REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 17, 2021

REGULAR MEETING – 6:30 P.M.

Live Broadcast
via livestream
https://www.yourcsd.com/896/Live-Board-Meeting

CORONAVIRUS DISEASE (COVID-19) ADVISORY
To protect our constituents, District officials request all members of the public to follow the California Department of Health Services’ guidance and the County of Sacramento Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Consistent with Executive Order N-29-20 issued on March 21, 2020, the meeting will be broadcast via livestream. In-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available.

Remote public participation is available in the following ways: 1) Email public comments to clerkoftheboard@yourcsd.com by 5:00 pm, Wednesday, March 17, 2021. Public comments received after this time might not be received in time to be read into the record but will be included in the written record. The Clerk will read the comments submitted via email out loud during public comment, subject to the customary 3-minute time limitation. If your comment concerns a specific agenda item, please note the item in the subject line of your email; and 2) Leave a voice mail for the Clerk of the Board at 916-405-7169 by 5:00 pm Wednesday, March 17, 2021, and the item you wish to comment on and the Clerk will play the voice mail when the item is up for consideration. The customary 3-minute time limitation will be observed.
AGENDA

Note: All items submitted for the Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

REGULAR BOARD MEETING – 6:30 P.M.

A. CALL TO ORDER
1. Session Roll Call
2. Pledge of Allegiance
3. Moment of Silence

B. ANNOUNCEMENTS/PRESENTATIONS
None

C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)
This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

Note: Under the provisions of the California Government Code, the Board is prohibited from discussing or taking immediate action on any non-agendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

D. CONSENT CALENDAR
The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member for discussion or clarification. Members of the public wishing to comment on any Consent Calendar item may do so before Board action.

4. Approve the February 25, 2021, Special Board Meeting Minutes.
5. Approve the March 3, 2021, Special Board Meeting Minutes.
10. Approve Resolution No. 2021-16 rejecting in whole claim filed by Boettcher Family.

E. PUBLIC HEARINGS
None.
F. STAFF REPORTS
The President will open the meeting for public input if the Board desires to take action on any item(s).

None

G. BOARD OF DIRECTOR’S BUSINESS
11. Miscellaneous Reports
12. Meeting/Event Approval
13. Meeting/Event Reports

H. IDENTIFICATION OF ITEMS FOR FUTURE MEETING
This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling Board Workshops or special meetings.

I. ADJOURNMENT

Note: Disabled Accommodations.
The Cosumnes Community Services District will make reasonable accommodations for persons having special needs due to disabilities. Please contact Elenice Gomez, Assistant to the General Manager, at 8820 Elk Grove Blvd. Elk Grove, CA 95624, phone (916) 405-7169, at least 48 hours prior to the meeting, to allow time to provide for special accommodations.

Note: Review and Copies of Agenda, Agenda Reports and Material.
Prior to each Meeting, copies of the Agenda, Agenda Reports and other materials, as well as any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting, are available for public review at the Cosumnes Community Services District’s website at https://www.yourcsd.com/AgendaCenter/Board-of-Directors-2.

Certificate of Posting of Agenda
I hereby declare that the foregoing Agenda for the March 17, 2021 Regular Meeting of the Cosumnes Community Services District Board of Directors was posted on March 11, 2021 at 8820 Elk Grove Blvd., Elk Grove, California, 95624, and was available for public review at that location.

Signed this 11th day of March, 2021
SPECIAL BOARD MEETING – 4:30 P.M.

A. CALL TO ORDER

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.
General Manager Joshua Green, Fire Chief Felipe Rodriguez, Chief Administrative Officer Nitish Sharma, Administrator of Parks and Recreation Phil Lewis, District Counsel Sigrid Asmundson and Chief of Planning Design and Construction Paul Mewton were also present.

1. President Luttrell called the meeting to order at 4:33 p.m.
3. Moment of Silence was observed in honor of the 500,000 victims of COVID-19 in the US.

B. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)

None

C. CONSENT CALENDAR

4. Approve the February 17, 2020, Regular Board Meeting Minutes.
5. Adopt Resolution No. 2021-12, Approving Various District Policies.

Director Fuentes moved to approved Consent Calendar items 4 and 5, seconded by Director Albiani. Clerk did a roll call. Vote was 5 yes and 0 no. The items were approved.

D. STAFF REPORTS

The President will open the meeting for public input if the Board desires to take action on any item(s).

6. SUBJECT: Quarter 2 Budget to Actual Report

RECOMMENDATIONS:

1. Receive the Chief Administrative Officer’s report on the Quarter 2 Budget to Actuals for the District; and

2. Approve the budget amendments as outlined in this report and further described in the budget decision packages in Attachment 1.

Chief Administrative Officer Nitish Sharma reviewed the staff report with an overview of the District’s current Fiscal Year budget.
After deliberation, Director Brewer moved to accept staff’s recommendations 1 and 2; seconded by Director Moreno. Clerk did a roll call. Vote was 5 yes and 0 no. The item was approved.

E. BOARD WORKSHOP

7. Biennial Budget Preparation FY21-23

Chief Administrative Officer Nitish Sharma led the Board through the biennial budget exercise.

8. Strategic Plan

General Manager Joshua Green presented the proposed 2021 District Strategic Plan seeking feedback from the Board.

F. ADJOURNMENT

With no further business, the meeting was adjourned at 7:04 p.m.

Approved: _________________________
Board President

Attest: _________________________
Secretary to the Board
ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno. General Manager Joshua Green, Parks and Recreation Administrator Phil Lewis, and District Counsel Sigrid Asmundson were also present.

1. CALL TO ORDER/ROLL CALL

President Luttrell called the meeting to order at 6:00 pm

2. COMMUNICATIONS FROM THE PUBLIC

None

3. EXECUTIVE SESSION:

A. RECESS TO EXECUTIVE SESSION
   a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
      Government Code Section 54957
   b) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
      Government Code Section 54956.9(d)(1)
      Name of case: Navid Aslam and Nadia Kokab v. City of Elk Grove et al., Sacramento Superior Court Case no. 34-2021-00292178

4. ADJOURNMENT:

With no further business the meeting was adjourned at 6:25 p.m.

Approved: ________________________
            Board President

Attest: _________________________
        Secretary to the Board
REGULAR BOARD MEETING – 6:30 PM

ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Jim Luttrell and Jaclyn Moreno.
General Manager Joshua Green, Fire Chief Felipe Rodriguez, Chief Administrative Officer Nitish Sharma, District Counsel Sigrid Asmundson, Administrator of Parks and Recreation Phil Lewis and Chief of Planning Design and Construction Paul Mewton, were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Luttrell had nothing to report out of the Special Meeting - Executive Session

1. President Luttrell called the meeting to order at 6:38 p.m.
2. Deputy Fire Chief Dan Quiggle, led the Pledge of Allegiance.
3. A moment of silence was observed in honor all persons sick and injured.

B. ANNOUNCEMENTS/PRESENTATION

4. International Women’s Day Proclamation Presentation

Park and Golf Operations Manager Traci Farries read an excerpt about the International Women’s Day, its roots and its purpose and objective. Traci also read a brief biography on the Elk Grove Food Bank Executive Director Marie Jachino, the honoree this evening, highlighting her many contributions and accomplishments in our community.

Director Moreno commented on the contributions Ms. Jachino has made and continues to make to this community and read the International Women's Day Proclamation.

C. COMMUNICATIONS FROM THE PUBLIC

None

D. CONSENT CALENDAR

5. Adopt Proclamation Recognizing Cesar Chavez Day.
10. Approve a Multi-year Agreement for Landscape Maintenance of District Streetscapes.

Director Moreno thanked staff for not erasing Dolores Huerta’s contributions from the Cesar Chavez Proclamation.
Director Brewer moved to approve consent items 5 through 10; seconded by Director Moreno. Clerk did a roll call. Vote was 5 yes and 0 noes.

E. PUBLIC HEARINGS

None

F. STAFF REPORTS

11. **SUBJECT:** Fire Department and Recruitment Demographics Report

**RECOMMENDATIONS:**

1. Receive and file the report on the Fire Department’s and recruitments’ demographics
2. Continue to support the efforts to increase diversity, equity and inclusion within the Cosumnes Fire Department.

Fire Chief Felipe Rodriguez presented the report.

Director Moreno asked for a more detailed plan the District intends to implement to mitigate the still existing gap in the recruitments demographics.

12. **SUBJECT:** District Strategic Plan

**RECOMMENDATIONS:**

1. Approve the 2021 District Strategic Plan (Attachment A);
2. Adopt the update to the District’s Mission, Vision, Values, and Slogan as described within the second section “Executive Summary” and authorize the General Manager to modify Board Policy 1010 “Organizational Mission, Vision, and Values” to reconcile the updates;
3. Approve the updates to resource alignment as described within the fourth section “The Strategy” of the strategic plan, including an amendment to position control as described within that section; and
4. Authorize the General Manager to make amendments and administrative corrections.

General Manager Joshua Green presented the report.

After deliberation Director Fuentes moved to accept staff’s recommendations; seconded by Director Brewer. Clerk did a roll call. Vote was 5 yes and 0 no. The item was approved.

G. BOARD OF DIRECTORS BUSINESS

13. Miscellaneous Reports
14. Meeting/Event Approval
15. Meeting/Event Report
Director Moreno reported:

- She complimented the Fire Department for the efforts at the vaccination clinic at Cosumnes Oaks High School;
- The L&L Committee held a second meeting. The group had great discussion and is still developing its roles and responsibilities; and
- Reminded those present of the pet food drive happening this month at the Administration building at Wackford Community Center.

President Luttrell and Brewer also complimented staff with positive feedback on the vaccination efforts.

Director Albiani reported that the City of Elk Grove 2 by 2 was a positive meeting.

Director Brewer reported that the City of Galt 2 by 2 was a positive meeting.

H. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None

I. ADJOURNMENT

With no further business, the meeting was adjourned at _____ p.m.

Approved: __________________________

Board President

Attest: __________________________

Secretary to the Board
STAFF REPORT

DATE: March 17, 2021
TO: Board of Directors
FROM: Joshua Green, General Manager
BY: District Strategic Management Team

SUBJECT: DISTRICT MONTHLY REPORT – FEBRUARY 2021

RECOMMENDATION
The Board of Directors ("Board") receives and files the Cosumnes Community Services District ("District") monthly report from February 2021.

BACKGROUND/ANALYSIS
Cosumnes Community Services District is a regional leader dedicated to providing superior emergency medical, fire protection, parks and recreation services to over 205,000 residents in a 157-square-mile area of south Sacramento County.

The District is dedicated to protecting the health and safety of our residents, maximizing the enjoyment of the natural environment, and providing gathering spaces, inclusive recreational programs and events to our growing and diverse community.

The District’s Board of Directors values safety and mitigating risk, securing financial sustainability, providing accountability and transparency, developing a high-quality workforce, delivering the highest levels of service, and ensuring access and equity in all aspects of District work.

SAFETY AND MITIGATING RISK
We protect District employees, as well as mitigate risk and exposure of the District and public.

- Personnel continue to engage with COVID19 field response guide updates, patient monitoring, employee testing, employee contact tracing, and supply chain disruptions. (Fire Department/EMS Division)
- Personnel completed 11 apparatus services and 94 other apparatus repairs. (Fire Department/Fleet Maintenance Division)
- Recreation Supervisors from Administration and Parks and Recreation are serving on the County COVID-19 Tier Subcommittee with the goal of staying up-to-date on the Sacramento County COVID-19 tiers status and providing recommendations to departments to ensure knowledge sharing in an effort to make proactive approaches.
- Personnel continue to assist EGPD in testing of members exposed to COVID-19. (Fire Department/EMS Division)
- Personnel assisted six Paramedic recertification with licensure. (Fire Department/EMS Division)
- Personnel continued increased sanitization of park restrooms and work vehicles to comply with health and safety standards due to Covid-19. (Parks/Operations)
- Personnel completed trainings on safe and proper use of tractors, chain saws, and wood chipper machines. (Parks/Operations)
• Golf course personnel added an air purifier to the Emerald Lake Golf Course Pro Shop to ensure a safer and cleaner environment for staff and customers. (Parks/Operations/Golf)

FINANCIAL SUSTAINABILITY, ACCOUNTABILITY, AND TRANSPARENCY
We are an accountable, transparent, and stable Agency as we provide quality services through progressive innovations.

• Purchase approval was received for two Type 1 Pierce Fire Engines, Pierce Enforcer “EX” Pumper (F545) and Pierce Enforcer Pumper. (Fire Department/Operations Division)
• Personnel from the EMS Division along with the Fire Department Management Analyst submitted a grant for Cardiac Monitors and Portable Suction Replacements. (Fire Department/Administration Division and EMS Division)
• The Board of Directors received the 2020/21 Budget to Actuals report for Fiscal Year 2020/21. (Administrative Services/ CAO)
• Personnel provided staff position budgeting information for the compilation of the Biennial Budget. (Administrative Services/Finance)
• Six subpoenas and 1,119 Patient Care Reports were processed. Medical transports continue to trend below that of pre-COVID19 volume levels. (Fire Department/EMS Division)

HIGH-QUALITY WORKFORCE
We develop and train a high-quality workforce with emphasis on professionalism, diversity, equity and inclusion, succession planning, competency, and organizational growth.

• Personnel administered 285 hours of administration training, 52 hours of daily training, 128 hours of Emergency Medical Services Continued Education training, 1,083 hours of monthly training, and 112 hours of Taskbook Completions, totaling 1,660 hours of training. (Fire Department/Training Division and EMS Division)
• Personnel coordinated and administered a Fire and EMS training scenario to all fire companies and a scenario-based rope rescue drill for rescue personnel. (Fire Department/Training Division and EMS Division)
• Personnel worked with Clancy Associates to prepare the Fire Engineer promotional process. (Fire Department/Training Division & Administrative Services/HR)
• Recruit Academy 2021-01 personnel was selected and began their assignment. Preparations continue for the academy start date of March 3, 2021. (Fire Department/Training Division)
• Various technology and equipment resources required for the upcoming fire academy 2021-01 were prepared. (Administrative Services/Business & Public Affairs)
• Personnel continues to cross-train additional Recreation Department team members at the registration counters. Training includes time at each registration office and practice helping the public with inquiries and registrations via the phone queue. (Parks/Recreation/Customer Care)
• Personnel are working to develop and update curriculum for Academy 21-01. (Fire Department/EMS Division and Training Division)
• COVID-19 testing numbers to date for Cosumnes Fire Department are 237 tested. (Fire Department/EMS Division)
SERVICE TO THE COMMUNITY
We deliver the highest levels of service to the residents, visitors, and businesses within the District.

- Personnel arrived on scene of emergency calls in seven minutes and twenty-three seconds from the receipt of the dispatch by Sacramento Regional Fire/EMS Communications Center Systems (SRFECC), 90% of the time for the month of February. The Cosumnes Fire Department’s standard is six minutes from the time the call is received in SRFECC. (Fire Department/Operations Division)
- COVID-19 testing unit, in conjunction with Sacramento County Public Health visited 20 facilities and completed 938 tests. (Fire Department/EMS Division)
- 3,850 doses of vaccines were administered from the Cosumnes Fire Department POD. 6,640 doses of vaccine were distributed to Sacramento County agencies in total from the Cosumnes Fire Department distribution location. (Fire Department/EMS Division)
- Priority and sibling registration enrollment opened for the next academic school year. (Parks/Recreation/Customer Care)
- Phone system updates and email requests to help keep the community informed of the COVID mass vaccination clinics. (Administrative Services/Business & Public Affairs and Fire Department/EMS Division)
- Personnel completed 230 requested construction inspections, 91 code compliance construction plan reviews, conducted three fire investigations, and responded to five fire suppression and one public complaint regarding code enforcement issues. (Fire Department/Fire Prevention Bureau)
- Personnel performed six virtual car seat inspections. (Fire Department/Fire Prevention Bureau)
- Reached over 7,665 community members with fire and life safety information through social media. (Fire Department/Fire Prevention Bureau)
- Maintenance was performed throughout the District, including: The pouring of two concrete pads for two new memorial benches at Elk Grove Park; the pruning and clearing of overgrown foliage along Ringe Circle on the Fallbrook Trail; installing a new dog waste station and trash receptacle at Beeman Park; completing the renovation of the ballfields at BSP in preparation on the upcoming season, which included grading and levelling out the playing fields, and laying roughly 3200 square feet of new sod; repairing a crack on the large water slide at the Elk Grove Aquatic Center to make it safe for use when the season begins; and installing 3 new Chinese Elm trees at Bartholomew Park to replace ones that had died. (Parks/Operations)
- Personnel kept busy by responding to numerous reports of Covid-19 safety precaution related infractions, primarily related to improper gatherings, social distancing, and using park amenities that were closed. (Parks/Operations/Park Rangers)
- Maintenance was performed at the golf course, including: working with the Sacramento Tree Foundation to install a source of irrigation to the south basin of the golf course. (Parks/Operations/Golf)
DIVERSITY, EQUITY & ACCESS
We ensure diversity, equity, and inclusion in all aspects of District work.

- Personnel facilitated an Equitable Trade Agreement with Food in the Hood 916, who will host Food Truck events at Rau and Nottoli Park on Friday’s from 4-7pm and one Sunday brunch a month and eight Independent Contractor Agreements for 2021, with instructors who are offering classes either virtually or outdoors during the pandemic. (Partnerships)
- Personnel increased class cohort sizes from 14 to 24 participants allowing more participants to register for Soccer, Baseball/Softball, Volleyball, Flag Football, and Pee Wee sport classes; and prepared for Sammy’s Spring Sports Club and assisting little leagues and youth soccer groups to return to program on District fields. (Parks/Recreation/Sports)
## Administrative Services Department
### February 2021 Department Report

### Human Resources
- **Applications:** 82
- **Recruitments:** 4
- **Staff Onboarded:** 2
- **Training:** 2

### Finance
- **Invoices Processed:** 388
- **Checks Processed:** 427
- **Receipts Processed:** 182

### Communications
- **Social Media Statistics:**
  - Impressions: 178,057
  - Engagements: 16,443
  - Link Clicks: 1,172
- **Work Orders:**
  - Graphic: 23
  - Communications: 113

### Information Technology
- **Unique Website Views:** 21,619
- **Website Page Views:** 85,189
- **Webpage Sessions:** 31,315
- **Work Orders:**
  - Fire Department: 34
  - Parks and Recreation: 53
  - Administration Services: 28

### Sponsorships
- **In Kind Donations:** $248

### Board of Directors
- Board of Directors received the Fiscal Year 2020/21 Budget to Actuals Update
Fire Department
February 2021 Department Report

Monthly Incidents

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>41</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Explosion</td>
<td>1</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Hazardous Condition</td>
<td>20</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Service Call</td>
<td>106</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>False Alarm</td>
<td>48</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Special Incidents</td>
<td>1</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Other</td>
<td>23</td>
<td>Total Monthly Incidents</td>
</tr>
<tr>
<td>Total Monthly Incidents</td>
<td>1,580</td>
<td>(1,726 Year Prior)</td>
</tr>
</tbody>
</table>

Responding Units

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Responding Units</td>
<td>2,816</td>
<td>(3,088 Year Prior)</td>
</tr>
</tbody>
</table>

Unit Hour Utilization

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medic 45</td>
<td>18%</td>
<td>Goal is 30% or less.</td>
</tr>
<tr>
<td>Medic 46</td>
<td>19%</td>
<td></td>
</tr>
<tr>
<td>Medic 71</td>
<td>30%</td>
<td></td>
</tr>
<tr>
<td>Medic 72</td>
<td>33%</td>
<td></td>
</tr>
<tr>
<td>Medic 73</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>Medic 74</td>
<td>37%</td>
<td></td>
</tr>
<tr>
<td>Medic 76</td>
<td>28%</td>
<td></td>
</tr>
<tr>
<td>Medic 78</td>
<td>47%</td>
<td></td>
</tr>
<tr>
<td>Total hours for 28 days, 24 hours per day (except M78)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Public Education

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virtual Car Seat Inspections</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>People Reached via Social Media</td>
<td>10,400</td>
<td></td>
</tr>
</tbody>
</table>

Call Volume by Day of Week

<table>
<thead>
<tr>
<th>Day</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun</td>
<td>203</td>
</tr>
<tr>
<td>Mon</td>
<td>239</td>
</tr>
<tr>
<td>Tues</td>
<td>220</td>
</tr>
<tr>
<td>Wed</td>
<td>237</td>
</tr>
<tr>
<td>Thur</td>
<td>235</td>
</tr>
<tr>
<td>Fri</td>
<td>229</td>
</tr>
<tr>
<td>Sat</td>
<td>217</td>
</tr>
</tbody>
</table>

Total Loss for the Month

- $393,350

Total Property Saved

- $3,232,944

Our Mission
The men and women of the Cosumnes Fire Department strive to exceed expectations at all times.

Our Vision
Committed to providing extraordinary service through prevention, preparedness, and emergency response.
# Parks and Recreation Department

## February 2021 Department Report

### Customer Service

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Park Maintenance Hotline Calls and Emails</td>
<td>219</td>
</tr>
</tbody>
</table>

### Participation

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activities</td>
<td>1,966</td>
</tr>
</tbody>
</table>

*Activities include: pre-paid/registered*

<table>
<thead>
<tr>
<th>Event</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swim for Fitness - Wackford Aquatic Complex</td>
<td>748</td>
</tr>
<tr>
<td>Swim for Fitness - Elk Grove Aquatics Center</td>
<td>527</td>
</tr>
<tr>
<td>Tiny Tot Preschools</td>
<td>777</td>
</tr>
</tbody>
</table>

### Asset Maintenance

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tree Maint. Work Orders</td>
<td>38</td>
</tr>
<tr>
<td>Other Maint. Work Orders</td>
<td>112</td>
</tr>
</tbody>
</table>

### Rentals

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports Centers, Parks, Picnic and Aquatics</td>
<td>909</td>
</tr>
</tbody>
</table>

*Includes: Field, Pool, Church*

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field</td>
<td>480</td>
</tr>
<tr>
<td>Pool</td>
<td>274</td>
</tr>
<tr>
<td>Church</td>
<td>219</td>
</tr>
</tbody>
</table>

### Golf Course

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Lessons Purchased</td>
<td>140</td>
</tr>
<tr>
<td>Rounds of Golf Played</td>
<td>3,578</td>
</tr>
<tr>
<td>Range Balls Sold</td>
<td>535,910</td>
</tr>
</tbody>
</table>

### Park Rangers

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responses to Reported Issues</td>
<td>6</td>
</tr>
<tr>
<td>Park Visits</td>
<td>1,504</td>
</tr>
</tbody>
</table>

### Registrations

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Office (via phone)</td>
<td>62</td>
</tr>
<tr>
<td>Wackford Aquatic Complex (via phone)</td>
<td>201</td>
</tr>
<tr>
<td>Elk Grove Aquatics Center (via phone)</td>
<td>113</td>
</tr>
<tr>
<td>Internet</td>
<td>848</td>
</tr>
</tbody>
</table>

### Mission

At Cosumnes CSD, we provide exceptional parks and recreation services to our diverse Elk Grove community.

### Vision

An inclusive and connected park, recreation, and trails system that delivers opportunities for health and wellness, social interaction, and delight to the Elk Grove community.
STAFF REPORT

DATE: March 17, 2021
TO: Board of Directors
FROM: Mike Dopson, Parks and Recreation Director
SUBJECT: APPROVAL OF PROCLAMATION ENDORSING APRIL 2021 AS NATIONAL YOUTH SPORTS SAFETY MONTH

RECOMMENDATION

The Board of Directors approves a proclamation endorsing April 2021 as National Youth Sports Safety Month (Attachment A).

BACKGROUND/ANALYSIS

The month of April is designated as National Youth Sports Safety Month. The purpose of this designation is to highlight the need for ongoing public education on safe youth sports practices. During April, the District shares information on youth sports safety with the community through online social media posts.

By approving this proclamation, the District will join the efforts of the American Orthopedic Society for Sports Medicine and their STOP Sports injuries campaign.

FINANCIAL ANALYSIS

This report has no impact on District resources.

SUSTAINABILITY ANALYSIS

There is no impact to the District's sustainability practices as a result of this report.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,

Mike Dopson
Director of Recreation and Community Services

Attachment A – April as National Youth Sports Safety Month Proclamation

Staff Report recommendation authorized by: Approved as to Form:

______________________________  ______________________________
General Manager General Counsel
Attachment
COSUMNES COMMUNITY SERVICES DISTRICT

PROCLAMATION

ENDORsing APRIL AS NATIONAL YOUTH SPORTS SAFETY MONTH

WHEREAS, individual and organized forms of recreation and the creative use of free time are vital to the lives of all our citizens; and

WHEREAS, education, athletic, and recreation programs throughout the Cosumnes Community Services District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all persons, regardless of their background, ability, or age; and

WHEREAS, the Cosumnes Community Services District recognizes the vital role that injury prevention and safe youth sports play in good physical and mental health and enhance the quality of life for all people; and

WHEREAS, the Cosumnes Community Services District is proud of its parks facilities and youth sports programs and their contribution to providing a safe and healthy place to recreate, and a place to learn, grow, play and build self-esteem and confidence, which contributes to the quality of life in our community;

NOW, THEREFORE, the Cosumnes Community Services District Board of Directors does hereby proclaims the month of April as:

NATIONAL YOUTH SPORTS SAFETY MONTH

DONE AND PROCLAIMED this 17th day of March 2021, in Elk Grove, California.

ATTEST:

Jim Luttrell, President

Jaclyn Moreno, Vice-President

Gil Albiani, Director

Rod Brewer, Director

Orlando Fuentes, Director

Joshua Green, Secretary
RECOMMENDATION
The Board of Directors:

1. Adopts Resolution No. 2021-15, rejecting in whole the claim filed by Lawrence Turner.

BACKGROUND/ANALYSIS
The Claimant Lawrence Turner filed a claim against the District on February 4, 2021 alleging liability for personal injury when he tripped and fell on an uneven sidewalk in Lawson Park.

This claim was forwarded to the District’s Risk Management Administrator, Special District Risk Management Authority (SDRMA) who recommended the District rejects this claim.

The attached Resolution formally rejects the tort claim.

FINANCIAL ANALYSIS
Should the claimant pursue legal action the District’s financial obligation will not exceed the $25,000 deductible agreed upon by the District and SDRMA.

SUSTAINABILITY ANALYSIS
The action being requested in this report has no impact on the District’s sustainability practices.

Respectfully submitted,

Joshua Green
General Manager

Attachment A: Resolution No. 2021-15

Staff Report recommendation authorized by:  
Joshua Green, General Manager

Approved as to Form:

Sigríð Asmundsdóttir, District Counsel
Attachment
RESOLUTION NO. 2021-15

RESOLUTION OF THE GOVERNING BOARD OF THE COSUMNES COMMUNITY SERVICES DISTRICT

Rejection of Government Claim

RESOLVED by the Governing Board of Directors ("Board") of the Cosumnes Community Services District (the "District"), County of Sacramento, State of California, that:

WHEREAS, a claim for monetary damages ("Claim") has been presented by Lawrence Turner, dated February 4, 2021, against the Cosumnes Community Services District for alleged injury resulting from a trip and fall on an uneven sidewalk; and

WHEREAS, California Government Code Section 912.4(a) provides that when a claim is presented to a local public entity, that local public entity has forty-five (45) days to act upon said claim; and

WHEREAS, California Government Code Section 912.6(a)(1) provides that when a claim is made against a local public entity, a Board may reject the claim, if it finds the claim is not a proper charge against the local public entity; and California Government Code Section 912.6(a)(4) provides that when a claim is made against a local public entity, the board may reject the claim if the legal liability of the public entity is disputed; and

WHEREAS, that the Governing Board of the Cosumnes Community Services District has considered the Claim filed by Lawrence Turner.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Cosumnes Community Services District has concluded that the Claim be rejected in its entirety.

BE IT FURTHER RESOLVED that the District’s General Manager, or his designee, is authorized to give notice to Lawrence Turner of this Governing Board’s decision to reject, in its entirety, the Claim, and further advise that said claimant has six (6) months from the date the rejection is deposited in the mail to file a court action on the claim. Such notice, together with a copy of this Resolution, shall be served upon Lawrence Turner on or before March 27, 2021.

PASSED AND ADOPTED this 17th day of March by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Cosumnes Community Services District

_______________________________
Jim Luttrell, President

ATTEST:

_______________________________
Joshua Green, Secretary
STAFF REPORT

DATE: March 17, 2021
TO: Board of Directors
FROM: Joshua Green, General Manager
By: Mitzi Kies, Administrative Specialist
SUBJECT: REJECTION OF CLAIM – HORIZON PROPERTIES ON BEHALF OF BOETTCHER FAMILY

RECOMMENDATION
The Board of Directors:

1. Adopts Resolution No. 2021-16, rejecting in whole the claim filed by Horizon Properties on behalf of Boettcher family.

BACKGROUND/ANALYSIS
The Claimant Horizon Properties on behalf of Boettcher family filed a claim against the District on February 12, 2021 alleging damage to property located at 8790 Los Banos Way resulting from a broken tree branch falling on the roof of a shed.

This claim was forwarded to the District’s Risk Management Administrator, Special District Risk Management Authority (SDRMA) who recommended the District rejects this claim.

The attached Resolution formally rejects the tort claim.

FINANCIAL ANALYSIS
Should the claimant pursue legal action the District’s financial obligation will not exceed the $25,000 deductible agreed upon by the District and SDRMA.

SUSTAINABILITY ANALYSIS
The action being requested in this report has no impact on the District’s sustainability practices.

Respectfully submitted,

Joshua Green
General Manager

Attachment A: Resolution No. 2021-13

Staff Report recommendation authorized by:   Approved as to Form:

Joshua Green, General Manager  Sigrid Asmundson, District Counsel
Attachment
RESOLUTION NO. 2021-16

RESOLUTION OF THE GOVERNING BOARD OF THE
COSUMNES COMMUNITY SERVICES DISTRICT

Rejection of Government Claim

RESOLVED by the Governing Board of Directors (“Board”) of the Cosumnes Community Services District (the “District”), County of Sacramento, State of California, that:

WHEREAS, a claim for monetary damages (“Claim”) has been presented by Horizon Properties on behalf of Boettcher family, dated February 12, 2021, against the Cosumnes Community Services District for alleged damage to property resulting from a fallen tree branch; and

WHEREAS, California Government Code Section 912.4(a) provides that when a claim is presented to a local public entity, that local public entity has forty-five (45) days to act upon said claim; and

WHEREAS, California Government Code Section 912.6(a)(1) provides that when a claim is made against a local public entity, a Board may reject the claim, if it finds the claim is not a proper charge against the local public entity; and California Government Code Section 912.6(a)(4) provides that when a claim is made against a local public entity, the board may reject the claim if the legal liability of the public entity is disputed; and

WHEREAS, that the Governing Board of the Cosumnes Community Services District has considered the Claim filed by Horizon Properties on behalf of Boettcher family.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Cosumnes Community Services District has concluded that the Claim be rejected in its entirety.

BE IT FURTHER RESOLVED that the District’s General Manager, or his designee, is authorized to give notice to Horizon Properties on behalf of Boettcher family of this Governing Board's decision to reject, in its entirety, the Claim, and further advise that said claimant has six (6) months from the date the rejection is deposited in the mail to file a court action on the claim. Such notice, together with a copy of this Resolution, shall be served upon Horizon Properties on behalf of Boettcher family on or before March 27, 2021.

PASSED AND ADOPTED this 17th day of March by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Cosumnes Community Services District

_______________________________
Jim Luttrell, President

ATTEST:

____________________________________
Joshua Green, Secretary