

**COSUMNES COMMUNITY SERVICES DISTRICT  
EXECUTIVE SESSION – 5:30 P.M.  
REGULAR BOARD MEETING – 6:30 P.M.  
WEDNESDAY, JANUARY 18, 2017  
MINUTES**

**EXECUTIVE SESSION – 5:30 P.M.**

**1. CALL TO ORDER**

President Brewer called the meeting to order at 5:30 p.m.

**2. COMMUNICATIONS FROM THE PUBLIC**

None

**3. RECESS TO EXECUTIVE SESSION**

**a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(d)(2):

Significant exposure to litigation: 1 case.

**b. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency designated representatives: Jeff Ramos, General Manager;

Charlotte Clark, Human Resources Manager

Unrepresented employee: all unrepresented employees

**REGULAR BOARD MEETING – 6:30 P.M.**

**ATTENDANCE**

Directors present included Rod Brewer, Orland Fuentes, Rich Lozano, and Jim Luttrell. Director Albiani was absent and excused.

General Manager Jeff Ramos, Parks and Recreation Administrator Bob Roessler, Fire Chief Tracey Hansen, Human Resources Manager Charlotte Clarke and CSD Legal Counsel Sigrid Asmundson were also present.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. **EXECUTIVE SESSION REPORT OUT** - President Brewer had nothing to report out of Executive Session.
2. President Brewer called the meeting to order at 6:45 p.m.
3. Recreation Supervisor Drew Golbin led the Pledge of Allegiance.
4. A moment of silence was observed.

**B. ANNOUNCEMENTS/PRESENTATIONS**

5. Retirement Resolution Presentation to John Sinclair

Fire Chief Tracey Hansen presented John Sinclair with the Resolution.

6. Proclamation Presentation to Michelle Orrock

Board President Rod Brewer presented Michelle Orrock with the Proclamation.

7. Proclamation Presentation to Gary Davis

Board President Rod Brewer presented Gary Davis with the Proclamation.

**C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

- 8. Administrative Services March 2016 Department Head Report.
- 9. Parks and Recreation March 2016 Department Head Report.
- 10. Fire Department March 2016 Department Head Report.

These items were dismissed with no objections.

**D. COMMUNICATIONS FROM THE PUBLIC**

None

**E. CONSENT CALENDAR**

- 11. Approve the December 21, 2016 Regular Board Meeting Minutes.
- 12. Approve the January 4, 2017 Special Board Meeting Minutes
- 13. Ratify the December 2016 Bills and Payroll for the CSD, and receive and file the Budget Status Reports for the Month of December 2016.
- 14. Approve the Amendment No. 1 to Agreement with Stantec Architecture, Inc.
- 15. Approve Modification of First Amendment to Cooperative Agreement with the City of Elk Grove for the Camden Weir Improvements.
- 16. Approve a Professional Agreement with SCI Consulting Group.
- 17. Approve Resolution No. 2017-01, Rescinding the CalPERS Vesting Schedule.
- 18. Authorize the General Manager to Execute the Fee Proposal for the Construction Document and Administration for the Administration Building Remodel.

Director Lozano moved to approve consent items 11 to 18, seconded by Director Fuentes, vote was unanimous.

**F. PUBLIC HEARINGS**

- 19. Approve Resolution No. 2017-02 – Revising the Parks and Recreation Fee Schedule

Management Analyst Carolyn Baptista reviewed the Staff Report.

President Brewer opened the Public Hearing at 7:13 p.m.

There were no public comments.

President Brewer closed the Public Hearing at 7:13 p.m.

Director Lozano moved to approve Resolution No. 2017-02 Revising the Parks and Recreation Fee Schedule, seconded by Director Luttrell, vote was unanimous.

- 20. Approve Resolutions No. 2017-03, 2017-04, 2017-05 – Annexation #5 – Community Facilities District No. 1 (Elk Grove Fire Protection).

Senior Management Analyst John Ebner reviewed the Staff Report.

President Brewer opened the Public Hearing at 7:17 p.m.

There were no public comments.

President Brewer closed the Public Hearing 7:17 p.m.

Director Fuentes moved to approve Resolution No. 2017-03, to Annex Territory to Community Facilities District No. 1 (Elk Grove Fire Protection) and Authorize the Levy of Special Taxes Therein, seconded by Director Lozano, vote was unanimous.

Director Lozano moved to approve Resolution No. 2017-04, Calling A Special Election of the Qualified Electors of the Territory to be Annexed to Community Facilities District No. 1, seconded by Director Fuentes, vote was unanimous.

President Brewer directed the Secretary to open the ballots: Received 3 votes, 3 ayes and 0 no, the measure passed.

Director Lozano moved to approve Resolution No.2017-05 Declaring Results of Special Tax Election, Determining Validity of Prior Proceeding, and Directing Recording of Notice of Special Tax Lien, seconded by Director Luttrell, vote was unanimous.

21. Approve Resolution No. 2017-06, Fire Department Ordinance No. 7 Fee Schedule Adjustment.

Senior Management Analyst John Ebner reviewed the Staff Report.

President Brewer opened the Public Hearing at 7:31p.m.

There were no public comments.

President Brewer closed the Public Hearing 7:31 p.m.

After brief discussion Director Luttrell moved to approve Resolution No. 2017-06, Adopting an Amended Fee Schedule for Various Fire-related and Emergency Medical Services, seconded by Director Lozano, vote was unanimous.

## **G. STAFF REPORTS**

22. Recommendation of Board Member for Membership on the Sacramento LAFCo Special District Advisory Committee.

General Manager Jeff Ramos reviewed the staff report.

The Board nominated President Rod Brewer, per Vice-President Lozano's recommendation.

23. Direct Staff Regarding an Appeal of First Responder Fee Billing.

General Manager Jeff Ramos reviewed the staff report.

Director Luttrell moved to table the item and wait until the insurance settlement is reached. All Directors present agreed with the recommendation.

24. Approve New Full-time Position – Senior Landscape Architect.

Chief of Planning Design and Construction Paul Mewton reviewed the Staff Report.

Director Lozano moved to accept staff's recommendation, seconded by Director Fuentes, vote was unanimous.

25. Approve Fire Department Request to Purchase New Apparatus.

Deputy Fire Chief Troy Bair reviewed the staff report.

Director Fuentes moved to accept staff's recommendation, seconded by Director Luttrell, vote was unanimous.

#### H. INFORMATIONAL ITEMS

26. Note from Safe Kids, thanking Recreation Coordinator Timory Moritz for the Kid Central Program Kids participation in the Fire Safety Poster contest.

27. Comstock Magazine Article about the CSD and Environmental Stewardship.

28. Parks and Recreation Department Programs and Events – January/February

#### I. BOARD OF DIRECTORS BUSINESS

29. Miscellaneous Reports - Chief Hansen reported that staff will put together an informational report on the costs of all the efforts during the storms of January and the potential reimbursement of expenses incurred with the efforts.

30. Meeting/Event Approval

31. Meeting/Event Report

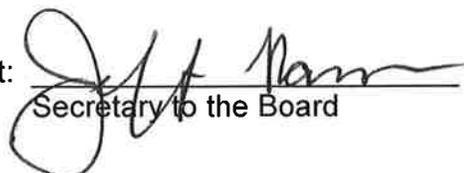
#### J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None

#### K. ADJOURNMENT

With no further business, President Brewer adjourned the meeting at 8:07 p.m.

Approved:   
Board President

Attest:   
Secretary to the Board