

# Creating Your ACTIVE Net Account

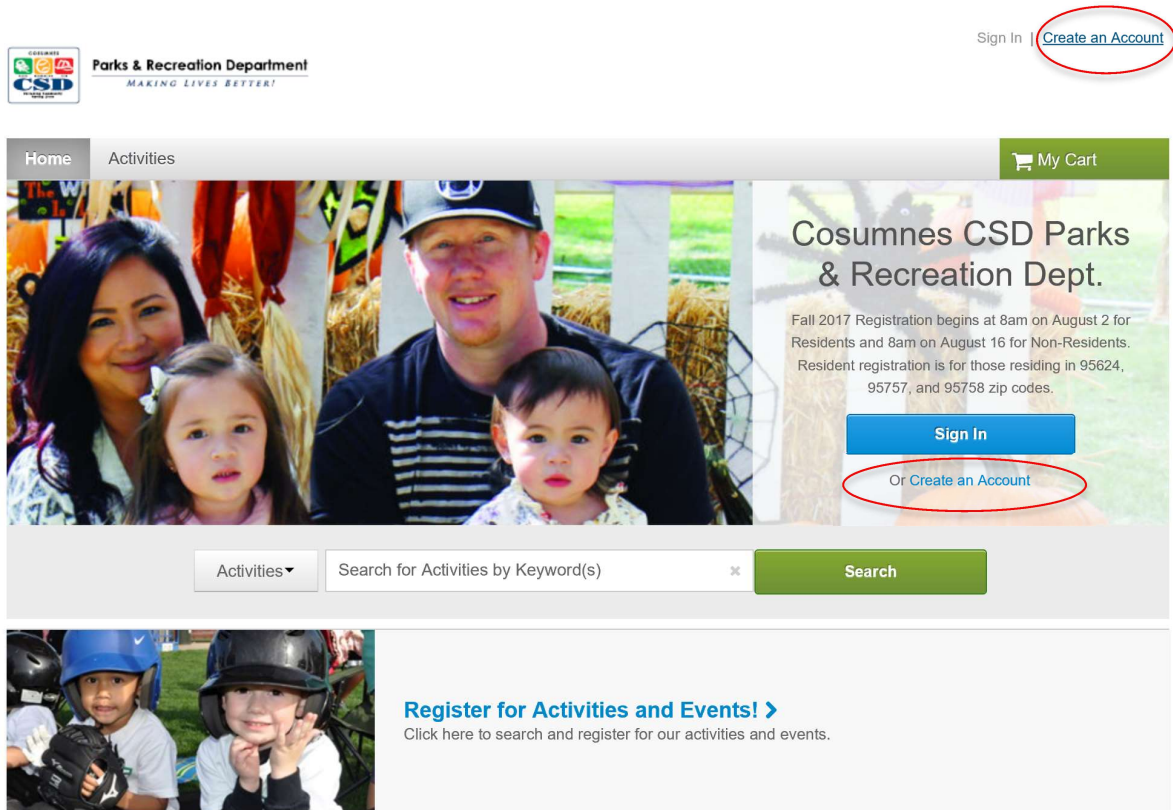
To register for activities and reserve facilities, you will need to create an ACTIVE Net account.

## Step One:

Access our new registration site from our website ([www.yourcsd.com/onlinereg](http://www.yourcsd.com/onlinereg)) or type <https://apm.activecommunities.com/cosumnescsd/Home> into your browser.

## Step Two:

Click **Create an Account** in the top area or under Sign In.



The screenshot shows the website header with the logo for Cosumnes CSD Parks & Recreation Department. In the top right corner, there is a "Sign In" link and a "Create an Account" link, both circled in red. Below the header is a navigation bar with "Home" and "Activities" tabs, and a "My Cart" icon. The main content area features a large banner image of a family. To the right of the image, there is text about Fall 2017 registration and a "Sign In" button, with an "Or Create an Account" link below it, also circled in red. Below the banner is a search bar with a dropdown menu for "Activities", a search input field, and a "Search" button. At the bottom, there is a section titled "Register for Activities and Events!" with a link and a sub-link.

COSUMNES  
CSD  
Parks & Recreation Department  
MAKING LIVES BETTER!

Sign In | [Create an Account](#)

Home Activities My Cart

Cosumnes CSD Parks & Recreation Dept.

Fall 2017 Registration begins at 8am on August 2 for Residents and 8am on August 16 for Non-Residents. Resident registration is for those residing in 95624, 95757, and 95758 zip codes.

[Sign In](#)

[Or Create an Account](#)

Activities Search for Activities by Keyword(s) Search

**Register for Activities and Events! >**  
Click here to search and register for our activities and events.

### Step Three:

Begin by creating an account in the name of the “Head of Household” – the person who will be responsible for registering and paying for classes and programs. Family members can be added later.

Fill in your name and address. Required fields are denoted by a red asterisk (\*). Click *Next*.

#### Name & Address

To create an account, please provide the following name and address related information.  
Please note, that to create an account for a child you first need to create an account for an adult.

Customer Title

Please select your title... ▾

\* First Name

Middle Name

\* Last Name

\* Street Address

\* Country

United States of America ▾

\* City, State, Zip Code

New York NY 10022

Add Mailing Address(if different from above)

[Cancel & Return Home](#)

[Next ▶](#)



## Step Four:

Fill in your Contact Information. Required fields are denoted by a red asterisk (\*).

**\*Note: To receive text message alerts, including cancellation notifications, please indicate your cell phone carrier.**

The **Email Address** you enter here will become your account's Login Name. This is also where registration information, copies of receipts, etc. will be sent.

### Contact Information

Please enter your contact information, including email preferences.

Home Phone	Extension
<input type="text"/>	<input type="text"/>
Work Phone	Extension
<input type="text"/>	<input type="text"/>
Cell Phone	
<input type="text"/>	
Cell Carrier	
<input type="text" value="Carrier"/>	
<input type="checkbox"/> Yes, I agree to receive text messages	
Other Phone	Extension
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Yes, I am the main contact for my family	
* Email address	
<input type="text"/>	
Additional email address	
<input type="text"/>	
<input type="checkbox"/> Yes! I'd like to receive periodic emails from my park.	
<input type="checkbox"/> Yes! Please mail me periodic updates.	

[Cancel & Return Home](#)

Click *Next* when complete.

## Step Five:

Enter your personal information. Required fields are denoted by a red asterisk (\*).

### Personal Information

Please enter your personal information.  
\* Denotes a required field.

\* Gender

Gender is required.

Users must be 13 years of age or older.

\* Date of Birth

\* Customer Type

Subscription Lists

[◀ Back](#) [Cancel & Return Home](#)

[Next ▶](#)

Click *Next* when complete.

## Step Six:

Notice that the email address you entered earlier carries over to the **Account Information** pages to become your **Login Name**.

You need to create a secure password for your account you will be able to remember. Cosumnes CSD staff will not have access to your password.

All required fills are denoted by a red asterisk (\*).

### Account Information

Please enter your account information.

\* Denotes a required field.

\* Email address

\* Password

\* Confirm Password

By creating an account, you are agreeing to [terms of use and privacy rights](#).

Cosumnes Community Services District:

[Terms of Use](#) | [Your Privacy Rights](#)

Active Network, LLC:

[Terms of Use](#) | [Copyright Policy](#) | [Your Privacy Rights](#)

Create Account

Create Account and Add Family Member

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[Cancel & Return Home](#)

After you choose and confirm your Password, click one of the buttons at the bottom of the page: **Click Create Account & Add Family Member** to add additional people to your account; or click **Create Account** if the account is only for yourself.

**If you chose to Add a Family Member**, the next screen requests information about the new person. The system assumes much of the information will be the same as the original family member – if it is different, just make the changes required. As before, to continue, click Next.

Each family member needs to have an Email address filled in for their account. It can be a unique address for each family member, or you can re-enter the Primary Member's email address.

Continue filling in the Personal Information for the new family member. When you are done entering Members, click Create Account.

Congratulations! You have created your ACTIVE Net account. You are now ready to register for events, reserve facilities and sign up for activities.