the Cosumnes Community Services District Board of Directors do hereby endorse June 2020 as:

### **Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual Pride Month**

And do urge all those in the Cosumnes Community Services District to support and promote this observance.

\_\_\_\_\_  
Orlando Fuentes, President

\_\_\_\_\_  
Jim Luttrell, Vice President

\_\_\_\_\_  
Rod Brewer, Director

\_\_\_\_\_  
Gil Albiani, Director

\_\_\_\_\_  
Jaclyn Moreno, Director

# STAFF REPORT

**DATE:** June 3, 2020

**TO:** Board of Directors

**FROM:** Steve Sims, Director of Parks & Neighborhood Services Parks & Recreation Department

**BY:** Josh Branco, Management Analyst

**SUBJECT: BENEFIT ZONE 3 – ELK GROVE / WEST VINEYARD PARK & LANDSCAPE SURVEY RESULTS**



## RECOMMENDATION

The Board of Directors:

- 1) Receives an update on the Benefit Zone 3 - Elk Grove / West Vineyard Park & Landscape Survey;
- 2) Directs Staff to continue landscape maintenance funding outreach and education in Benefit Zone 3 – Elk Grove / West Vineyard once restrictions enacted by Federal, State and local agencies as a result of the COVID-19 Pandemic are lifted; and
- 3) Directs Staff to postpone preparations to create one Landscape & Lighting Assessment District for all of the surveyed areas until conditions are more favorable to a Proposition 218 Ballot Proceeding;

## BACKGROUND

Benefit Zone 3 – Elk Grove / West Vineyard (Benefit Zone 3) contains 6,299 parcels. Property owners in this benefit zone currently pay an annual Landscape and Lighting (L&L) benefit assessment of \$135.29 per single-family home. There are 1,286 parcels that are also included in one of three existing overlay assessment districts, Vista Creek Park Assessment District, Camden Estates & Camden Pointe Improvement District or Perry Ranch Improvement District. The annual benefit assessments for these three overlay assessment districts currently range from \$94 per single-family home to \$209 per single-family home.

The L&L Benefit Assessment collected in the portion of Benefit Zone 3 without an overlay assessment district is not sufficient to pay for all required ongoing landscape maintenance and asset replacement. As a result, maintenance services and asset replacement have been necessarily reduced beginning in Fiscal Year 2009 – 2010. Further reductions were necessary in Fiscal Year 2018 – 2019. In accordance with the L&L Funding Sustainability Plan presented to the Board of Directors (Board) on August 7, 2019, Staff conducted a Park & Landscape Survey of this area between November 1 and December 16, 2019 to gauge support for additional landscape maintenance funding.

In preparation for the survey the District's assessment engineer, SCI Consulting Group Inc. (SCI), performed engineering for the proposed overlay assessment district within Benefit Zone 3. SCI identified seven distinct areas, each associated with one or more parks, which would receive a special benefit from the proposed park and landscape improvements:

April 1, 2020

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- Amundson Park
- Arcadian Village Park (unbuilt)
- Fales Park
- Gage & Hrepich Parks
- Jones & Karamanos Parks
- Lombardi Park
- Sheldon Place Park (unbuilt)

The proposed benefit assessments for these areas range from \$75 to \$197 annually per single-family home, and would only be used to fund park and landscape improvements in the area they are collected. This would be in addition to the existing benefit assessment for Benefit Zone 3.

### Outreach & Education

Throughout the summer and fall of 2019, Staff held a neighborhood outreach meeting at each park in the survey area to provide community members with information on the District, an overview of landscape maintenance funding, an explanation of the budget shortfall within Benefit Zone 3 and the necessary steps to increase funding and restore landscape maintenance services in their neighborhood. A total of 88 community members attended these meetings, with many volunteering to go door-to-door to share the information with their neighbors.

Two more meetings were offered to the survey area as a whole, one before and one during the survey period. These meetings were attended by a total of sixteen community members. At each meeting Staff thoroughly answered all questions posed by those in attendance, following up as necessary to provide additional information and resources, such as budget documents and project updates.

In addition to in-person outreach meetings Staff created and distributed several educational pieces, the most notable being a park and landscape maintenance funding video. This professionally-produced video provides a high-level summary of how the District's parks, trails and streetscapes are built and maintained. Staff posted the video on the District's website, as well as Facebook, Instagram, YouTube and Twitter, and it was viewed 1,963 times during the survey period.

Furthermore, the District created a comprehensive social media campaign to inform community members of the Elk Grove / West Vineyard Park & Landscape Survey. Fifteen posts and four videos resulted in 25,905 total impressions and 120 visits to the District's website. A total of ten comments were made on various social media platforms in response to the campaign, which provided Staff with an opportunity to provide additional information and clarify any misunderstandings.

Traditional news outlets were also included the District's outreach and education efforts. The Elk Grove Citizen published an article on November 6, 2019 discussing the budget shortfall and the process to restore landscape maintenance services, and Fox40 News broadcasted a segment on the park and landscape survey on November 10, 2019.

### Volunteers

As has been noted in previous landscape maintenance funding surveys and ballot proceedings, community member participation is crucial to a revenue measure's success. There is adequate volunteer support to successfully inform community members of the challenges facing landscape maintenance and asset replacement in Benefit Zone 3. Community members from each area within the proposed overlay assessment district, excluding Arcadian Village Park, volunteered to perform door-to-door outreach during the survey period. These same volunteers also distributed information via social media, most notably on Facebook and Nextdoor.

June 3, 2020

Since the close of the survey period, Staff has identified two property owners in the Arcadian Village Park neighborhood who have expressed an interest in assisting with outreach and education in that area should the District move forward with a ballot proceeding.

Survey Results

Park and landscape surveys (**Attachment A**) and accompanying fact sheets (**Attachment B**) were mailed to property owners in the survey area between November 1 and November 8, 2019. A total of 4,413 surveys were distributed. Property owners were asked to complete the survey and return it by December 16, 2019.

The ensuing table summarizes the survey results:

Park Name	Surveys	Response Rate	Total Yes	Total No	Proposed Rate
<b>Amundson Park</b>	615	13%	44%	56%	\$131
<b>Arcadian Village Park</b>	559	15%	39%	61%	\$168
<b>Fales Park</b>	401	12%	38%	62%	\$176
<b>Gage / Hrepich Park*</b>	744	18%	57%	43%	\$74
<b>Jones / Karamanos Park*</b>	1653	19%	53%	47%	\$157
<b>Lombardi Park*</b>	193	28%	67%	33%	\$197
<b>Sheldon Place Park*</b>	248	22%	54%	46%	\$138
Total	4413	18%	52%	48%	N/A

\*Over 50% approval rate

Key findings:

- Survey Return Rate – 754 surveys were returned. This return rate of 18% is in line with the 15 - 25% return rate typically seen by SCI, the District’s assessment engineer.
- 52% of the property owners who returned a survey stated they would either “Definitely” (35%) or “Probably” (17%) vote yes for a new overlay assessment district. Based on previous surveys and ballot proceedings conducted by the District and SCI, the total number of survey respondents who would “Definitely” or “Probably” vote yes is a good approximation of how the official ballot results will turn out.
- This level of support is above the 50%+1 threshold needed to approve a new L&L Assessment District.

These results represent a significant improvement when compared to previous park and landscape surveys conducted in Benefit Zone 3. When the entire benefit zone was last surveyed in 2017, just 13% of the surveys were returned, and only 23% of the returned surveys expressed support for additional landscape maintenance funding. This improvement is due to the increased outreach and education efforts undertaken by the District, as well as the support of community volunteers in the area, and that it is reasonable to expect this positive trend to continue should these efforts persist.

## COVID-19

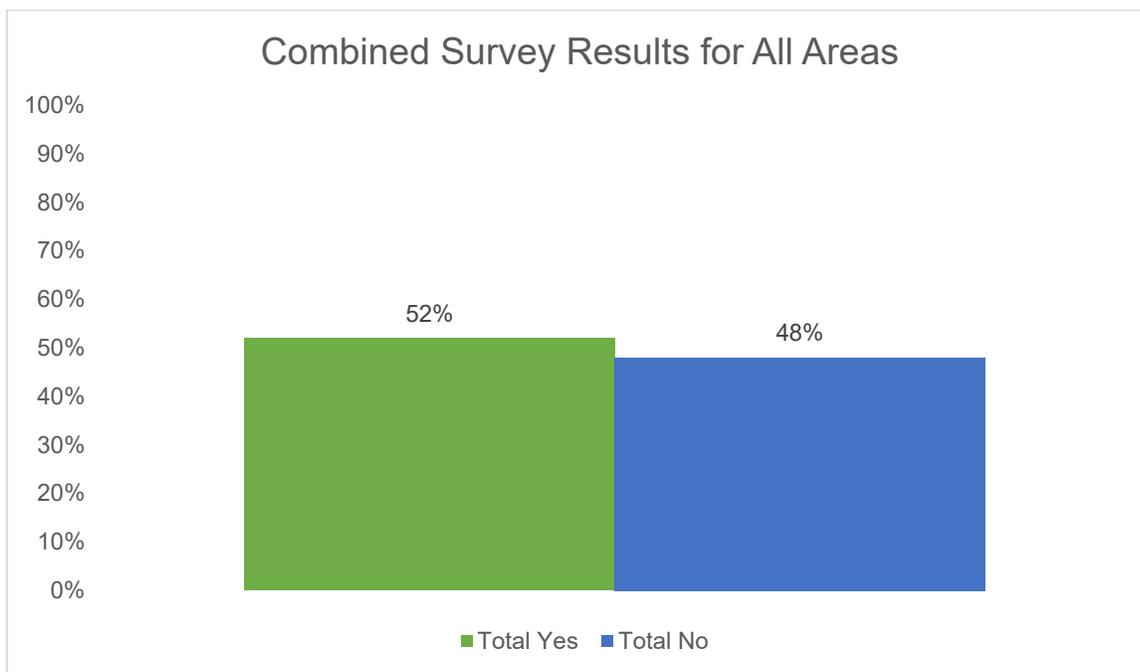
Despite positive survey results, the situation today is much different than when the Elk Grove / West Vineyard Park & Landscape Survey was conducted in late 2019. The COVID-19 virus has had an unprecedented effect on day-to-day life and the local economy. History has shown that periods of economic uncertainty are not the most opportune time for the District to ask property owners to increase their benefit assessment. For example, the District's efforts to increase benefit assessments in Benefit Zone 3 were not successful during a similar economic crisis in 2009.

Federal, State and local governments continue to enact stringent measures to combat the spread of COVID-19. Limits on travel and widespread fear have combined to create an environment that is not conducive to effective public outreach. Extensive business closures would present logistical challenges for fundamental aspects of a Proposition 218 Ballot Proceeding, such as mailing and tabulating ballots. Furthermore, it would be exceedingly difficult to hold the required hearings due to the restrictions on public gatherings and the technological limitations of remote meetings.

## ANALYSIS

In addition to monitoring the COVID-19 Pandemic, Staff considered the following options before making a recommendation:

### Option 1 – Conduct a Proposition 218 Ballot Proceeding for All of the Surveyed Areas

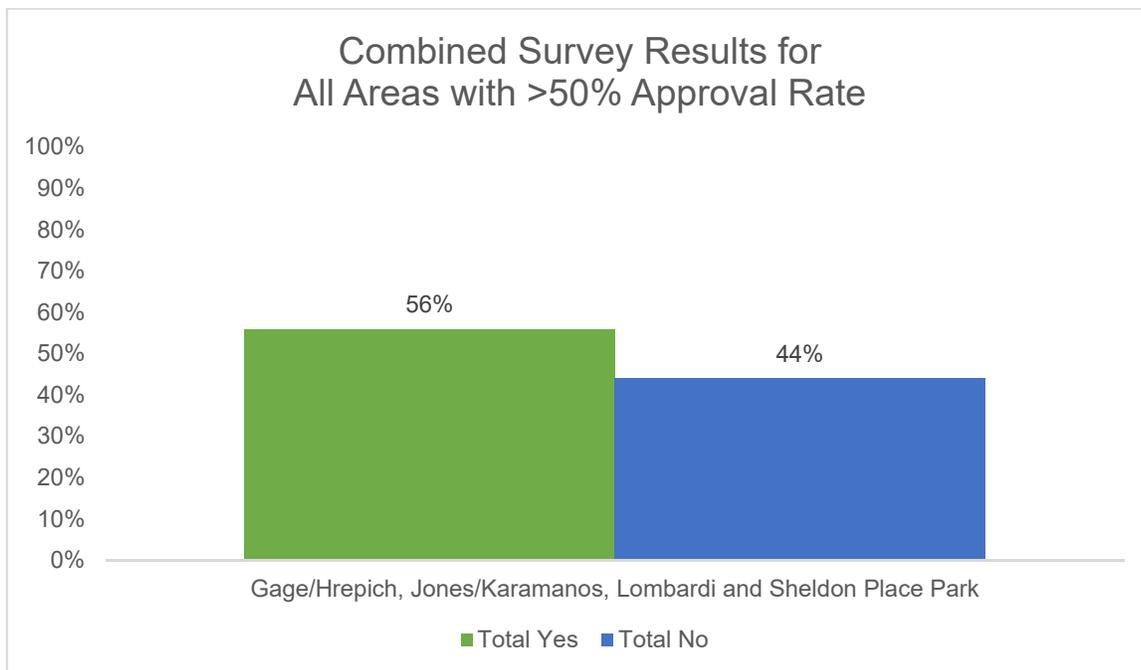


The combined approval rate for all of the surveyed areas is sufficient to establish a new L&L Assessment District. This option would create one overlay assessment district to fully fund landscape maintenance and asset replacement for all of the underfunded areas within Benefit Zone 3. Paying for one Engineer's Report and one ballot proceeding is the most cost-effective way to close the current funding gap

Additionally, creating one overlay assessment district for all of the surveyed areas will allow the District to restore the landscape maintenance services to several traditionally underserved groups. According to the 2017 American Community Survey (ACS), the survey areas with less than a 50% approval rate (Amundson, Arcadian Village and Fales Park) have lower median incomes, a higher percentage of Asian, Black or African-American, and Hispanic or Latino residents, and fewer native-English speakers when compared to Elk Grove as a whole. These areas also contain an above average number of rental properties.

Areas with the lowest survey approval rates are unlikely to pass a landscape maintenance funding measure without being part of a larger overlay assessment district. Therefore, it is necessary to include all seven survey areas in any Proposition 218 Ballot Proceeding in order to sustain an equitable park system.

Option 2 – Conduct a Proposition 218 Ballot Proceeding for All Areas with an Approval Rate Over 50%

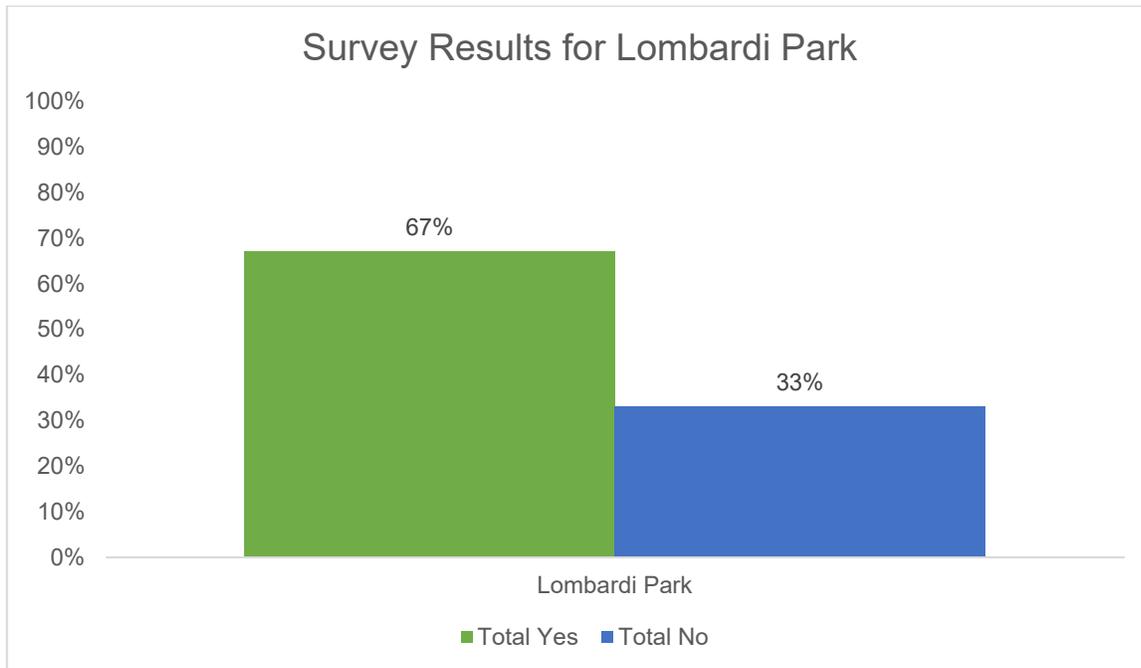


Four of the seven surveyed areas have an approval rate of over 50%:

- Gage & Hrepich Parks (57%)
- Jones & Karamanos Parks (53%)
- Lombardi Park (67%)
- Sheldon Place Park (52%)

The combined approval rate for these zones (56%) indicates a relatively strong level of support for additional landscape maintenance funding when compared to Option 1. These areas include 64% of the affected parcels, and would provide funding for six of the nine underfunded parks, meaning this option would restore landscape maintenance services to a majority of the underfunded areas within Benefit Zone 3. However, Staff feels the long-term consequences for the three areas that would not be included (Amundson, Arcadian Village and Fales Park), and the underserved populations that reside there, outweighs the potential short-term gain of this option.

Option 3 – Conduct a Proposition 218 Ballot Proceeding for the Lombardi Park Area



The area surrounding Lombardi Park had the highest return rate (28%) and approval rate (67%) of all the surveyed areas. These results demonstrate very strong support for additional landscape maintenance funding when compared with Options 1 and 2. However, this option would only provide funding for a small portion of the underfunded area in Benefit Zone 3. Consequently, it is more fiscally responsible to include Lombardi Park in a larger overlay assessment district.

Recommendation

The survey results suggest there is a reasonable possibility a L&L Assessment District would be approved by property owners under normal circumstances. However, Staff recommends postponing preparations for a Proposition 218 Ballot Proceeding due to the unprecedented impact of the COVID-19 Pandemic on our community.

Staff recommends reevaluating the impact of the COVID-19 Pandemic, and the possibility of a successful Proposition 218 Ballot Proceeding, before moving forward with preparations to create one L&L Assessment District for all of the surveyed areas. Volunteer support, the opportunity to secure sustainable funding for park and landscape maintenance throughout Benefit Zone 3, the cost-effectiveness of only paying for one Engineer's Report and one ballot proceeding and the opportunity to advance the District's diversity, equity and inclusion initiatives make this the most appealing option.

In the interim, Staff recommends the District continue landscape maintenance funding outreach and education in Benefit Zone 3 once restrictions enacted by Federal, State and local agencies as a result of the COVID-19 Pandemic are lifted.

Conducting a Proposition 218 Ballot Proceeding for all of the surveyed areas is closely aligned with Goal 1.4 of the 2019-2022 Parks & Recreation Strategic Plan, which calls for developing new parks as land and funding is secured.

**IMPACT ON DISTRICT RESOURCES**

There is no impact on District Resources as a result of what is being requested in this report.

**SUSTAINABILITY ANALYSIS**

There is no sustainability analysis applicable to what is being requested in this report.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully Submitted,



Steve Sims, Director of Parks & Neighborhood Services  
Parks and Recreation Department

Attachments:

- A – Elk Grove / West Vineyard Park & Landscape Survey Map
- B – Elk Grove / West Vineyard Park & Landscape Survey Fact Sheets
- C – Elk Grove / West Vineyard Park & Landscape Surveys
- D – Elk Grove / West Vineyard Park & Landscape Survey Results
- E – Landscape & Lighting Funding Sustainability Plan

Staff Report recommendation authorized by:



General Manager

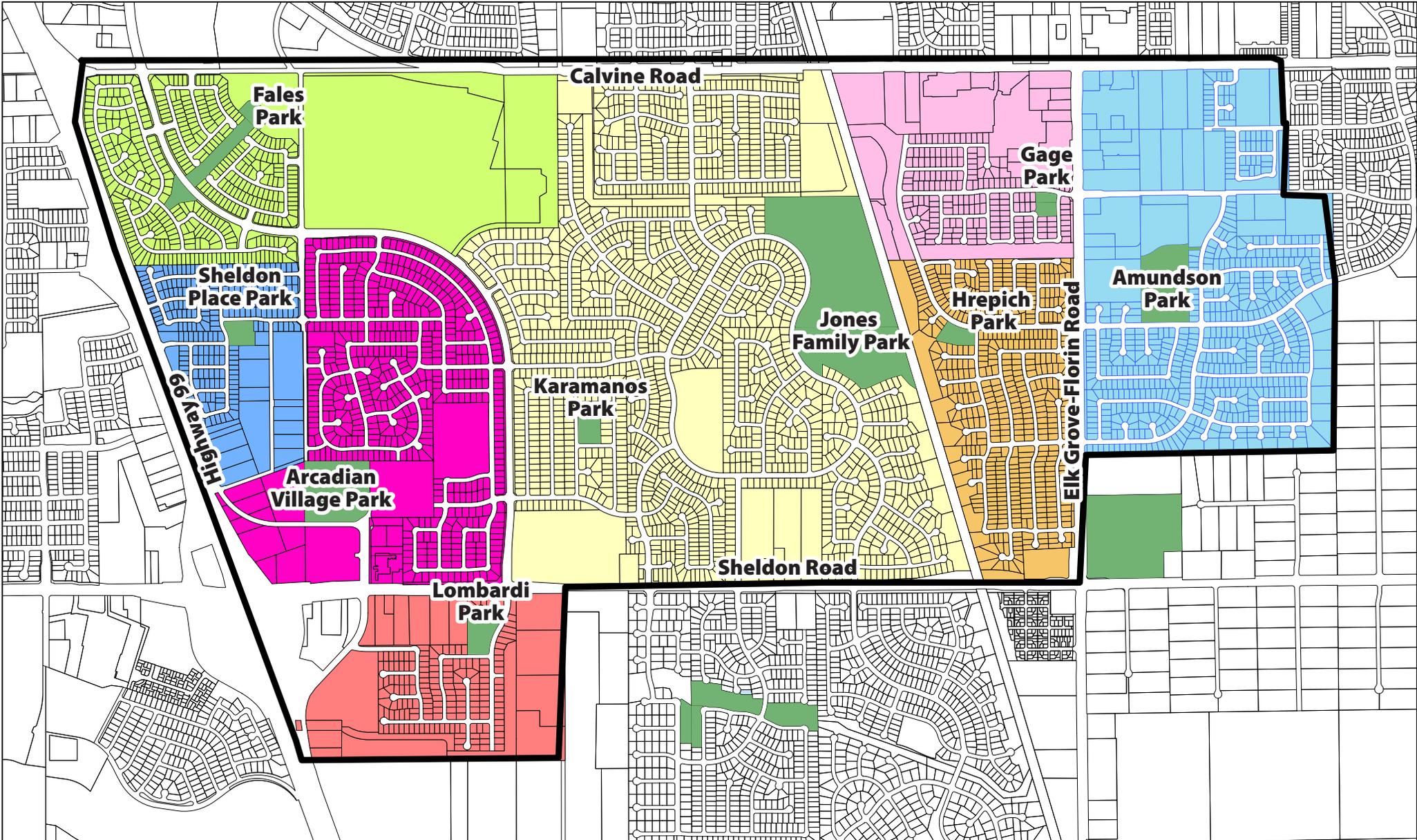
Approved as to Form:



General Counsel

# **Attachment A**

Elk Grove / West Vineyard Park & Landscape Survey Area



# **Attachment B**



# Park & Landscape Survey Fact Sheet

Amundson Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Amundson Park neighborhood, your opinion is important to the future of your neighborhood parks. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the funds collected to maintain these amenities in and around Amundson Park are not sufficient to cover increasing maintenance costs.

The District is surveying residents to measure support for additional funding to improve maintenance services.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bill.

These funds are collected in 13 different benefit zones. Amundson Park is located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.



*Additional funding would allow the District to increase the amount of water applied to landscaped areas.*



*Additional funding would allow the District to replace aging playground equipment.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed:

- **Improved Maintenance Services**  
Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
- **Increased Irrigation & Mowing**  
Water and mowing budgets would be increased to the District's standard service level.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
- **New Design Elements**  
Amenities would be added to existing parks in accordance with the District's park design principles.

**Visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) for more information.**



# Park & Landscape Survey Fact Sheet

Amundson Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

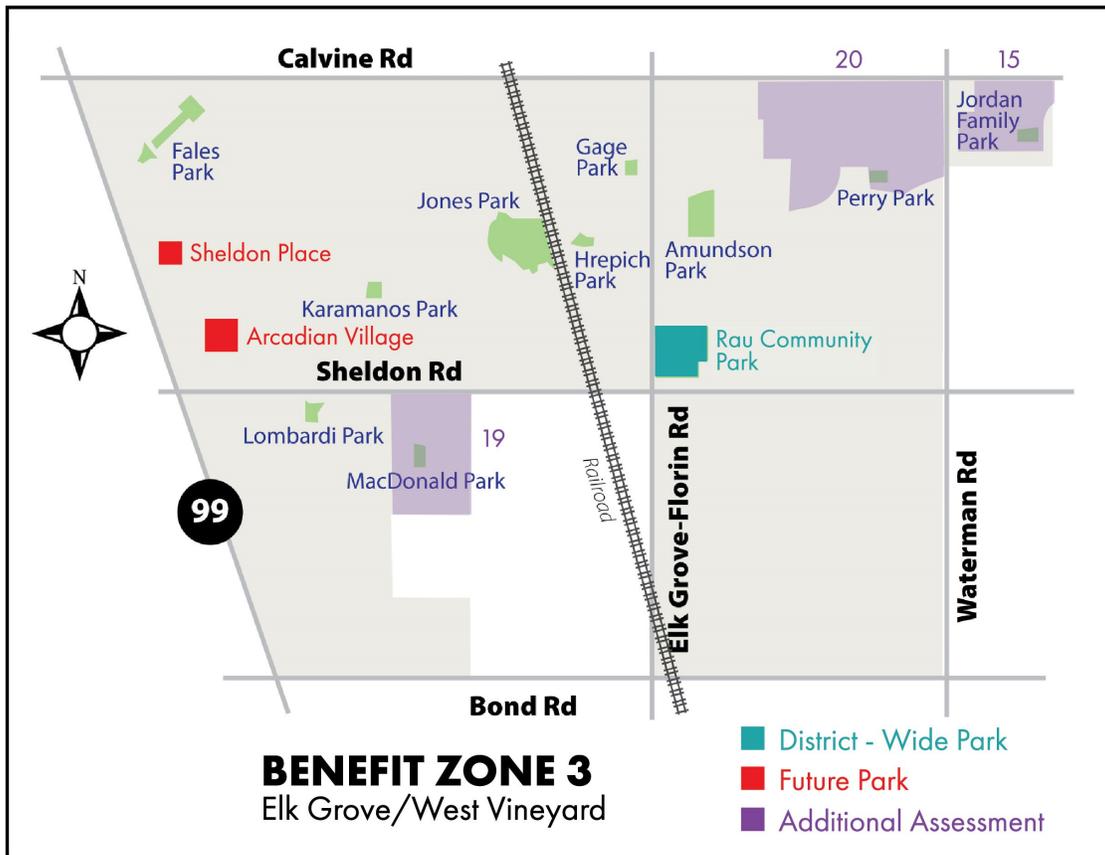
- No funds exist for new amenities, asset replacement or unforeseen repair costs in the underfunded portions of Benefit Zone 3.
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com). Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!





# Park & Landscape Survey Fact Sheet

Arcadian Village Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Arcadian Village Park neighborhood, your opinion is important to the future of your neighborhood park. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the District does not collect enough funds in Benefit Zone 3 to provide future, ongoing maintenance for the proposed Arcadian Village Park. This shortfall has contributed to the delay in the park's construction, even though funds are available to build the park.

The District is surveying residents to measure support for additional funding to provide these maintenance services at the proposed Arcadian Village Park, and improve the landscape maintenance services provided along neighborhood streets.

### How is Park Maintenance Funded?

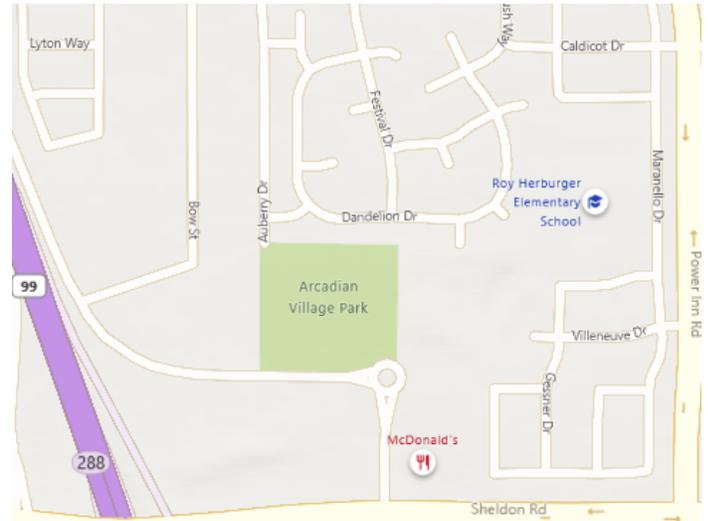
Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bills.

These funds are collected in 13 different benefit zones. The proposed Arcadian Village Park is located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.

**Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!**



*Additional funding would move the District closer to constructing Arcadian Village Park.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed with additional maintenance funding:

- **New Park Construction**  
Arcadian Village Park would be built in accordance with the District's Capital Improvement Plan. While funds currently exist for the park's construction, the District cannot move forward without adequate maintenance funding.
- **Park Maintenance Services**  
Funds would be available for park maintenance services, such as: fertilization, weed control, shrub pruning, irrigation and mowing.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds along neighborhood streets.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.



# Park & Landscape Survey Fact Sheet

Arcadian Village Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

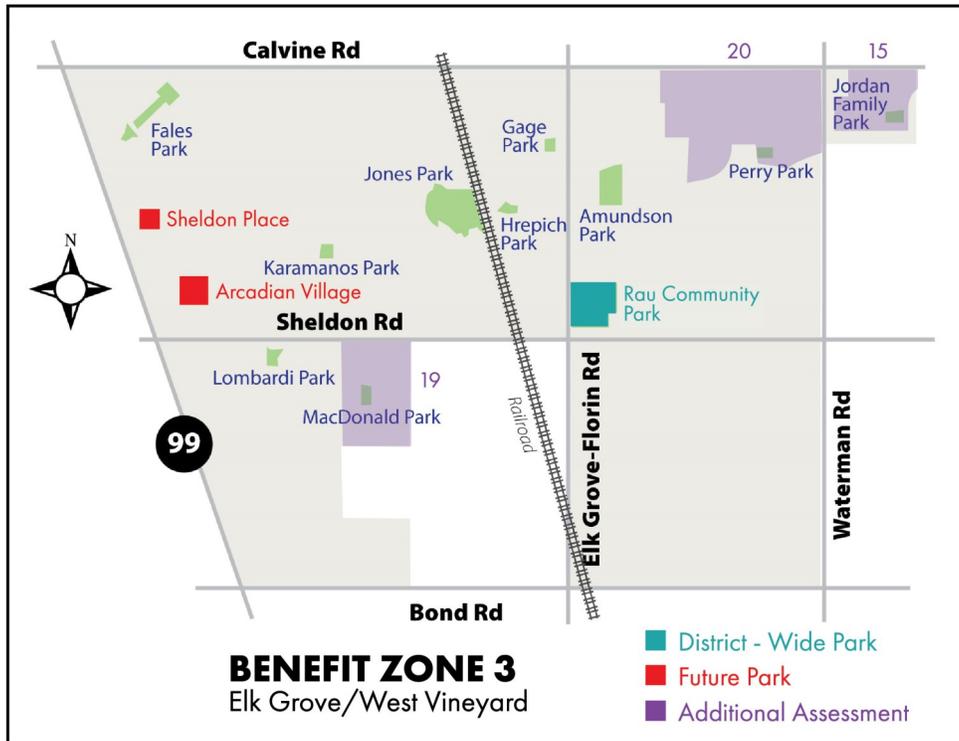
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- No funds exist to maintain unbuilt parks or replace/repair non-essential assets in the underfunded portions of Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored. The District has also been able to move forward with the construction of MacDonald Park Phase 2 as a result of this new assessment.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com).





# Park & Landscape Survey Fact Sheet

Fales Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Fales Park neighborhood, your opinion is important to the future of your neighborhood parks.

Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the funds collected to maintain these amenities in and around Fales Park are not sufficient to cover increasing maintenance costs.

The District is surveying residents to measure support for additional funding to improve maintenance services.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bill.

These funds are collected in 13 different benefit zones. Fales Park is located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.



*Additional funding would allow the District to increase the amount of water applied to landscaped areas.*



*Additional funding would allow the District to replace aging playground equipment.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed:

- **Improved Maintenance Services**  
Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
- **Increased Irrigation & Mowing**  
Water and mowing budgets would be increased to the District's standard service level.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
- **New Design Elements**  
Amenities would be added to existing parks in accordance with the District's park design principles.

Visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) for more information.



# Park & Landscape Survey Fact Sheet

Fales Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

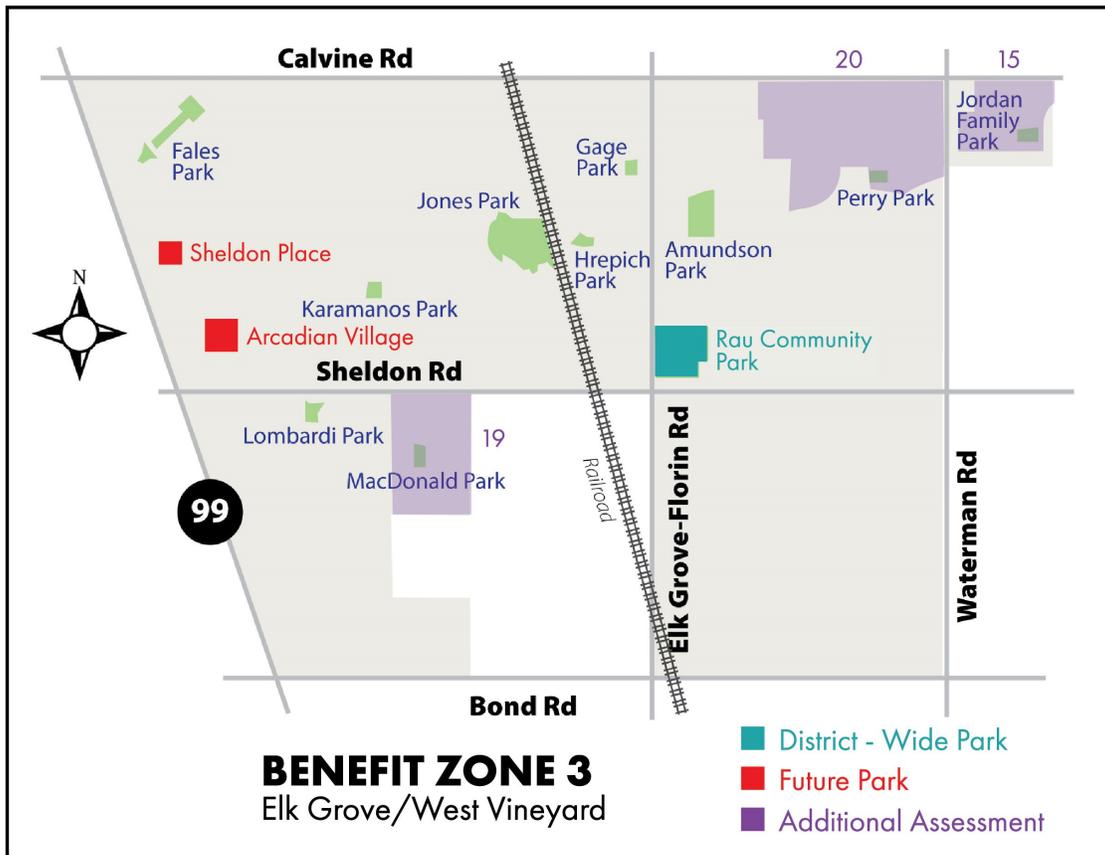
- No funds exist for new amenities, asset replacement or unforeseen repair costs in the underfunded portions of Benefit Zone 3.
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com). Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!





# Park & Landscape Survey Fact Sheet

Gage Park & Hrepich Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Gage Park and Hrepich Park neighborhood, your opinion is important to the future of your neighborhood parks. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the funds collected to maintain these amenities in and around Gage Park and Hrepich Park are not sufficient to cover increasing maintenance costs.

The District is surveying residents to measure support for additional funding to improve maintenance services.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bill.

These funds are collected in 13 different benefit zones. Gage Park and Hrepich Park are located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.



*Additional funding would allow the District to increase the amount of water applied to landscaped areas.*



*Additional funding would allow the District to replace aging playground equipment.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed:

- **Improved Maintenance Services**  
Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
- **Increased Irrigation & Mowing**  
Water and mowing budgets would be increased to the District's standard service level.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
- **New Design Elements**  
Amenities would be added to existing parks in accordance with the District's park design principles.

Visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) for more information.



# Park & Landscape Survey Fact Sheet

Gage Park & Hrepich Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

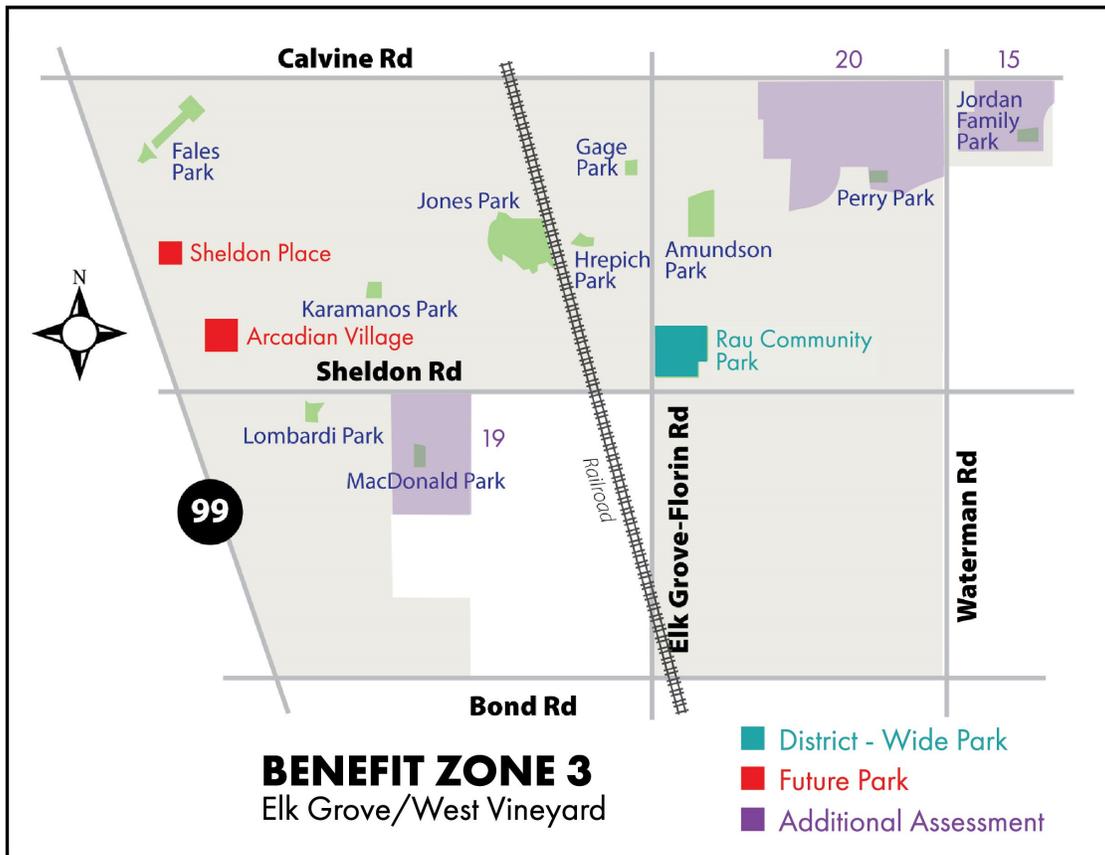
- No funds exist for new amenities, asset replacement or unforeseen repair costs in the underfunded portions of Benefit Zone 3.
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com). Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!





# Park & Landscape Survey Fact Sheet

Jones Park & Karamanos Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Jones Park and Karamanos Park neighborhood, your opinion is important to the future of your neighborhood parks. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the funds collected to maintain these amenities in and around Jones Park and Karamanos Park are not sufficient to cover increasing maintenance costs.

The District is surveying residents to measure support for additional funding to improve maintenance services.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bill.

These funds are collected in 13 different benefit zones. Jones Park and Karamanos Park are located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.



*Additional funding would allow the District to increase the amount of water applied to landscaped areas.*



*Additional funding would allow the District to replace aging playground equipment.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed:

- **Improved Maintenance Services**  
Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
- **Increased Irrigation & Mowing**  
Water and mowing budgets would be increased to the District's standard service level.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
- **New Design Elements**  
Amenities would be added to existing parks in accordance with the District's park design principles.

Visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) for more information.



# Park & Landscape Survey Fact Sheet

Jones Park & Karamanos Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

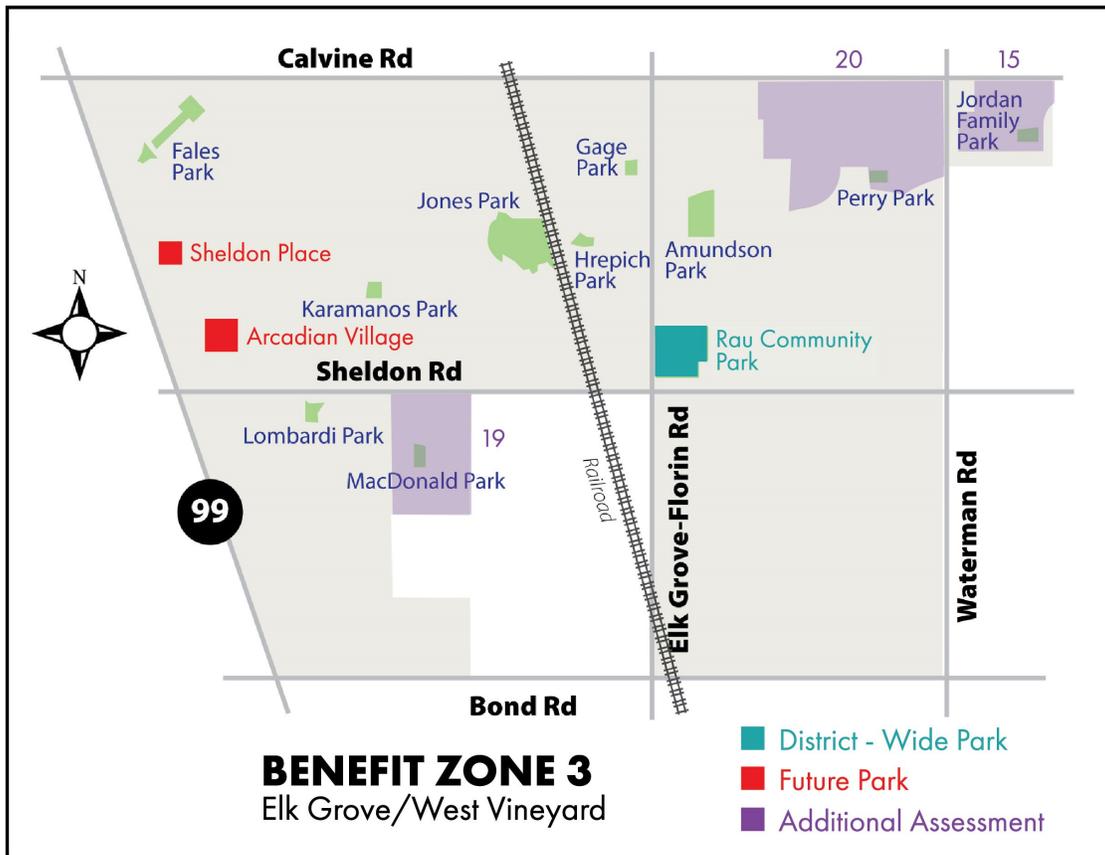
- No funds exist for new amenities, asset replacement or unforeseen repair costs in the underfunded portions of Benefit Zone 3.
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com). Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!





# Park & Landscape Survey Fact Sheet

Lombardi Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Lombardi Park neighborhood, your opinion is important to the future of your neighborhood park. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the funds collected to maintain these amenities in and around Lombardi Park are not sufficient to cover increasing maintenance costs.

The District is surveying residents to measure support for additional funding to improve maintenance services.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bill.

These funds are collected in 13 different benefit zones. Lombardi Park is located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.



*Additional funding would allow the District to increase the amount of water applied to landscaped areas.*



*Additional funding would allow the District to replace aging playground equipment.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed:

- **Improved Maintenance Services**  
Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
- **Increased Irrigation & Mowing**  
Water and mowing budgets would be increased to the District's standard service level.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
- **New Design Elements**  
Amenities would be added to existing parks in accordance with the District's park design principles.

**Visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) for more information.**



# Park & Landscape Survey Fact Sheet

Lombardi Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

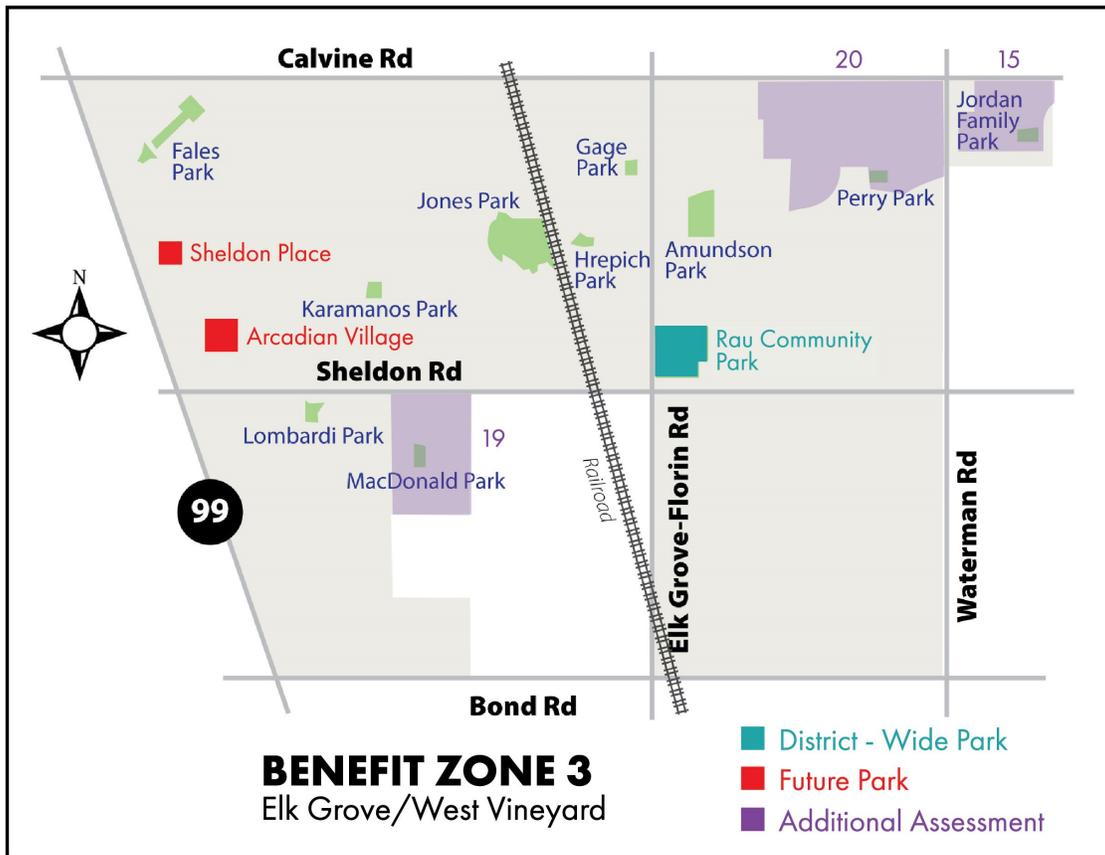
- No funds exist for new amenities, asset replacement or unforeseen repair costs in the underfunded portions of Benefit Zone 3.
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2009** - Property owners in the Jordan Family Park neighborhood approved an additional L&L Assessment and maintenance services were restored.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com). Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!





# Park & Landscape Survey Fact Sheet

Sheldon Place Park, Benefit Zone 3 - Elk Grove/West Vineyard

## Your Opinion is Important!

As a property owner in the Sheldon Place Park neighborhood, your opinion is important to the future of your neighborhood park. Please read this fact sheet, and return the enclosed survey by December 16, 2019.

### Why am I Receiving this Survey?

The Cosumnes Community Services District (District) is responsible for building and maintaining the parks, trails and streetscapes in Elk Grove. Currently, the District does not collect enough funds in Benefit Zone 3 to provide future, ongoing maintenance for the proposed Sheldon Place Park. This shortfall has contributed to the delay in the park's construction, even though funds are available to build the park.

The District is surveying residents to measure support for additional funding to provide these maintenance services at the proposed Sheldon Place Park, and improve the landscape maintenance services provided along neighborhood streets.

### How is Park Maintenance Funded?

Property owners in Elk Grove pay a Landscape & Lighting (L&L) Assessment to fund park and landscape maintenance in their neighborhood. This assessment appears as a line item on property owners' annual property tax bills.

These funds are collected in 13 different benefit zones. The proposed Sheldon Place Park is located in Benefit Zone 3, Elk Grove/West Vineyard.

The District's L&L assessments cannot be raised by more than the Consumer Price Index (CPI) adjustment each year. The annual CPI adjustment has averaged 1.4% since 2009.

The assessment for Benefit Zone 3 was approved by property owners in 1997 and is currently \$135.29 annually for a single-family home.

**Please visit [yourcsd.com/parkfunding](http://yourcsd.com/parkfunding) and watch our new park funding video!**



*Additional funding would move the District closer to constructing Sheldon Place Park.*

### What Would Additional Funding Provide?

The following is a list of projects and services that would be completed with additional maintenance funding:

- **New Park Construction**  
Sheldon Place Park would be built in accordance with the District's Capital Improvement Plan. While funds currently exist for the park's construction, the District cannot move forward without adequate maintenance funding.
- **Park Maintenance Services**  
Funds would be available for park maintenance services, such as: fertilization, weed control, shrub pruning, irrigation and mowing.
- **Improved Planter Beds**  
Plants and landscape bark would be replaced or installed annually in planter beds along neighborhood streets.
- **Savings for Asset Replacement**  
Funds would be set aside to replace playgrounds and other assets at the end of their useful life.



# Park & Landscape Survey Fact Sheet

Sheldon Place Park, Benefit Zone 3 - Elk Grove / West Vineyard

## What Challenges Are We Facing?

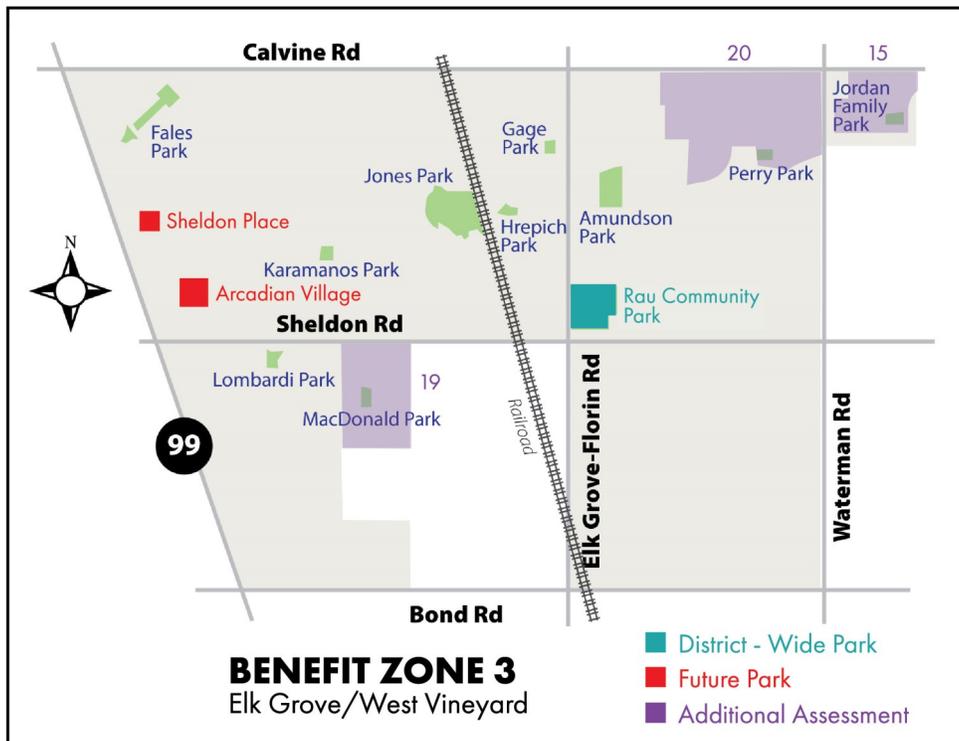
- The District has been forced to use reserve funds to pay for rising maintenance costs in Benefit Zone 3.
- No funds exist to maintain unbuilt parks or replace/repair non-essential assets in the underfunded portions of Benefit Zone 3.
- Property owners must approve a new L&L assessment before it can be levied. 50% +1 of the returned ballots are required to approve a new L&L assessment.
- The District is prohibited by state law from covering budget shortfalls by transferring funds from one benefit zone to another.

## How Did We Get Here?

- **2009** - Property owners in Benefit Zone 3 did not approve a proposed L&L Assessment. As a result, the District was forced to reduce park and landscape maintenance services.
- **2010** - Property owners in the Sheldon Place Park neighborhood did not approve a proposed L&L Assessment and the park remained unbuilt.
- **2017** - A survey of Benefit Zone 3 property owners did not show adequate support for a new L&L Assessment.
- **2018** - With maintenance expenses in Benefit Zone 3 continuing to exceed L&L Assessment revenues, the District was forced to reduce services further.
- **2019** - Property owners in the MacDonald Park and Perry Park neighborhoods approved an additional L&L Assessment and maintenance services were restored. The District has also been able to move forward with the construction of MacDonald Park Phase 2 as a result of this new assessment.

## Questions?

Contact the Park Maintenance Hotline at (916) 405-5688 or [hotline@csdparks.com](mailto:hotline@csdparks.com).



# **Attachment C**



# PARK & LANDSCAPE SURVEY

Amundson Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Amundson Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in the spring of 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the 5 items listed below, of approximately \$10.95 per month (\$131.40 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Amundson Park neighborhood:

1. **Improved Maintenance Services** – Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
2. **Increased Irrigation & Mowing** – Water and mowing budgets would be increased to the District's standard service level.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
5. **New Design Elements** – Amenities would be added to existing parks in accordance with the District's park design principles.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Arcadian Village Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Arcadian Village Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in the spring of 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

**Survey Instructions:**

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

**Survey Question**

Would you support a L&L assessment on your property to fund the four items listed below, of approximately \$13.97 per month (\$167.64 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

<b><i>Definitely YES</i></b>	<b><i>Probably YES</i></b>	<b><i>Probably NO</i></b>	<b><i>Definitely NO</i></b>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The District is proposing the following improvements in the Arcadian Village Park neighborhood:

1. **New Park Construction** – Arcadian Village Park would be built in accordance with the District’s Capital Improvement Plan. While funds currently exist for the park’s construction, the District cannot move forward without adequate maintenance funding.
2. **Park Maintenance Services** – Funds would be available for park maintenance services, such as: fertilization, weed control, shrub pruning, irrigation and mowing.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds along neighborhood streets.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Fales Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Fales Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in the spring of 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the 5 items listed below, of approximately \$14.68 per month (\$176.16 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Fales Park neighborhood:

1. **Improved Maintenance Services** – Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
2. **Increased Irrigation & Mowing** – Water and mowing budgets would be increased to the District's standard service level.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
5. **New Design Elements** – Amenities would be added to existing parks in accordance with the District's park design principles.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Gage Park & Hrepich Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Gage Park and Hrepich Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the 5 items listed below, of approximately \$6.19 per month (\$74.28 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Gage Park and Hrepich Park neighborhood:

1. **Improved Maintenance Services** – Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
2. **Increased Irrigation & Mowing** – Water and mowing budgets would be increased to the District's standard service level.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
5. **New Design Elements** – Amenities would be added to existing parks in accordance with the District's park design principles.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Jones Park & Karamanos Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Jones Park and Karamanos Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the 5 items listed below, of approximately \$13.09 per month (\$157.08 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Jones Park and Karamanos Park neighborhood:

1. **Improved Maintenance Services** – Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
2. **Increased Irrigation & Mowing** – Water and mowing budgets would be increased to the District's standard service level.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
5. **New Design Elements** – Amenities would be added to existing parks in accordance with the District's park design principles.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Lombardi Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Lombardi Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in the spring of 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the 5 items listed below, of approximately \$16.40 per month (\$196.80 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Lombardi Park neighborhood:

1. **Improved Maintenance Services** – Maintenance services that have been eliminated due to budget constraints, such as fertilization, weed control and shrub pruning, would be restored.
2. **Increased Irrigation & Mowing** – Water and mowing budgets would be increased to the District's standard service level.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds in parks and streetscapes.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.
5. **New Design Elements** – Amenities would be added to existing parks in accordance with the District's park design principles.

*Please tell us what you like or dislike about the proposed improvements:*

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# PARK & LANDSCAPE SURVEY

Sheldon Place Park, Benefit Zone 3 - Elk Grove / West Vineyard

## THIS IS A SURVEY ONLY

This survey is asking if you would support a Landscape & Lighting (L&L) assessment to fund park, streetscape and trail maintenance in the Sheldon Place Park neighborhood. The results of this survey will be used by the Cosumnes CSD to determine whether the District will move forward with a ballot measure in the spring of 2020.

**Please return this survey no later than  
Monday, December 16, 2019.**

### Survey Instructions:

1. Read the proposed L&L assessment information below, as well as the included fact sheet.
2. Fill in the circle for your response. Please use a pen and completely fill in the circle.
3. Place this sheet in the return envelope and mail. No postage is necessary.

### Survey Question

Would you support a L&L assessment on your property to fund the four items listed below, of approximately \$11.53 per month (\$138.36 annually)? Commercial, industrial and multi-unit properties would also be assessed according to the benefit they would receive from the improvements.

**Definitely YES**

**Probably YES**

**Probably NO**

**Definitely NO**

The District is proposing the following improvements in the Sheldon Place Park neighborhood:

1. **New Park Construction** – Sheldon Place Park would be built in accordance with the District’s Capital Improvement Plan. While funds currently exist for the park’s construction, the District cannot move forward without adequate maintenance funding.
2. **Park Maintenance Services** – Funds would be available for park maintenance services, such as: fertilization, weed control, shrub pruning, irrigation and mowing.
3. **Improved Planter Beds** – Plants and landscape bark would be replaced or installed annually in planter beds along neighborhood streets.
4. **Savings for Asset Replacement** – Funds would be set aside to replace playgrounds and other assets at the end of their useful life.

*Please tell us what you like or dislike about the proposed improvements:*

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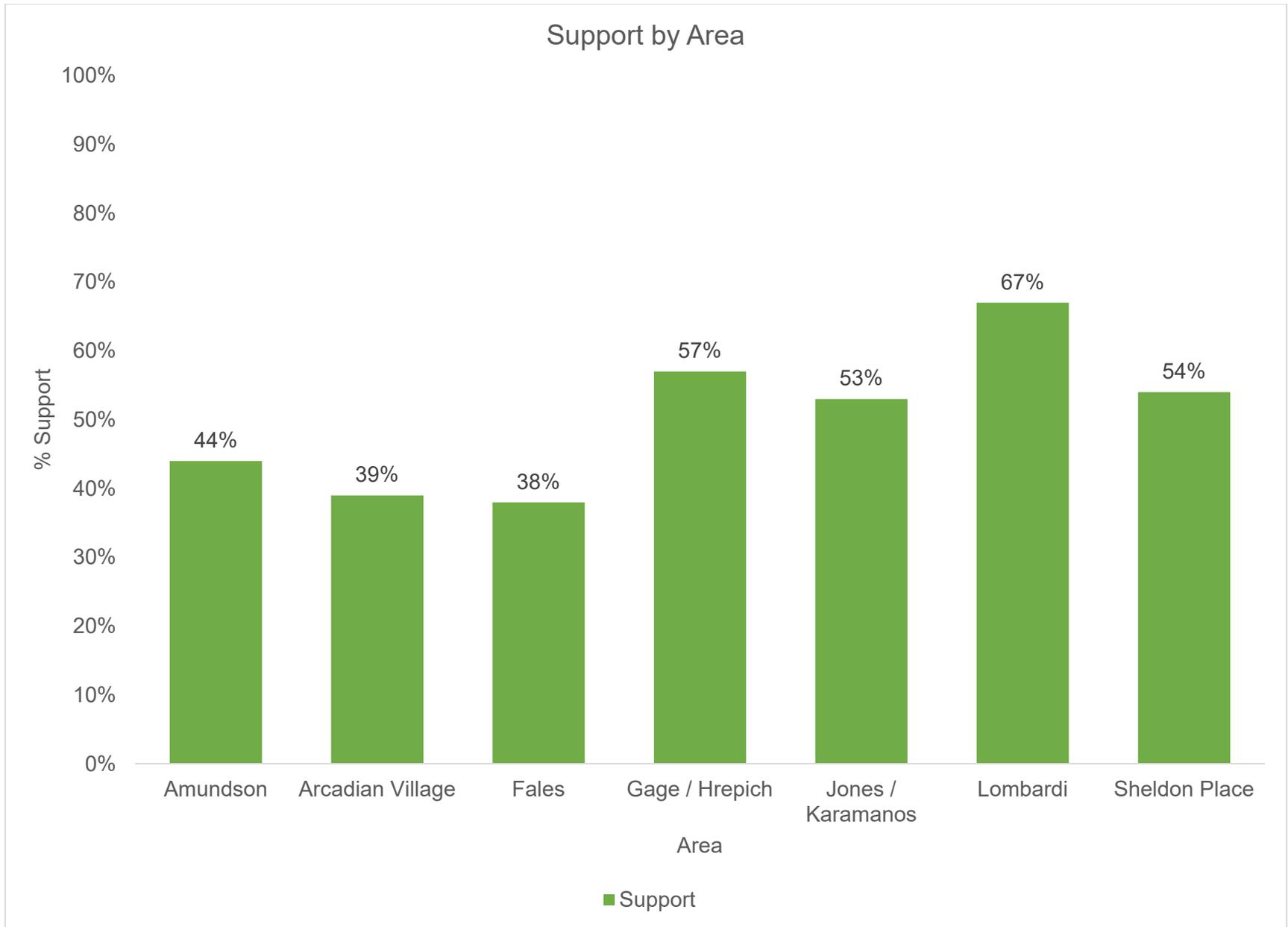
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# **Attachment D**

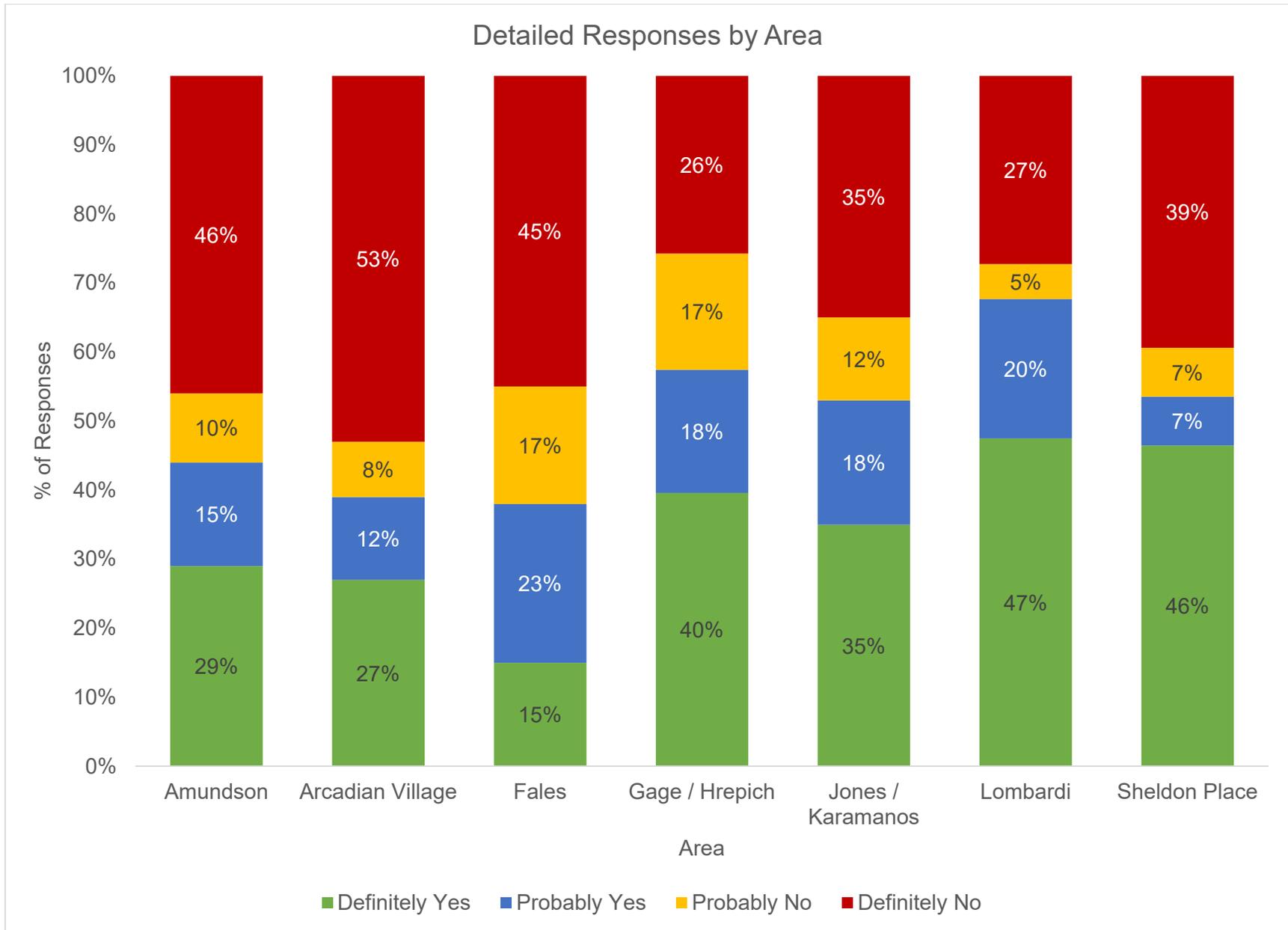
### Elk Grove / West Vineyard Park & Landscape Survey Results

Park Name	Surveys	Responses	Response Rate	Total Yes %	Total No %	Definitely Yes	Probably Yes	Probably No	Definitely No
<b>Amundson Park</b>	615	80	13%	44%	56%	23	12	8	37
<b>Arcadian Village Park</b>	559	85	15%	39%	61%	23	10	7	45
<b>Fales Park</b>	401	47	12%	38%	62%	7	11	8	21
<b>Gage / Hrepich Park</b>	744	131	18%	57%	43%	52	23	22	34
<b>Jones / Karamanos Park</b>	1653	322	19%	53%	47%	114	58	38	112
<b>Lombardi Park</b>	193	55	28%	67%	33%	26	11	3	15
<b>Sheldon Place Park</b>	248	54	22%	54%	46%	25	4	4	21
<b>Total</b>	4413	774	18%	52%	48%	270	129	90	285

# Elk Grove / West Vineyard Park & Landscape Survey Results



## Elk Grove / West Vineyard Park & Landscape Survey Results



# **Attachment E**

# STAFF REPORT



**DATE:** August 7, 2019  
**TO:** Board of Directors  
**FROM:** Steve Sims, Director of Parks and Neighborhood Services  
 Parks and Recreation Department  
**BY:** Josh Branco, Management Analyst  
**SUBJECT: LANDSCAPE & LIGHTING FUNDING SUSTAINABILITY**

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## RECOMMENDATION

This report is an informational item related to Parks and Recreation Department Landscape & Lighting benefit assessment funding. No Board action is required.

## BACKGROUND/ANALYSIS

Park, trail and streetscape maintenance within the Landscape & Lighting (L&L) Assessment Districts is funded by L&L Benefit Assessments. In accordance with Proposition 218, these benefit assessments were approved by property owners through vote-by-mail ballot elections. There are 13 Benefit Zones in which assessment amounts range from \$91 to \$445. In addition, there are six “overlay assessments” in which property owners within a portion of an existing benefit zone have voted to pay an additional assessment to fund landscape maintenance. These overlays included the recently approved overlay assessments for the Camden Estates & Camden Pointe Improvement District and the Perry Ranch Improvement District.

Currently, Benefit Zones 3, 4 and 6 all lack sustainable L&L funding and cannot support the District’s standard landscape maintenance service level and/or long-term asset replacement and revitalization projects. Of these, Benefit Zone 3 is the most severely underfunded. In 2018, the Park and Golf Operations Division identified the need for an L&L funding sustainability plan. In its current form, the plan calls for efficient service, public engagement, and accessible information. Staff believes these three initiatives, as outlined below, will inform residents about potential actions to address long-term funding in the underfunded benefit zones, ranging from further service level reductions to enhanced funding.

### Efficient Service

A funding sustainability plan must be built on a foundation of responsible stewardship. Therefore, staff is updating the District’s Park Maintenance Management Plan (PMMP) in an effort to improve our efficiency and quality of service. The revised document will clearly outline the District’s maintenance standards and serve as a guide for all L&L budgeting and maintenance practices. An Asset Management Plan will be included in the PMMP to define and forecast lifecycles of all major assets. Two GIS interns have been hired to assist with data collection and analysis, and the District is continuing to review asset management software options.

### Public Engagement

The public engagement initiative recognizes the importance of face-to-face interaction between the public and District staff. Currently, staff is conducting neighborhood outreach meetings at each park in the underfunded portion of Benefit Zone 3, in an effort to identify volunteers willing to assist with the District's outreach efforts in the area. Meetings have been held at Lombardi, Jones, Amundson, Karamanos and Sheldon Place.

Thus far, neighborhood outreach meetings have been well attended, averaging fifteen participants at each park. In total, more than 77 residents have been reached as a part of this effort. Staff provide general information on landscape maintenance funding at each meeting, as well as specific details relevant to the individual park. Residents are encouraged to provide their contact information in order to receive additional information from the District. Neighborhood outreach meetings at Fales, Arcadian Village, Hrepich and Gage Parks will be held in August and September. Additionally, a follow-up meeting for the entire benefit zone is scheduled on September 25. Property owners in the underfunded portions of Benefit Zone 3 will receive a survey this fall to measure support for an overlay assessment.

Additionally, two sessions of Landscape Maintenance Funding 101 will be held in September. This free class will provide information on L&L benefit assessments, how they are determined, what they can be used for and how and why they are increased. Staff has incorporated information about the Quimby Act, park impact fees and new park construction into the curriculum. These classes will not only provide information relevant to every benefit zone in the District, but a space to connect with likeminded residents concerned with landscape maintenance.

Lastly, staff is developing procedures for a potential Landscape Maintenance Advisory Committee. This body would hold regular public meetings, specific to landscape maintenance, in an effort to increase communication between the District and the public and provide recommendations to the Board of Directors. District staff in other service areas are considering the possibility of forming similar bodies, and staff are working together to create consistent policies and procedures. Staff will continue researching best practices before submitting a Staff Report for board approval at a later date.

### Accessible Information

It's important that the District not only provide information to the public but ensure that it is both easy to find and understand. The District is working with a consultant to perform a website audit to ensure information is presented in a clear and concise manner. Staff is also evaluating the possibility of translating printed materials into one or more non-English languages in an effort to be more inclusive in our outreach efforts.

Staff is also working with its strategic communications firm, Hermocillo-Azevedo Strategic Communications LLC, to produce an educational video that provides a high-level overview of L&L benefit assessments. The piece will describe the District and explain our relationship with the City of Elk Grove. Furthermore, it will provide information on how funds for landscape maintenance are collected and administered, in an effort to clarify the difference between the District's various funding sources.

Moreover, the District will produce a series of short videos documenting maintenance projects completed with L&L funds. These videos will be created in house and distributed

through social media as a part of an “Assessment at Work” campaign. This multimedia campaign will be a coordinated effort to demonstrate the value provided to the public as a result of the L&L benefit assessments, and will include signs placed at project sites, printed materials and information on the District’s website.

**FINANCIAL ANALYSIS**

There is no fiscal impact to the District as a result of what is being presented today.

**SUSTAINABILITY ANALYSIS**

There is no impact to the District’s sustainability practices as a result of what is being presented today.

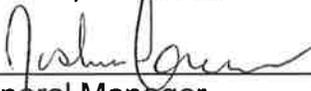
Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,



Steve Sims, Director of Parks and Neighborhood Services  
Parks and Recreation Department

Staff Report recommendation authorized by:



\_\_\_\_\_  
General Manager

# STAFF REPORT



**DATE:** June 3, 2020

**TO:** Board of Directors

**FROM:** Joshua Green, General Manager  
Nitish Sharma, Chief Administrative Officer

**SUBJECT:** **BUDGET WORKSHOP FOR FISCAL YEAR 2020-21 AND PROPOSED AMENDMENTS TO THE FISCAL YEAR 2019-20 BUDGET**

## RECOMMENDATION

It is respectfully recommended that the Board of Directors:

1. Receives the Chief Administrative Officers report on the General Manager's proposed preliminary budget for Fiscal Year 2020-21; and
2. Approves the budget amendments for Fiscal Year 2019-20 as outlined in this report and further described in the budget decision packages in **Attachment 1**.

## BACKGROUND

Local agencies across California continue to face mounting short and long-term budgetary challenges. Local contributions to the California Public Employees Retirement System (PERS) costs are escalating because of lower than expected returns on investment and retirees living longer, costs of providing municipal services have outpaced revenue growth, and the emergence of the coronavirus (COVID-19). The economic uncertainty caused by COVID-19 will significantly affect California's near-term fiscal outlook.

The Cosumnes Community Service District (District) is not immune to these and other financial challenges. The budget policies, procedures and best management practices that are used to make sound decisions allows the District to better withstand the financial impacts. This cautiously optimistic outlook is thanks to a number of factors—a fiscally responsible Board of Directors and Management Team, stable property value or assessment base, ambulances revenues, capital project funding, and most importantly, a limited and strategic approach to ongoing increase in costs to provide ongoing services.

The proposed budget is built upon the fiscal cornerstones that are consistent year over year to achieve the vision, goals and priorities of the District and the Board of Directors. The four fiscal cornerstones are:

1. Adequate funding to meet required service levels
  - a. Promote development/growth of tax base;
  - b. Secure grant opportunities and expand the use of local funds;
  - c. Invest excess funds over current reserve balance to create capacity or opportunities; and
  - d. Seeking new revenue to continue to fund aging infrastructure needs and operational gaps.

2. Cost Containment: Making efficient use of existing tax dollars

- a. Continue to implement efficiencies and innovations to reduce operating costs;
- b. Continue to look for opportunities to reduce or limit the increase in District's long-term obligations (labor costs, including pension and other-post employment benefits);
- c. Continue to monitor and look for opportunities to reduce spending by departments by reorganization or review of the cost allocation plan for general city services to ensure sufficient revenues are generated to reduce the burden on the General Fund; and
- d. Invest in employee professional training to better utilize technology to create efficiencies and innovation.

3. Build and maintain a prudent reserve fund balance

- a. Review and evaluate the current reserve policy and return to the Board of Directors with any recommendations for adjustments to ensure adequate funding for emergencies or economic downturns; and
- b. Set reserve requirements for the utility funds consistent with the costs of service study.

4. Foster a climate of sincerity, transparency, and accountability

- a. Enhance customer service, using metrics when possible, to ensure the funds are allocated and spent accordingly;
- b. Enhance and promote open data and use results to communicate to the Board of Directors and citizens on financial matters; and
- c. Promote accountability of the allocation of resources.

Staff is proposing the District continue the multi-prong, balanced approach implemented in the Fiscal Year 2019-20 budget year in developing the budget for Fiscal Year 2020-21. This approach includes the following:

- Continue efficiencies already in place and look for any additional efficiencies
- Re-evaluate programs and determine if there are any adjustments that can be made to absorb costs; and
- Implement departmental reorganizations in order to respond efficiently and effectively to the increased workloads without increasing costs

## **ANALYSIS**

The preliminary budget document attached to this staff report provide significant information in detail on the proposed budget for Fiscal Year 2020-21.

- **Manager Transmittal Letter**: This letter from General Manager Joshua Green, summarizes the proposed budget, the financial highlights and the strategic goals for the upcoming budget year. This letter will be included in the final budget document that will be presented to the Board of Directors on June 17, 2020. The full managers transmittal letter can be found as **Attachment 2** of this report.

The following chapters included in the preliminary budget document as **Attachment 3** are described briefly below:

- *Budget Introduction:* This section of the budget document provides an overview of the District Board of Directors, the District Leadership Team, District’s vision, mission and goals, and budget highlights.
- *Budget Summary:* This section of the budget document provides the financial position of the District Funds including revenue and expenditure summary by funds and categories. This section includes the organizational structure of the District including the authorized number of positions.
- *The Financial Management:* This section includes the decision packages, financial policies and revenue descriptions.
- *Appendix:* This section provides the definitions of acronyms and glossary of terms.
- *Capital Improvement Plan:* This is a separate document that provides detailed information on upcoming capital projects included for funding, the revenue source, the expenditure category and the estimated timing of the project. This is a separate document attached to this report; however, this document will be combined with the Maintenance and Operations budget for the June 15, 2020 meeting.

When developing a preliminary budget plan, assumptions are made, programs are examined, and projections are reviewed. This proposed Fiscal Year 2020-21 budget will result in a slight net surplus of approximately \$700,000. Staff will make appropriate adjustments, based on Board’s direction, before submitting the final budget for approval. The significant assumptions and issues related to the budget plan are listed below.

1. Personnel Costs

- a. In this proposed budget, staff has utilized the refined budgeting approach of budgeting actual salaries and anticipated increases versus using the top of the range. The regular salaries budget includes the anticipated costs related to the labor groups including management. Further, all anticipated unemployment benefits are included. The proposed budget includes step increases for those employees eligible for step increases and range advancement for management employees who are not at the top of their salary range.
- b. The PERS costs have been adjusted based on the reduction in the assumed rate of return, as well as the previous changes due to the impact of the “5-year versus 15-year smoothing” and longevity assumptions. The “5-year versus 15-year smoothing is the change in the amortization of the CalPERS gains and losses. CalPERS reduction of the amortization period from 30 year to 20 years was to provide faster recovery of the funded status following the market conditions.
- c. The retiree health cost expenses are fully loaded into the budgeted numbers.
- d. Other personnel adjustments, including some salary range adjustments, reclassification of some positions and personnel reorganizations are included in the budgeted numbers. The reclassifications budget is consistent with the

Department reorganization of the sub-budget of the Business and Public Affairs from Recreation Department to Administrative Services Department.

- e. The proposed Fiscal Year 2020-21 budget includes 15 new fire recruits for the staffing of Station 77, and the first half of the Academy 21-1 is included in the existing Fire Department budget by shifting expenditures.
2. Operations and Maintenance Expenses: The proposed budget includes increases to the base operations and maintenance budget based on contractual obligations. Also included are costs related to the payments to other agencies that are set by their governing boards. For example, the water costs from the Elk Grove Water District (Florin Resource Conservation District), and insurance cost increases from the District's Risk Pool expenditures are all included. Other expenditures included in the base budget are the costs related to an increase in utility rates including Pacific Gas and Electric charges.
3. Debt Service Payment: The proposed budget includes the District Board approved debt service payments on long-term debt obligations.
4. Tax Estimates: Property taxes continue to grow primarily from the properties under Proposition 13 annual adjustments not to exceed 2%; new construction projected to add to the tax base by 3.5%; and change in ownership are projected to account for 1%. Staff is also accounting for a .25% decrease in tax base related to the property tax appeals. Total projection for Fiscal Year 2020-21 is 6.25%.

### **General Fund Expenditure Assumptions:**

#### **Salaries and Benefits**

As described above, the proposed budget includes the costs as approved in the Memorandum of Understanding (MOU) with various labor groups including Non-Representation employees. The total personnel costs, including salaries and benefits and retiree costs, for Fiscal Year 2020-21 (proposed) accounted for approximately 78% of the total General Fund Operating Budget. The total personnel costs for Fiscal Year 2020-21 is \$61.6 million.

Anticipated increases to the District's PERS contributions pose the greatest threat to the long-term viability of the General Fund.

- A. **Regular Salaries and Wages**: The regular salaries and wages budget includes the latest MOU approved by the Board of Directors. In addition, the additional pays, for example, education incentive or longevity incentive, are also included in the regular salaries and wages.
- B. **Pension Expense (Retirement Benefits)**: The total unfunded accrued liability based on the latest PERS valuation as of June 30, 2018 is \$67.4 million. The cumulative increase in pension expense for the next 5 years is approximately \$6 million to \$7.5 million based on the current forecast.
- C. **Retiree Health or the Other Post-Employment Benefits (OPEB) Expense**: The OPEB liability projected for Fiscal Year 2019-20 is \$56.4 million while the value of the plan

assets is projected at \$11.3 million; a net of \$45.1 million in unfunded liability (20% funded). The OPEB contribution is projected to increase by \$440,000 in FY2020-21.

- D. Vacant Position Savings: The proposed budget included funding for all authorized positions, except the Parks Administrator position. Staff will evaluate options in Fiscal Year 2020-21 to fill this position with the reclassification of positions or new revenue sources. It is important to note that COVID-19 impacted the Parks and Recreation Department very hard and for the long-term viability of the Recreation programs requires a leader dedicated for the revenue recovery and cost adjustments of the Recreation Services.

### Operations and Maintenance (O&M)

The proposed appropriations include baseline costs from prior fiscal year plus increases in contractual obligations. As stated above, some of the costs related to the partner agencies Elk Grove Water District and utility companies have been adjusted to absorb the increases; noting, there has been significant effort made to ensure that the increase first can be absorbed within the baseline budget. The proposed budget for FY 2020-21 was very consistent with the budget approved for FY 2019-20. However, a few line items were increased considerably which are highlighted below:

- General liability and property insurance costs related to the District insurance through Special District Risk Management Pool, increased by 40% when compared to prior year in the proposed Fiscal Year 2020-21 budget. The Chief Administrative Officer will evaluate alternative insurance options and opportunities for the District to reduce the cost in Fiscal Year 2020-21.

### Capital Improvement Projects

There have been significant improvements made to this year's Capital Improvement Plan (CIP). The CIP is attached to this report as **Attachment 4**. The CIP now includes projects from all three departments; Administrative Service Department, Fire Department, and Parks and Recreation Department, for a more complete picture of what resources are needed from a District-wide perspective. The CIP has been a long-range planning tool used for making effective, and informed decisions on park development for the District. The CIP now provides that same function for both new park and fire facility projects and for renovations, major repairs and upgrades to existing park and fire facilities. This CIP aligns with the recent organizational changes which moved the Planning Design & Construction (PDC) Division from the Parks and Recreation Department to the Administrative Services Department. In addition, the Building Facilities Section is now part of the PDC Division. This ensures all district capital improvements are managed consistently by the one department.

The CIP encompasses a five-year period and includes project scopes, costs, funding sources, and estimated completion dates. Project schedules and budgets are subject to many variables over a five-year period and it is very difficult to identify exact timelines and budgets over such a long period. Therefore, the CIP also includes a two-year snapshot for projects on in the next two years 2020-21 and 2021-22. This ensures that the correct funding and staff resources are assigned to priority projects so that projects can be delivered on time and within budget. With approval from the Board staff will move forward with the projects identified within the two-year period for the Fiscal Years 2020-2022.

The 2020-25 CIP includes a total of 62 projects totaling \$115.7 million. In addition to projects to be completed during the 2020-25 period the CIP identifies another 15 projects valued at \$43.6 million that are planned for future years beyond the 2025. Of the 62 projects scheduled for 2020-25 there are two administration facility projects, 15 fire facility projects, 16 park facility projects, 12 new park projects and 17 park revitalization projects. For comparison, the 2019-2024 CIP included 35 projects, 12 of which were new park projects, three were park facility projects and 20 were park revitalization projects totaling \$68.4 million.

Information regarding the PDC accomplishments may be found in the FY 2020-2021 General Fund Preliminary Budget. During Fiscal Year 2019-20 staff worked on the 14 projects approved for 2019-20 (CIP, pg 10). Most projects are multi-year and multi phased so most are not completed within a one-year period. Two projects, the purchase and remodel of Fire EMS and Logistics Facility and Morse Dog Park Upgrades were completed during Fiscal Year 2019-20.

With the Board's approval of the CIP staff will work on various phases of 39 projects, worth an estimated \$25.8 million for Fiscal Year 2020-21 (CIP, pg 11) and 12 projects for Fiscal Year 2021-22 (CIP, pg 12) worth approximately \$21 million. Detailed information regarding these projects, including project scope and funding, is included within the CIP. The 2020-21 projects are included in the 1007 Capital Budget account of the 2020-21 Administration Department Budget. A full CIP report is attached as **Attachment 4** of this report.

### **Fund Balance**

The estimated fund balance in the Budget Stabilization Fund at the end of Fiscal Year 2020-21 is \$3.5 million. The General Reserve (cash flow reserve) as stated above is \$16.9 million. The cash flow reserve provides the District the ability to fund the legal obligations in the months from July through December until the first installment of property tax revenues have been received.

The Fund balance for the Landscaping and Lighting (L&L) Fund has adequate reserve balance to offset the cash deficit until the first installment of property taxes are received.

### **Efficiency Packages**

The request for increases in service levels, rehabilitation and replacement of capital infrastructure, or other cost increases for goods and services far outweigh the available resources. Many organizations must make difficult choices when presenting to their governing body the proposed balanced budget based on their goals, objectives, and level of service. The Cosumnes Community Service District is in a similar position as this proposed budget includes several items that were submitted for funding; however, were not recommended for funding due to the lack of available resources. Below is a summarized list of items that are being proposed for the Fiscal Year 2020-21 budget. It is important to note that the approval of these efficiency packages will further align the District for the long-term success and does not have any new costs:

- **A-01 Budget Analyst/Senior:** This single incumbent position will allow the District to explore and create opportunities to reduce the District's long-term debt obligations, assist in the development of the funding plan for the retiree health costs, manage the

district-wide fee programs including impact fees, assist in the development/annexations of new benefit zones and assist in the development of the District budget and fiscal policies. The total cost of this position will not exceed \$170,000 and will be funded from the legal services savings and the elimination of the part-time extra help position in the Landscaping and Lighting budget.

- **F-01 Division Battalion Chief to Assistant Fire Chief Reclassification:** This efficiency package is to reclassify two Division Battalion Chiefs classifications (Emergency Medical Services and Training) to Assistant Chief classifications. The voluntary and rotational use of Battalion Chiefs to manage the Emergency Medical Services (EMS) and Training Divisions has resulted in medium- and long-term challenges. Since 2014, the EMS Division has experienced three changes in leadership, and the Training Division has experienced four. Additionally, the conversion from Division Battalion Chief to Assistant Chief will eliminate overtime costs for these positions, resulting in potential savings. This efficiency package is a net zero cost and no new Full-Time Equivalent (FTE) positions are being added. The conversion will normalize operational leadership within those Divisions, aligns the positions with the duties and levels of responsibility being performed, and is consistent with District practice and industry standards. The District will not add new Battalion Chief positions to these Divisions after converting these two positions to Assistant Chiefs.
- **F-02 Fire Department EMS Captains:** This package will include the conversion of one any-rank, day-shift EMS specialist positions (FTE) already assigned to EMS, to the rank of Captain EMS. This FTE would continue to reside in the EMS Division for salary, benefits, and supervision; however, would be deployed to provide technical expertise to field personnel in the specialty of Emergency Medical Services. The approval of this package will result in minimal cost increase which will be absorbed within existing resources in the Department budget.
- **P-1 City Landscape Employees/Equipment:** This efficiency package is due to addition of two new parks (Oasis Park and Singh & Kaur Park) added in the Laguna Ridge area. A Park Maintenance Supervisor and Park Maintenance Worker are needed to provide the required staffing level to meet City and community expectations. This request includes equipment and supplies, including two trucks, tools, uniforms, mobile technology and other supporting supplies. The new costs will be covered by the City of Elk Grove under the current MOU.
- **P-2 District-Wide Projects/Forklift/Sports Ball Field Machine:** Annually, Park & Golf Operations undertakes a series of projects based on the Asset Lifecycle Plan (ALCP). Due to the economic uncertainty caused by the COVID-19 pandemic, Staff has postponed any projects not essential and/or necessary for public health and safety, therefore only 135 projects totaling \$1,214,988 are scheduled for FY 2020-2021. Similarly, proposed equipment purchases have been reduced to the essentials, a forklift and a ballfield machine totaling \$65,000 are being requested for funding approval. Funding Source: L&L

## **Other Fund Budget Highlights**

The revenues and expenditure of the Special Revenue Funds (L&L), and Capital Projects Fund, follow the same methodology as described for the General Fund. The revenue sources in these funds are restricted for a specific use and estimated based on same projections we applied with the General Fund. Staff will continue to monitor the revenue estimates in the L&L Funds and will propose adjustments (if necessary) in the first quarter to ensure the budget is balanced.

## **RECOMMENDED BOARD ACTION & FISCAL IMPACTS**

1. Receives the Chief Administrative Officer's report on the General Manager proposed budget for Fiscal Year 2020-21, and
2. Approves the budget amendments as outlined in this report and further described as the budget add package in **Attachment 1**.
  - a. Package FY20Q4\_01, (\$0 ongoing; \$174,555 one-time) authorizes the purchase of replacement personal protective equipment (PPE) ensembles for wildland firefighting for all line personnel. This purchase of \$174,555 is included in the Fiscal Year 2019-20 Budget adopted by the Board of Directors on August 21, 2019. The purchase was delayed as the Department evaluated new PPE technology over the last year and requires action in order to avoid the necessity of purchasing a sizable quantity of replacement PPE using the older specification.

## **Coordination and Review**

This report has been coordinated by the various stakeholders including our Labor Partners, and Senior Leadership Team members and reviewed by District Executive Team.

## **Next Steps**

Staff have taken several steps to proactively adjust to COVID-19. Below are the items that will be executed in the fourth quarter of Fiscal Year 2019-20:

1. Financial: Fiscal Contingency Plan: Continue to monitor non-essential purchases, hiring, capital improvement projects and equipment, while matching expenditures with District resources (forecasted savings \$700,000). The General Manager may consider the extension of the current fiscal contingency plan through the first quarter of Fiscal Year 2020-21 in order to ensure the cash outflow is minimal and savings can be achieved to balance any revenue shortfall.
2. Request Federal Aid Assistance: Seek expedited reimbursement for supplies and labor directly related to COVID-19 through FEMA (Stafford and Cares Act) and Cal OES.
3. Long-Term Financial Plan: An update of the framework components of the long-term financial forecast model, the assumptions used in the model, and the long-term financial stability of the District.
4. Unfunded Liabilities: An analysis of the current unfunded pension obligations and retiree health obligations (Other Post-Employment Benefits) combined with

- the overall financial condition and assumptions within PERS and its affects to the District.
5. New General Fund funded capital projects shall commence upon review the of the cash balance after the completion of the current fiscal year to ensure that there is no negative impact on the cash balance.

## **DISTRICT GOALS**

This report addresses the District goal to ensure financial stability, accountability, and transparency. Staff has further expanded the District's financial sustainability, accountability and transparency goal into fiscal cornerstones that are consistent from year over year. The four fiscal cornerstones are described below:

1. Adequate funding to meet required service levels;
2. Cost Containment: Making efficient use of existing tax dollars;
3. Build and maintain a prudent reserve fund balance; and
4. Foster a climate of sincerity, transparency, and accountability.

## **SUSTAINABILITY ANALYSIS**

The decision package to purchase a wildland PPE include various sustainability enhancements including the improved protection and performance of our fire personnel. The proposed preliminary budget does not have any environment impact at this time.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,



Joshua Green  
General Manager

**Attachment 1-** Budget Add Packages

**Attachment 2-** Managers Transmittal Letter

**Attachment 3-** Proposed Maintenance and Operations Budget for Fiscal Year 2020-21

<https://www.yourcsd.com/DocumentCenter/View/18730/2020-21-Preliminary-Proposed-Budget-PDF>

**Attachment 4-** Proposed Capital Improvement Budget for Fiscal Year 2020-21 and Capital Plan through Fiscal Year 2024-25

<https://www.yourcsd.com/DocumentCenter/View/18731/2020-21-Five-Year-CCSD-CIP-Preliminary-Proposed-PDF>

Approved as to Form:



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District Counsel

# Decision Package Form



FISCAL YEAR: FY20-21

DEPARTMENT:

DIVISION:

TITLE:

TYPE OF PACKAGE:

- ADD PACKAGE
- EFFICIENCY PACKAGE
- REDUCTION PACKAGE

FUNDING REQUESTED: \$ \_\_\_\_\_

NUMBER OF FTE REQUESTED: \_\_\_\_\_ FTE

FUNDING SOURCE:

VALUE AREA(S):

- SAFETY / RISK MANAGEMENT
- FINANCIAL SUSTAINABILITY/HEALTH
- WORKFORCE
- SERVICE DELIVERY
- ACCESS / EQUITY

- GENERAL FUND: ONE-TIME
- GENERAL FUND: ONGOING
- OTHER: \_\_\_\_\_

BRIEF DESCRIPTION OF THE PROPOSED PACKAGE:

BRIEF DESCRIPTION OF EXPECTED RESULTS AND OUTCOMES:

HOW DOES THE PACKAGE SUPPORT THE DISTRICT MISSION AND VISION?

CREATED BY:

REQUESTED BY:



June 3, 2020

Honorable President and Members of the District Board:

I present for your consideration, discussion, and approval the Cosumnes Community Services District's (District) proposed budget for Fiscal Year 2020-21. The proposed budget implements the District Board strategic goals and priorities, provides a financial plan that continues to deliver high levels of service to the community and is responsive to the citizens and the business community of the District.

### **Introduction**

The budget is the primary policy document for the organization; it establishes the financial and human resources necessary to accomplish community objectives, sets districtwide service levels, and implements capital projects. The allocation of this budget builds upon the goals and priorities identified by the Board members by focusing on service delivery, infrastructure investments, fine-tuning of the District organization to make the best possible use of existing staff and resources, and balancing prudent spending to address community needs while providing a high level of service. The ongoing allocation of resources were developed in conjunction of the District's long-term financial forecast, which will be included in the final budget document. The proposed budget was developed with an eye toward a future correction in the economy, modest revenue growth assumptions, minor adjustments to baseline budgets and the ongoing need to address the District's long-term obligations (infrastructure improvements, pension costs, and other post-employment benefits costs). The long-term forecast model further illustrates the District's fiscal cornerstones, revenue and appropriations assumptions and the short-term and long-term fiscal challenges.

Like most other California government agencies, the Cosumnes Community Service District is not immune to budgetary challenges. The District continues to grapple with maintaining current levels of service, in an era where costs are rising more rapidly than revenues. Certain cost increases, such as pension or other post-employment benefit increases, are largely outside of the District's direct control. Increasing or seeking new revenue sources has limitations and can be a lengthy process. Hiring, training and retaining staff to deliver the key services with innovation, efficiencies and professionalism takes both time and money.

While the District is not immune to these challenges, the District is fortunate to have a solid budgetary foundation that should allow it to withstand negative impacts. We have a fiscally responsible District Board of Directors; a dedicated staff; a stable property value/assessment base; a successful record in competing for state and federal grants; a solid groundwork for harnessing technology to improve efficiencies, with additional room to improve; a long term forecast model to help in decision making; and most importantly, a very limited and strategic approach to ongoing increases in costs to provide services.

The proposed Fiscal Year 2020-21 budget includes several organizational shifts intended to improve customer service with minimal increased costs. With this budget, we are formally shifting the Business and Public Affairs functions housed in the Recreation Department to the Administrative Services Department. The new Business and Public Affairs division in Administrative Services will allow the workflow to move districtwide and shift the focus to provide the services to all departments. Most importantly, this shift allows to track the expenditures of the Recreation Services and allow cost recovery at the department level.

### **2019-20 Accomplishments**

The Fiscal Year 2019-20 has been one of great activity and progress.

- Update and monitor the District's fiscal contingency plan and the long-term financial plan guidelines in order to protect District reserve fund balances. Funding source: General Fund.
- Develop a Facilities Maintenance Management Plan (FMMP) to track and project facility maintenance projects and costs. Funding source: General Fund.
- Develop Command Training Center in the Training Division to facilitate officer development and succession planning at all levels of the organization. Funding source: General Fund.
- Develop and maintain community partnerships to support Fire Department and EMS interests in the community working towards workforce sustainability and diversity, public presence, and professional development. Funding source: General Fund.
- Continue the implementation of the Parks and Recreation Department's Strategic Plan to guide facility development, recreation programming, and park operations over the next 2 years. Funding Source: General Fund, Impact Fees, L&L.
- Continue to educate the community about benefit zone funding through the use of classes, meetings and videos. Funding Source: L&L.
- New District-Wide Capital Improvement Plan which centralizes all the capital projects from the entire District into one document and fund. Previously, these projects were residing in various department budgets; therefore, created a huge budget variance in the General Operating Fund. The separation of the capital costs from operating cost will allow to ensure that the ongoing revenues are matching with ongoing expenditures.

The preliminary budget document list all the accomplishments by Department.

### **Fiscal Years 2019-20 and 2020-21 Budget Summary**

In summary, the Fiscal Years 2019-20 and 2020-21 budget for all District funds, including Special Revenue Funds and Capital Budget totals \$121.5 million and \$131.6 million, respectively. The General Fund Operating Budget is \$81.0 million for Fiscal Year 2019-20 and \$79.2 million for Fiscal Year 2020-21.

### **Fiscal Year 2020-21 Budget Summary - Revenues**

Total All Funds Revenue for Fiscal Year 2020-21 is budgeted at \$135.2 million with General Fund revenues totaling \$79.9 million. Below are the highlights of the major revenue sources of the District.

- General Fund:
  - Property taxes (secured): Property taxes increased by \$3,095,755 (6.25%) in FY 2020-21. This increase is primarily attributable to a combination of factors including a 2% increase in the property value base valuations and new construction or property transfers during the year. Property taxes are projected to increase modestly due to the cost of living adjustment and projected new residential and multi-use development and other developments.
  - Ambulances Revenues increased by \$1,062,157 (8.1%) in Fiscal Year 2020-21. The change is primarily attributable to the Intergovernmental Program catch-up (EMS-IGT).

### **Fiscal Year 2020-21 Budget Summary - Expenditures**

Total All Funds Expenditures for the District in Fiscal Year 2020-21 are budgeted at \$131.6 million with General Fund expenditures totaling \$79.2 million.

The District is primarily a service-based agency, which requires people as its backbone. The total salaries and benefits expenditures in the proposed budget for General Fund for Fiscal Year 2020-21 is \$66.8 million. Pension costs are determined by PERS; for the 2020-21 year, we have budgeted \$8.3 million, a \$1.3 million (14%) increase over last year. As detailed in the Financial Forecast section of this document, we anticipate these costs will continue to grow for the next two decades before they are likely to subside. Retiree medical costs are estimated at \$5.1 million for the coming fiscal year, a slight increase from the \$4.4 million amount owed in 2019-20.

*Labor.* The District will be in negotiations with labor groups throughout Fiscal Year 2020-21 and continues to try to reach mutually agreeable contracts with each of the labor groups. The District continues to explore opportunities to incorporate structural cost sharing through appropriate bargaining processes and a “total compensation” approach.

*Capital Projects.* Once again, the proposed budget emphasizes the importance of maintaining our existing infrastructure with a total of 39 new capital projects over the course of the year. Total capital expenditures account for \$25.4 million of the All Funds Expenditures. The proposed Fiscal Year 2020-21 budget includes several projects to rehabilitate and upgrade aging infrastructure.

### **General Fund Reserve**

The proposed budget anticipates a budget stabilization reserve of \$3.3 million and Other Cash Flow reserve of \$16.9 million at the end of Fiscal Year 2020-21. The cash flow reserve is required to pay the District’s obligation during the months where expenditures significantly outweigh revenues (mostly July to December).

### **Unfunded Liabilities/Ongoing Needs**

The District has identified unfunded liabilities for employees, related primarily to pension and retiree medical costs.

*Pensions.* CalPERS dictates the cost to an employer, and they are in the midst of increasing employer rates, decreasing their discount rate to 7.0%, and amortizing actuarial gains over 20 years rather than over 30. It is important to note that approximately 61% of all PERS retiree benefits are paid from the investment earnings; therefore, a decrease in discount rate has a substantial impact to the District's budget. The good news is, that between the actions PERS is taking and the changes to state law related to retirement plans for new hires (also known as PEPPRA), the District's eventual unfunded pension gap will decrease toward the end of this financial model 20-year timeframe.

*Other Post-Employment Benefits (OPEB).* The District continues to fully fund its current annual OPEB obligation, leaving a \$45 million unfunded liability. The Chief Administrative Officer will work with the District's labor groups and other stakeholders in the Fiscal Year 2020-21 to present to the Board of Directors the opportunities to limit the increase in liabilities and create a funding plan to pay down the liabilities over the next 20 year period.

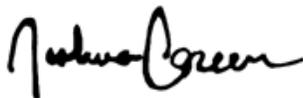
### **Conclusion**

The Fiscal Year 2020-21 proposed budget addresses District's priorities and achieves or sets in motion many of my goals as General Manager. It sets the tone for a productive and respectful District organization, where outstanding customer service is paramount; communication both internally and externally, is clear, transparent, and effective; staff are well-trained and skilled at their jobs; procedures and practices are inclusive and ensure equity; technology is harnessed for effective service delivery; and where District policies help to promote, rather than hinder, a diverse and resilient local economy.

We must balance our need to address long-term liabilities with the equally pressing need to serve the citizens, visitors and businesses of District today. The budget must be able to position the organization well to handle both tasks.

The budget each year is a team effort, with employees in every department working with our budget staff to compile numbers, projects, achievements and goals. The efforts that go in to creating this document should not be overlooked. Finally, I would like to thank my Strategic Management Team, the Leadership Team and District staff for their dedication to service and their continued efforts towards innovations and efficiencies to implement district's goals and vision.

Respectfully submitted,



Joshua Green  
General Manager

Cosumnes Fire Dept. / Ms. Schamber,

The Elk Grove Alumnae Chapter of Delta Sigma Theta Society, Incorporated, would like to extend warm thanks for the wonderful Home Fire + Life Safety presentation you provided to us and our guests last Saturday (9 May). I personally heard from fellow Chapter members who shared that they found the presentation incredibly informative and engaging. In fact, I am certain key information like the acronym, PASS (and its meaning - Pull, Aim, Squeeze, Sweep), is now engrained in our minds. 😊

Again, thank you, and we look forward to hosting follow-on outreach activities with the Cosumnes Fire Department in the future!

Sincerely,

*Tichira*

Tichira Jackson  
Delta Sigma Theta Society, Inc.  
Elk Grove Alumnae Chapter (EGAC)  
Emergency Response Team  
Committee Chair