



COSUMNES CSD

Parent Handbook

2011-2012 School Year



Visit us online at
www.yourcsd.com/rec/kidcentral.asp

Information available online:
Current Rates
Hours of Operation
Parent Handbook
Medication Administration Policy & Form
Parent Evaluation
Sample Emergency Information Form
Sample Registration Contract
Kid Central Newsletter



Kid Central
Parks and Recreation Department
Cosumnes Community Services District
8820 Elk Grove Blvd ▪ Elk Grove, CA ▪ 95624

“Parks and Recreation Make Lives Better!”

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Welcome to Kid Central!

We hope that your participation in our program will be a rewarding experience for you and your child. We feel strongly that open communication between parents and staff is essential to fully meeting the needs of your child.

This handbook is intended to promote an understanding of our program and its policies; as well as foster cooperation amongst our Kid Central families and staff. We hope to create mutual respect between parents and staff, building a partnership for the benefit of your child.

Mission

- ◆ At Kid Central our mission is to enrich the lives of school-aged children through meaningful recreational experiences.

Philosophy

- ◆ Kid Central is committed to providing a fun, safe, age-appropriate recreation enrichment program which encourages social development; provides diverse experiences; promotes health and wellness; and responds to the needs of families, schools and the community.

Core Values

- ◆ Quality Relationships
- ◆ Safe Environment
- ◆ Healthy Choices
- ◆ Fun!

About Kid Central

Kid Central is a recreation enrichment program for children currently enrolled in grades K-6. Children participate in recreational activities such as arts, crafts, sports, games, science, and cooking. Kid Central strives to maintain a **ratio of 1 staff to every 14 children**. We offer three programs:

Before & Afterschool

- ◆ Offers fun and rewarding recreation activities and time for homework support. Located on or near elementary school campuses.

Off Track Camp

- ◆ Day camp recreation program for children who are off-track or on traditional breaks from school.

Summer Camp

- ◆ Offered during the summer months, this day camp option includes swimming and optional weekly field trips.

We would like to remind parents that because we are a recreation program, all activities are structured for group participation. We encourage your child's involvement in this social setting.

*Please Note: Kid Central is **not** a licensed childcare program.

Minimum Abilities Required to Participate

In order to properly maintain a safe and healthy environment for all children attending Kid Central, participants must maintain the following minimum standards:

1. Ability to understand and follow basic directions and rules for the program in order for staff to maintain proper supervision.

2. Ability to maintain basic self control to insure the safety of themselves and others in the program.
3. Ability to handle own personal hygiene/toileting needs.

Hours of Operation

- ◆ **Kid Central Before & Afterschool** hours of operation are based on the start and dismissal times for grades 1-6 of the specific school site.
 - The before school program begins at 7:00am and ends when the 1st-6th graders start school.
 - The after school program opens in the afternoon when the 1st-6th graders are dismissed from school and ends at 6:00pm.
 - **On minimum school days, the after school program opens in the afternoon when the 1st-6th graders are dismissed from school and ends at 6:00pm.**
 - The program does not stay open later in the morning or open earlier in the afternoon for kindergartners or other students. (*Please see page 15 for more info*)
 - The program is closed on all non-student days.

- ◆ **Kid Central Off Track Camp & Summer Camp** hours of operation are from 7:00am to 6:00pm. Camp operates daily, Monday through Friday, except on the days and observed holidays noted below:
 - New Years Day
 - Martin Luther King Jr. Day
 - Presidents Day
 - Memorial Day
 - Fourth of July
 - Labor Day
 - Veterans Day
 - Thanksgiving
 - The Day After Thanksgiving

- Christmas Eve
- Christmas Day
- New Year's Eve



Registration & I

Initial registration must be completed in the following locations:

Registration & Payment Locations

Wackford Community & Aquatic Complex

9014 Bruceville Road
Elk Grove, CA 95758
Phone: 405-5600

*Hours, Effective September 11, 2011: Mon-Sun 8a-8p

CSD Parks & Recreation Admin. Office

8820 Elk Grove Blvd., Suite 3
Elk Grove, CA 95624
Phone: 405-5300
Hours: Mon-Fri 8a-5p

Laguna Town Hall

3020 Renwick Avenue
Elk Grove, CA 95758
Phone: 684-7550

*Hours, Effective September 12, 2011: Mon-Fri 8a-2p

*Payments are **NOT** accepted at KC Program Sites*

Emergency Form & Registration Contract

Parents must complete an Emergency Information Form and Registration Contract for each child, prior to the first session that the child will attend the program. Registration forms contain extremely important information and must be updated annually. An **annual membership fee of \$30.00** per child is due at the time of initial registration and at the start of each new school year.

****You must update your child's emergency information whenever you change jobs, phone numbers, or have a change of address. When making changes to address, phone or job information, you must complete and submit a new Emergency Information Form.**



Additional Pick-Up Person(s) Form

If you would like to add someone to the existing pick-up person list on your child's emergency form once submitted, you may complete and submit an **"Additional Pick Up Person(s) Form."** Forms are available at each Kid Central site.

Emergency Forms and Registration Contracts **expire each year on June 30.** Forms will be made available in May of each year for parents to complete. Separate forms must be completed for each child enrolled in the program.

Registration Payment

Payment is due at the time of registration. **You must register your child at least ONE day in advance** of the day that they will attend the program. Day-of registration is not allowed. No exceptions. If your child is not registered and you attempt to have your child attend the program, your child will not be accepted at the site. No credits, transfers, or refunds will be processed for unused days or weeks.

*Kid Central does reach maximum capacity at times. If the program is full when you try to register, you may put your child on the waiting list.



If your child arrives at Kid Central & payment has not been made or the proper registration paperwork has not been completed, Kid Central cannot assume legal responsibility for your child, and the proper legal authorities (Child Protective Services or local police) may be contacted to take custody of your child.

REGISTRATION OPTIONS: Day Camps

Off Track Camp Rates (Effective May 5, 2009)

- ◆ Weekly: \$125.00/child
- ◆ Daily: \$30.00/child

Summer Camp Rates (Effective May 5, 2009)

- ◆ Weekly Session ONLY: \$125.00/child
- ◆ **Please Note:** There is no daily registration option for Summer Camp.

The weekly fee will be pro-rated for all weeks that have closures due to holidays.

REGISTRATION OPTIONS: Before/After School

Before & Afterschool MONTHLY Session Rates

(Effective July 1, 2009)

- ◆ Before School: \$100.00/child per session
- ◆ After School: \$260.00/child per session

Before & Afterschool DAILY Session Rates

(Effective July 1, 2009)

- ◆ Before School: \$7.00/child per day
- ◆ After School: \$20.00/child per day

Note about Daily Rates

Parents may choose specific days that their child will attend the program. Your child may only attend on the day(s) for which they are registered. If a date change is needed, please note that registered days are only transferable with 24 hours notice. **Refunds and credits will not be issued** for any unused registration days.



- For **year-round tracks**, Kid Central follows the same session dates as the EGUSD.
- For **traditional schedule** schools, monthly sessions begin on the 1st weekday of the calendar month and end on the last day of the calendar month.
- *A schedule of Kid Central session dates has been included on the back cover of this Parent Handbook for your convenience.*

- If you are paying the MONTHLY SESSION RATE you may utilize our internet registration option at www.yourcsd.com.



NOTE: Only full monthly sessions may be registered online at www.yourcsd.com. Online registration is **NOT** available for daily and weekly sessions.

DROP-IN CARDS (Before/After School Program ONLY)

Drop-in cards can only be purchased in increments of 10 hours for \$75.00.

- **Drop-in cards must be purchased in person** at any of our registration locations and must be delivered to the child's site by the parent or child. Parents have full responsibility for making sure **drop-in cards arrive at the site at least 1 business day prior to their child's attendance.**
- By definition, since your child will "drop-in" at Kid Central, staff will not know when to expect a child on specific days. Therefore, it is the parent's responsibility to ensure that their child attends the KC program.
- **Use of a drop-in card does not guarantee a space for your child in the program.** Drop-in cards will not be accepted at sites that are at full enrollment capacity.
- **If your child attends any portion of an hour, a FULL hour will be punched on the card.** There is no grace period. *For example:* if your child attends for 1 hour and 10 minutes, 2 hours will be punched on the card.
- Siblings may share one card, but hours are punched per child, per hour.
- If your child attends the program for more hours than what is left on his/her drop-in card, the parent will be billed at the daily rate.
- **Drop-in cards are only for use at the Before/After School program and are NOT accepted at Off Track Camp nor Summer Camp.**

Drop-in cards expire on the last day of the school year in which they are purchased. Cards with unused hours will not be returned to parents at the end of the school year, nor will unused hours be credited nor refunded.

Additional Fees for all Kid Central Programs

- A **Late Pick-up Fee** of \$1.00 per child, per minute, will be charged for children who are still at the program site after 6:00pm. There are no exceptions to this policy. Please be prompt in picking up your child. All sites close at 6:00pm sharp. **Your child will be dropped from the Kid Central program upon the 4th late pick up** (regardless of whether different individuals pick up the child) during the period of July 1, 2011 - June 30, 2012. No Exceptions. Children not picked up by 7:00pm will be turned over to Child Protective Services or local police.
- A **Returned Check Fee** of \$25.00 per returned item will be charged if your check is returned. If two (2) checks are returned, we will discontinue the acceptance of checks as a form of payment and all payments must be made by cash, money order, cashier's check or credit card.



Note: Kid Central rates are subject to change at anytime. Parents will be notified 30 days prior to the scheduled date of a rate change.

Refunds

No credits, transfers, or refunds are issued for any unused portion of the program. **If you wish to receive a credit for a change/correction to your registration, you must contact us 1 business day in advance** of the scheduled day of attendance for which you are requesting a credit. Your request will not be granted if it is received less than 1 business day in advance.

NOTE: Upon request, **illness refunds** will be granted - *for the daily rate option only* - when your child has missed 3 consecutive weekdays of scheduled attendance due to illness; AND verification of illness has been provided by the child's physician. There will be no refunds for less than 3 days missed, or when using the full monthly session rate option.

Field Trips

Field Trips are optional and require an additional fee and separate registration. Field trip registration and payment must be made prior to the date of the field trip and will **NOT** be accepted the day of a scheduled trip. Please refer to pages 15 and 16 for more information regarding field trips.

Policies & Guidelines

GENERAL INFO FOR ALL PROGRAMS:



During Sign In/Out, please have your cell phone & electronic devices off. No earphones, text messaging, or otherwise.

Sign In/Out Procedures

- At the **Before School** program, children must be walked into the program site and signed in by an adult each day. Staff will sign children out of the Before School program when they leave for school.
- At the **Afterschool** program staff will sign children in upon their arrival at the site, and an approved adult is required to walk into the site and sign children out when they leave the program.
 - Participants in grades 1-6 are responsible for walking themselves to/from the classroom to the program. Children are expected to arrive to the program or meet staff no later than 10 minutes after school

release time. *(Please see page 15 for information about Kindergartners.)*

- Participants are not signed in to the program until they arrive at the program. Staff is not responsible for participants until they are signed in to the program
- **At Off Track Camp & Summer Camp programs** all children must be walked into the site by an adult each morning to be signed in, and an authorized adult must come into the site in the afternoon to pick up and sign out children. It is the parent's responsibility to make sure your child is signed in on the correct day.

If someone who is not listed on the Emergency Information Form will pick up your child, you must notify the staff with a written note, including your signature, at least one day in advance. At any time an adult does not sign a child in and/or out of the program as required, the child can be dropped from the program. When signing your child in and/or out on the sign-in/out sheet, please be sure you document the correct time of drop off or pick up; if not, staff will correct the time for you.

Appropriate Attire

All children should have on comfortable clothing and closed-toe shoes. **Flip flops and sandals are not permitted.** Please be aware that even though precautions are taken, some activities may result in stains on clothing. To help make sure jackets and backpacks get to the right home, please label all items brought to Kid Central, with your child's first and last name. **Afterschool Participants:** If you wish, you may send a change of play clothes for your child to wear at the program.

Valuables

Children are not allowed to bring toys, games, trading cards, shoes with wheels or other valuables including electronics (i.e. cell phones, PSPs, DSi's, iPods, and any

other electronic item or toy) to Kid Central. *Cosumnes Community Services District is not responsible for lost or stolen items.*

Health Policies



Children who are ill or who have a contagious disease or condition, (i.e. pink eye, chicken pox) are not allowed at Kid Central. Kid Central is a very active program and if children are too ill to participate in the full program, they need to be kept at home.

If your child becomes ill while at Kid Central you will be notified and must arrange to have your child picked up within 60 minutes of being notified. **After 60 minutes, you will be charged \$1 per minute** until your child is picked up from the program.

Please notify the Kid Central Staff if your child has been exposed to any contagious disease or condition (mumps, measles, chicken pox, lice, pink eye, etc.), so we can notify other parents immediately.

Medication Policy

No medication (prescription or non-prescription) will be administered to any participant without the appropriate form being completed and on file at Kid Central. If necessary, please complete and submit the **Administration of Medication by Cosumnes CSD Personnel** form. **This form must be completed by the parent and physician** and is available at the Parks and Recreation Administration Office, and online at www.yourcsd.com. Parents are responsible for submitting the completed form and providing medication directly to Kid Central staff. Medication must be submitted in its original container and clearly labeled.

Attendance at Kid Central Sites

Due to State of California laws that govern us as a license-exempt recreation program, children may not

attend the same program location while off-track as when they are in school.

What to Bring to Kid Central

Before School <ul style="list-style-type: none">• backpack for school• <i>optional</i>, breakfast snack	Summer Camp <ul style="list-style-type: none">• swimsuit• towel• sun block• healthy lunch & beverage• water bottle(s)• backpack that can be easily toted throughout the day
After School <ul style="list-style-type: none">• a healthy snack & beverage• backpack• homework assignments	
Off Track Camp <ul style="list-style-type: none">• healthy lunch & beverage• water bottle(s)	

***Lunch is NOT provided by Kid Central.**

INFO FOR BEFORE/AFTER SCHOOL:

Snack

Children in the After School program need to bring a healthy snack each day while at Kid Central. Other than occasional cooking projects, **snacks are not provided at Kid Central Before & After School programs.** *Before School participants may bring an optional breakfast snack.*

Homework

Because we are a recreation program, Kid Central staff plan a variety of activities on a daily basis. Please note that



homework time is limited to a minimum of 30 minutes and a maximum of 60 minutes per day. At the end of scheduled homework time, children will be asked to put their homework away and join the group activities. The Kid Central staff is not responsible for homework completion or accuracy. It is our policy that children get a jump start on their homework and complete the majority of the work at home with a parent.

Extracurricular – Late Arrival Form

If your child has an extracurricular activity, or will be arriving late to the program you must **complete and submit the Extracurricular – Late Arrival Form**, which is available at each site. Please notify staff in advance. Forms will be kept on file and utilized until your request for removal.



Note: Staff will **NOT** call parents if a child does not show up at a Kid Central site.

Kindergarteners

Kid Central Before/After School Program gladly welcomes AM Kindergarteners in the Before School program, and PM Kindergarteners in the After School program. Kid Central staff will escort kindergarteners to and/or from their classrooms to the program. ****Please meet with Kid Central site staff PRIOR to your child's attendance, to inform them of your child's classroom number.**

Walking Field Trips

During the school year, Kid Central may take occasional walking field trips to a nearby location. These field trips may require an extra fee. Parents/guardians must sign a field trip permission slip. Please see page 10 for Field Trip payment information.

INFO FOR OFF TRACK CAMP & SUMMER CAMP

Snacks

A small, healthy snack is provided each morning and afternoon at Kid Central Off Track Camp and Summer Camp. A snack menu is posted on the parent board. If your child does not like what is on the menu or is allergic to an item, please send a snack for your child. **Kid Central will not offer alternative snacks.** If you choose, you may also send additional snacks for your child. Participants are expected to not share snacks.



Lunch

Please send a healthy lunch and beverage(s) for your child. Please remember that children will **not** have access to a refrigerator or microwave. Please send food that requires no preparation. ***Lunch is not provided at any Kid Central program.**

Field Trips

During the summer Kid Central Summer Camp offers optional weekly field trips that require an additional fee and separate registration. Field trip registration must be made prior to the date of the field trip and will **NOT** be accepted the day of the scheduled trip. **SPACE IS LIMITED.** Early registration is recommended.

A permission slip must be signed by the parent/guardian and will include additional information about the field trip. **Please read the permission slip carefully to make sure you are aware of any special items your child will need for this day.**

Field trip registration is not accepted at any Kid Central site. Registration for field trips may be completed at the Cosumnes CSD Parks and Recreation Administration Office, Laguna Town Hall, and the Wackford Community and Aquatic Complex (*addresses listed on page 6.*)

Swimming (Summer Camp Only)

- A swimming permission slip must be completed and submitted to Kid Central before any child can swim. **Permission slips are available at the Kid Central site.**
- Swimming is optional, however ALL camp participants will go to the Jerry Fox Swim Center pool daily.
- A weekly swim test will be administered (on Mondays only) which will determine if children are able to swim in the designated “deep area,” (4 feet and greater.)
- **Life jackets and floatation devices of any kind are NOT ALLOWED to be worn by participants at any time.**
- Children may bring money for the Jerry Fox Snack Bar, but are limited to purchasing one item daily, during their designated swim time. Children are responsible for their money. **Staff cannot return to the Youth Center if children forget to bring their money to the pool.**
- Failure to follow pool rules will result in loss of swimming privileges. (Pool rules are listed on the permission slip.)



Standards of Behavior

Please review the following with your child.

For the enjoyment and safety of everyone, the Cosumnes CSD Parks and Recreation Department expects all participants to treat the people and facilities associated with the Kid Central program with respect, and abide by all rules and direction from the staff.

Kid Central is committed to being a safe and enjoyable place for all participants. Kid Central reserves the right to drop a participant from the program at any time for the following reasons:

1. Non-cooperation by the participant or by the parent/guardian.
2. Physical or verbal abuse of another child or leader by a participant or parent/guardian.
3. Bringing any weapon or threatening item to the program.

The Cosumnes CSD Parks and Recreation Department reserves the right to refuse service to anyone for failure to abide by these standards.

General Program Rules for Participants

- Respect and follow the directions of the Kid Central staff.
- Be polite and use appropriate language.
- Keep your hands, feet and other objects to yourself and treat everyone with respect and dignity.
- Play fair, be honest, and take turns.
- Participants must remain in the designated areas visible to the staff at all times.
- Follow all school or park rules.

Positive Discipline Policy and Guidelines

Kid Central uses discussion, redirection, and “breaks” as means of positive discipline for inappropriate behaviors. If a behavior escalates, continues, or is beyond using these methods, a Behavior Report will be used to document the incident and inform the parent/guardian of the behavior. In addition, certain behaviors warrant an automatic issue of a Behavior Report: acting out physically, the use of profanity or derogatory remarks, stealing, vandalism, and refusal to follow program instructions or rules.

Kid Central exercises the following positive discipline guidelines, which are posted at every program site.

Staff Always:

- ★ Provide a variety of choices and activities
- ★ Focus on and praise positive behavior
- ★ Use positive language
- ★ Make rules and expectations clear
- ★ Use discussion, redirection, & “breaks as a means of positive discipline
- ★ Use eye contact when speaking to the child and get down to the child’s level
- ★ Use words the children understand
- ★ Are consistent about expectations
- ★ Model acceptable and appropriate behavior
- ★ Encourage children to make positive choices
- ★ Respect each child and their feelings
- ★ Work to involve the parent

Staff Never:

- ★ Yell or raise their voice to discipline a child, unless the child is in immediate danger
- ★ Shame or humiliate a child
- ★ Discount a child’s feelings
- ★ Compare children

Staff Use Sparingly:

- ★ “No” or negative terms as little as possible
- ★ Behavior Reports

Behavior Report Guidelines:

1. When a Kid Central leader fills out a Behavior Report, you and your child will be asked to sign it. Refusal to sign the Behavior Report by the parent/guardian or child will result in the child’s immediate dismissal from all Kid Central programs.
2. **Upon receipt of your child’s 2nd Behavior Report, the parent/guardian must attend a parent/guardian conference** with the Kid Central Supervisor to determine a behavior action plan for the child. The child should not be present at this

conference. The child will be suspended from Kid Central for the following scheduled attendance day, and may not return to Kid Central until a parent/guardian conference has been scheduled. Refunds will not be available. Refusal by a parent to participate in a conference will result in a child's permanent expulsion from all Kid Central programs.

3. Upon receipt of the child's 3rd Behavior Report, the child will be suspended from Kid Central for the following scheduled attendance day. Refunds will be not be available.
4. ***Upon receipt of the child's 4th Behavior Report, during a twelve month period,*** the child will be expelled from all Kid Central programs for one full calendar year.
5. After one year has passed, the parent/guardian may schedule an appointment with the Kid Central Supervisor to evaluate re-admittance of the child.

***Kid Central reserves the right to suspend or expel a participant at any time. Expulsion from the program will continue for a minimum of one full calendar year from the original date of expulsion.**

If a child is suspended or expelled from a Kid Central program, your child may be sent home during program hours and you may be called to pick up your child from the site within 60 minutes. **After 60 minutes, you will be charged \$1 per minute until your child is picked up.**



Kid Central adheres to all school rules and regulations. **If your child gets suspended or expelled from school, so will they be from Kid Central.**

Tax Receipts

Please Note: Receipts will be issued at the time of registration. Due to the large number of participants in our program, receipts cannot be re-printed. **For tax purposes, the Cosumnes CSD Tax ID is 68-0423149.** It is the parent's responsibility to retain payment records for tax purposes. Yearly payment records are not provided.

Kid Central Online Newsletter

Want to stay informed about important Kid Central news such as important dates, registration reminders and upcoming events? Sign up to receive the **KC NEWS, our online newsletter**. KC News is sent directly to your email and includes pertinent info as well as features of Kid Central activities, staff and participants.

To sign up:

- Fill out a newsletter sign up form and submit to the Site Director;

OR

- Email the word **SUBSCRIBE** to KCNews@yourcsd.com. The newsletter will be sent to the email from which subscription request was sent, unless otherwise noted.



Contact Information

The following information is provided so that you may contact your child's Site Supervisor, Site Director and Kid Central Recreation Staff. **Please call your child's Kid Central site directly to relay information about your child.**

Before & Afterschool Program

Site Locations & Phone Numbers

Arthur Butler Elementary 869-3091 Multipurpose Room & Room 31 (After School Only)	Florence Markofer Elementary 869-3088 Room 5 (Before & After School)
John Ehrhardt Elementary 869-3096 Multipurpose Room (After School Only)	Joseph Sims Elementary 869-3094 Science Lab (After School)
Elk Grove Elementary 869-3089 Off track classrooms-varies by month (After School Only)	Stone Lake Elementary 683-5960 Johnson Park Recreation Center (behind Stone Lake campus) 3570 Marsh Point Drive, 95758 (Before & After School)
Ellen Feickert Elementary 869-3090 Classroom 17 (After School Only)	



Off Track Camp & Summer Camp

Site Location & Phone Numbers

Elk Grove Youth Center (in Elk Grove Park)
 869-3095 (cell) ♦ 685-1084 (fax)
 9922 Elk Grove-Florin Road, Elk Grove, CA
 95624

Questions or Comments

If you need to talk with someone in regards to your child's experience at Kid Central, and have already spoken to your site staff, please contact:

Nicole C. Limón

Recreation Supervisor I
405-5319

Fee Payment Locations

Wackford Community & Aquatic Complex

Phone: 405-5600 Fax: 405-5659
9014 Bruceville Road
Elk Grove, CA 95758

*Hours, Effective September 11, 2011: Mon-Sun 8a-8p

CSD Parks & Recreation Admin. Office

Phone: 405-5300 Fax: 685-6942
8820 Elk Grove Blvd., Suite 3
Elk Grove, CA 95624

Laguna Town Hall

Phone: 684-7550 Fax: 684-7551
3020 Renwick Avenue
Elk Grove, CA 95758

*Hours, Effective September 12, 2011: Mon-Fri 8a-2p

Registering for a full MONTHLY session? You may also pay online at **www.yourcsd.com** by clicking the “e-Reg” icon.

Initial registration must be completed in person. Online registration is not available for the Daily, Weekly or Drop-in Card options.

*Payments are **NOT** accepted at KC Program Sites*



2011-2012 Session Dates*

Year Round Sessions	Minimum Days
July 18 - August 12	August 12
August 15 - September 9	September 9
September 12 - September 30	September 30
October 3 - October 28	October 28
October 31 - November 18	November 18
November 28 - December 16	December 16
January 3 - February 3	February 3
February 6 - March 2	March 2
March 5 - April 2	April 2
April 3 - May 1	May 1
May 2 - May 25	May 25
May 29 - June 19	June 19

Traditional Sessions	Minimum Days
August 15 – August 31	November 1-9
September 1 – September 30	December 16
October 3 – October 31	February 21-27
November 1– November 30	May 18
December 1 – December 16	
January 3– January 31	
February 1 – February 29	
March 1 – March 30	
April 2 – April 30	
May 1 –May 18	

* Session dates follow the EGUSD calendar and are subject to change



