



Kid Central 2011-2012 School Year REGISTRATION CONTRACT



Before your child may be registered in Kid Central, you must read, understand, and agree to the following terms:

Responsible Parent: I am responsible for payment of all registration fees for each of the children I am enrolling in Kid Central, regardless of custody arrangements or other agreements. Failure to keep the account current for any of my children will result in the dismissal of all of them from Kid Central.

- Required Forms:** I will complete all registration forms for each of my children prior to attendance.
- Registration:** I will submit all required registration fees prior to my child's attendance at least 1 business day in advance for all Kid Central programs. **I will abide by all registration policies as set forth in the parent handbook.**
- Attendance:** I will sign my child into the program upon arrival in the morning and sign my child out of the program upon pick up in the afternoon. **If I am not available to sign my child in/out of the program, I will send an adult age 18 or older who is designated on the child's emergency form to do so in my place.** I understand if I do not sign my child in and out, a Kid Central staff member will do so in my place and my child can be dropped from the program.
- Non-registered children:** I understand if my child attempts to attend any Kid Central site without prior payment, Cosumnes CSD can not assume legal responsibility for my child, and the police or Child Protective Services may be called to take custody of my child.
- Refunds:** No credits, transfers, or refunds are issued for any unused portion of the program. If I need to transfer a paid day of attendance to another day, I understand I must call or go to a registration office and complete my registration change, a minimum of 1 business day in advance of the currently paid day of attendance, or my request will not be granted.
- Illness:** My child will not attend Kid Central when ill. If my child becomes ill during attendance, I or my emergency designee will pick up my child within 1 hour of notification. I understand I must inform staff if my child has been exposed to any contagious disease. I will abide by the policy for illness credits set forth in the Kid Central Parent Handbook that states: Upon request, illness refunds will be granted – **for the daily rate option only** – when your child has missed 3 consecutive weekdays of scheduled attendance due to illness; AND verification of illness has been provided by the child's physician. There will be no refunds for less than 3 days missed, or when using the full session rate option.
- Late Pick-up Fee:** **If I do not pick up my child by 6:00pm, I will be charged a late pick up fee of \$1 per child, per minute, beginning at 6:00pm.** I may not register my child for the next session until all outstanding balances are paid in full. I understand that upon my 4th late pick up of any of my children, all of my children will be dropped from the program. I understand if I do not pick up my child by 7:00p.m., my child will be turned over to the police or Child Protective Services.
- Returned Check Policy:** If a check is returned, I must pay all outstanding program fees plus a \$25 returned check fee before my child may be registered for another session in any CSD program. If two (2) checks are returned in a calendar year, payments must be made by cash, money order, cashier's check or VISA/MasterCard.
- Discipline:** I understand my child must be able to get along with others and adhere to the rules of the program. I also understand that it is necessary for parents to conduct themselves in a respectful and mature manner when at Kid Central. I understand that upon receipt of my child's 2nd behavior report, I must meet with a Kid Central supervisor to discuss my child's participation in the program. I also understand that if my child receives 4 behavior reports during a 12 month period, my child will be expelled from Kid Central. I understand **I must pick up my child within 60 minutes when my child is being sent home due to behavior issues, and I will be charged \$1 per minute after the 60 minutes.** Kid Central reserves the right to expel a participant for not abiding by the behavior standards as outlined in the Kid Central Parent Handbook. I understand that expulsion lasts for a minimum of one full calendar year from the date of expulsion.

I have read, understand, and agree to the terms of this Registration Contract and the Kid Central Parent Handbook, and I am signing below as an indication of my intent to have my child participate in Cosumnes CSD Parks & Recreation Department's Kid Central program.

Child's First & Last Name (print): _____

Contracting Parent/Guardian: _____

Print Name

Signature

Date

SAMPLE