COSUMNES COMMUNITY SERVICES DISTRICT
9355 East Stockton Blvd., Ste. 205
Elk Grove, CA 95624
(916) 405-7150
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www.yourcsd.com

A G E N D A

ENRICHING COMMUNITY – SAVING LIVES

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:
1st and 3rd Wednesdays

WEDNESDAY, FEBRUARY 1, 2017

REGULAR BOARD MEETING – 6:30 P.M.

Pavilion at Elk Grove Park
9950 Elk Grove-Florin Road
Elk Grove, CA 95624

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BOARD MEMBERS

Rod Brewer,	President
Rich Lozano,	Vice-President
Gil Albiani,	Board Member
Orlando Fuentes,	Board Member
Jim Luttrell,	Board Member

* *

STAFF

Jeff Ramos,	General Manager
Tracey Hansen,	Fire Chief
Bob Roessler,	Administrator of Parks and Recreation

* *

COSUMNES COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING – 6:30 P.M.
WEDNESDAY, FEBRUARY 1, 2017
AGENDA

All items submitted for the Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

REGULAR BOARD MEETING

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Moment of Silence

B. ANNOUNCEMENTS/PRESENTATIONS

None

C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

Note: Under the provisions of the California Government Code, the Board is prohibited from discussing or taking immediate action on any non-agendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

4. Approve the December 15, 2016 Special Board Meeting Minutes.
5. Approve the January 18, 2017 Regular Board Meeting Minutes.
6. Approve Resolution No. 2017-08, in Honor of Parks and Recreation Administrator Bob Roessler.
7. Approve Resolution No. 2017-09, Approving Execution of a Fee Collection and Disbursement Agreement Relating to the Statewide Community Infrastructure Program.
8. Approve Resolution No. 2017-10, Rejecting in Whole the Claim filed by Erin Ellsworth.
9. Approve New Retiree Health Benefit Tier for Unrepresented Employee Classifications.

E. PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law.

None

F. STAFF REPORTS

The President will open the meeting for public input if the Board desires to take action on any item(s).

10. Authorize the Bidding of the CSD Administration Building Remodel Project. (B. Roessler)
11. Informational Report - January 2017 Fire Department Flood Response – (M. McLaughlin)

COSUMNES COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING – 6:30 P.M.
WEDNESDAY, FEBRUARY 1, 2017
AGENDA

G. INFORMATIONAL ITEMS

12. Note thanking Interim Recreation Superintendent Mike Dopson for speaking at the NCAMA Workshop.

H. BOARD OF DIRECTOR'S BUSINESS

13. Senior Center Board (Fuentes) – Verbal Report
14. Northern California Special Districts Insurance Authority (Ramos) – Verbal Report
15. Liaison to City of Elk Grove (Albiani) – Verbal Report
16. City of Elk Grove Two by Two – (Albiani/Brewer) – Verbal Report
17. Liaison to City of Galt (Lozano) – Verbal Report
18. City of Galt Two by Two (Lozano/Luttrell) – Verbal Report
19. Galt Redevelopment Oversight Board (Ebner) – Verbal Report
20. Elk Grove USD Two by Two (Albiani/Brewer) – Verbal Report
21. Elk Grove Historical Society (Fuentes) – Verbal Report
22. Fire Communications Center (Hansen) – Verbal Report
23. Sacramento County Treasury Oversight Committee (Edwards) – Verbal Report
24. Elk Grove Chamber of Commerce (Luttrell) – Verbal Report
25. Galt Chamber of Commerce (Lozano) – Verbal Report
26. LAFCo Special District Advisory Committee (Brewer) – Verbal Report
27. CSDA Legislative Committee (Albiani) – Verbal Report
28. Miscellaneous Reports
29. Meeting/Event Approval
30. Meeting/Event Report

I. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Workshops or special meetings.

J. ADJOURNMENT

Disabled Accommodations
The Cosumnes Community Services District will make reasonable accommodations for persons having special needs due to disabilities. Please contact Elenice Gomez, Assistant to the General Manager, at 9355 East Stockton Blvd., Ste. 185, Elk Grove, CA 95624, phone (916) 405-7169, at least 48 hours prior to the meeting, to allow time to provide for special accommodations.

Review and Copies of Agenda, Agenda Reports and Material
Prior to each Meeting, copies of the Agenda, Agenda Reports and other materials, as well as any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting, are available for public review at the Cosumnes Community Services District's Administrative Building during normal working hours. In addition, a limited supply will be available on a first come, first serve basis at the meeting.

Certificate of Posting of Agenda
I hereby declare that the foregoing Agenda for the February 1, 2017 Regular Meeting of the Cosumnes Community Services District Board of Directors was posted on January 26, 2017 at the Wackford Community and Aquatic Complex at 9014 Bruceville Road, Elk Grove, California, 95758, and was available for public review at that location.

Signed this 26th day of January, 2017

COSUMNES COMMUNITY SERVICES DISTRICT
THURSDAY, DECEMBER 15, 2016
SPECIAL BOARD MEETING – 1:00 P.M.
MINUTES

SPECIAL BOARD MEETING – 1:00 P.M.

ATTENDANCE

Directors present included Gil Albiani, Rod Brewer, Orlando Fuentes, Rich Lozano, and Jim Luttrell.

General Manager Jeff Ramos, Parks and Recreation Administrator Bob Roessler, Legal Counsel Sigrid Asmundson, were also present.

1. **CALL TO ORDER/ROLL CALL**

   Meeting was called to order at 1:00 p.m.

2. **COMMUNICATIONS FROM THE PUBLIC**

   None

3. **CLOSED SESSION**

   a. *CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION*
   Pursuant to Government Code section 54956.9(d)(2)
   Significant exposure to litigation: 1 case

4. **REPORT OUT OF EXECUTVE SESSION**

   Director Brewer had nothing to report.

5. **ADJOURNMENT**

   With no further business, Director Brewer adjourned the meeting at 2:30 p.m.

Approved:_____
Board President

Attest:_____
Secretary to the Board

DRAFT

COSUMNES COMMUNITY SERVICES DISTRICT
EXECUTIVE SESSION – 5:30 P.M.
REGULAR BOARD MEETING – 6:30 P.M.
WEDNESDAY, JANUARY 18, 2017
MINUTES

EXECUTIVE SESSION – 5:30 P.M.

1. CALL TO ORDER

   President Brewer called the meeting to order at 5:30 p.m.

2. COMMUNICATIONS FROM THE PUBLIC

   None

3. RECESS TO EXECUTIVE SESSION

   a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
      Pursuant to Government Code Section 54956.9(d)(2):
      Significant exposure to litigation: 1 case.

   b. CONFERENCE WITH LABOR NEGOTIATORS
      Pursuant to Government Code Section 54957.6
      Agency designated representatives: Jeff Ramos, General Manager; Charlotte Clark, Human Resources Manager
      Unrepresented employee: all unrepresented employees

REGULAR BOARD MEETING – 6:30 P.M.

ATTENDANCE

Directors present included Rod Brewer, Orland Fuentes, Rich Lozano, and Jim Luttrell. Director Albiani was absent and excused.

General Manager Jeff Ramos, Parks and Recreation Administrator Bob Roessler, Fire Chief Tracey Hansen, Human Resources Manager Charlotte Clarke and CSD Legal Counsel Sigrid Asmundson were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. **EXECUTIVE SESSION REPORT OUT -** President Brewer had nothing to report out of Executive Session.
2. President Brewer called the meeting to order at 6:45 p.m.
3. Recreation Supervisor Drew Golbin led the Pledge of Allegiance.
4. A moment of silence was observed.

B. ANNOUNCEMENTS/PRESENTATIONS

5. Retirement Resolution Presentation to John Sinclair

   Fire Chief Tracey Hansen presented John Sinclair with the Resolution.

6. Proclamation Presentation to Michelle Orrock

   Board President Rod Brewer presented Michelle Orrock with the Proclamation.

7. Proclamation Presentation to Gary Davis

   Board President Rod Brewer presented Gary Davis with the Proclamation.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

8. Administrative Services March 2016 Department Head Report.
9. Parks and Recreation March 2016 Department Head Report.
10. Fire Department March 2016 Department Head Report.

    These items were dismissed with no objections.

D. COMMUNICATIONS FROM THE PUBLIC

None

E. CONSENT CALENDAR

11. Approve the December 21, 2016 Regular Board Meeting Minutes.
12. Approve the January 4, 2017 Special Board Meeting Minutes
13. Ratify the December 2016 Bills and Payroll for the CSD, and receive and file the Budget Status Reports for the Month of December 2016.
14. Approve the Amendment No. 1 to Agreement with Stantec Architecture, Inc.
15. Approve Modification of First Amendment to Cooperative Agreement with the City of Elk Grove for the Camden Weir Improvements.
16. Approve a Professional Agreement with SCI Consulting Group.
17. Approve Resolution No. 2017-01, Rescinding the CalPERS Vesting Schedule.
18. Authorize the General Manager to Execute the Fee Proposal for the Construction Document and Administration for the Administration Building Remodel.

    Director Lozano moved to approve consent items 11 to 18, seconded by Director Fuentes, vote was unanimous.

F. PUBLIC HEARINGS

19. Approve Resolution No. 2017-02 – Revising the Parks and Recreation Fee Schedule

    Management Analyst Carolyn Baptista reviewed the Staff Report.

    President Brewer opened the Public Hearing at 7:13 p.m.
    There were no public comments.
    President Brewer closed the Public Hearing at 7:13 p.m.

    Director Lozano moved to approve Resolution No. 2017-02 Revising the Parks and Recreation Fee Schedule, seconded by Director Luttrell, vote was unanimous.

20. Approve Resolutions No. 2017-03, 2017-04, 2017-05 – Annexation #5 – Community Facilities District No. 1 (Elk Grove Fire Protection).

DRAFT

Senior Management Analyst John Ebner reviewed the Staff Report.

President Brewer opened the Public Hearing at 7:17 p.m.
There were no public comments.
President Brewer closed the Public Hearing 7:17 p.m.

Director Fuentes moved to approve Resolution No. 2017-03, to Annex Territory to Community Facilities District No. 1 (Elk Grove Fire Protection) and Authorize the Levy of Special Taxes Therein, seconded by Director Lozano, vote was unanimous.

Director Lozano moved to approve Resolution No. 2017-04,Calling A Special Election of the Qualified Electors of the Territory to be Annexed to Community Facilities District No. 1, seconded by Director Fuentes, vote was unanimous.

President Brewer directed the Secretary to open the ballots: Received 3 votes, 3 ayes and 0 no, the measure passed.

Director Lozano moved to approve Resolution No.2017-05 Declaring Results of Special Tax Election, Determining Validity of Prior Proceeding, and Directing Recording of Notice of Special Tax Lien, seconded by Director Luttrell, vote was unanimous.

21. Approve Resolution No. 2017-06, Fire Department Ordinance No. 7 Fee Schedule Adjustment.

Senior Management Analyst John Ebner reviewed the Staff Report.

President Brewer opened the Public Hearing at 7:31p.m.
There were no public comments.
President Brewer closed the Public Hearing 7:31 p.m.

After brief discussion Director Luttrell moved to approve Resolution No. 2017-06, Adopting an Amended Fee Schedule for Various Fire-related and Emergency Medical Services, seconded by Director Lozano, vote was unanimous.

G. STAFF REPORTS

22. Recommendation of Board Member for Membership on the Sacramento LAFCo Special District Advisory Committee.

General Manager Jeff Ramos reviewed the staff report.

The Board nominated President Rod Brewer, per Vice-President Lozano's recommendation.

23. Direct Staff Regarding an Appeal of First Responder Fee Billing.

General Manager Jeff Ramos reviewed the staff report.

Director Luttrell moved to table the item and wait until the insurance settlement is reached. All Directors present agreed with the recommendation.

24. Approve New Full-time Position – Senior Landscape Architect.

    Chief of Planning Design and Construction Paul Mewton reviewed the Staff Report.

    Director Lozano moved to accept staff's recommendation, seconded by Director Fuentes, vote was unanimous.

25. Approve Fire Department Request to Purchase New Apparatus.

    Deputy Fire Chief Troy Bair reviewed the staff report.

    Director Fuentes moved to accept staff's recommendation, seconded by Director Luttrell, vote was unanimous.

H. INFORMATIONAL ITEMS

26. Note from Safe Kids, thanking Recreation Coordinator Timory Moritz for the Kid Central Program Kids participation in the Fire Safety Poster contest.
27. Comstock Magazine Article about the CSD and Environmental Stewardship.
28. Parks and Recreation Department Programs and Events – January/February

I. BOARD OF DIRECTORS BUSINESS

29. Miscellaneous Reports - Chief Hansen reported that staff will put together an informational report on the costs of all the efforts during the storms of January and the potential reimbursement of expenses incurred with the efforts.
30. Meeting/Event Approval
31. Meeting/Event Report

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None

K. ADJOURNMENT

With no further business, President Brewer adjourned the meeting at 8:07 p.m.

Approved: _____
Board President

Attest: _____
Secretary to the Board

DRAFT

STAFF REPORT

DATE: February 1, 2017

TO: Board of Directors

FROM: Jeff Ramos, General Manager

BY: Eileen Alcanices, Administrative Specialist

SUBJECT: **APPROVAL OF RESOLUTION 2017-08, IN HONOR OF BOB ROESSLER**

RECOMMENDATION

The Board of Directors approves the attached resolution honoring Bob Roessler upon his retirement from the Cosumnes Community Services District Parks and Recreation Department.

BACKGROUND/ANALYSIS

Bob Roessler will retire from the District on February 28, 2017. He has served the Cosumnes Community Services District, Parks and Recreation Department since August 1, 2006.

If you have any questions, please do not hesitate to contact me prior to the Board meeting.

Respectfully submitted,

Jeff Ramos
General Manager

Attachments

COSUMNES COMMUNITY SERVICES DISTRICT

Resolution No. 2017-08

In Honor of Bob Roessler

WHEREAS, Bob Roessler served the citizens of Elk Grove as the Parks and Recreation Administrator for the Cosumnes Community Services District and dedicated himself to the District and the Parks and Recreation Department for 10 years and the Parks and Recreation profession for over 29 years; and

WHEREAS, Bob was raised in Vacaville and attended California State Polytechnic University, Pomona graduating in 1989 with a Bachelors of Arts in Recreation Administration; and

WHEREAS, Bob began his service to the public in 1988 with the City of Baldwin Park Recreation and Community Services Department, and worked for the City of Menlo Park until 2005; and

WHEREAS, Bob began his employment with the District on August 1, 2006 and served as an Administrative Analyst and the Deputy Administrator in 2007, prior to his current role as Parks and Recreation Administrator since 2008; and

WHEREAS, Bob was instrumental in creating written policies, procedures, and forms; and

WHEREAS, Bob led efforts in the economic downturn by providing budget stability for the Parks and Recreation Department; and

WHEREAS, Bob developed a fee schedule process to provide equitable class fees to Elk Grove residents; and

WHEREAS, Bob's passion for public service and the community goes beyond working for the District as he served as the CPRS District IV President in 2005, CPRS District IV Treasurer from 2003 to 2005, on the California Foundation for Parks and Recreation Scholarship Committee since 2002, and as the District representative for the Cosumnes Legacy Foundation since May 2008; and

WHEREAS, Bob demonstrated leadership, professionalism, devotion, and enthusiasm that provided an exemplary model for staff to follow; his dedication to the District, community it serves and staff are very much appreciated and will be missed; and

WHEREAS, Bob is retiring from the Cosumnes Community Services District on February 28, 2017, and is looking forward to spending time in Texas and Mexico with his wife Janice.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Cosumnes Community Services District recognizes Bob Roessler for 10 years of service to the Elk Grove Community and extends their utmost appreciation and best wishes to him on the occasion of his retirement.

PASSED AND RESOLVED: February 1, 2017

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Rod Brewer, President

ATTEST:

_____
Jeff Ramos, Secretary

STAFF REPORT

DATE: February 1, 2017

TO: Board of Directors

FROM: Bob Roessler, Administrator
Parks and Recreation Department

SUBJECT: **APPROVAL OF RESOLUTION NO. 2017-09 APPROVING EXECUTION OF A FEE COLLECTION AND DISBURSEMENT AGREEMENT RELATING TO THE STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM**

RECOMMENDATION

The Board of Directors approves Resolution No. 2017-09 approving, authorizing and directing execution of a Fee Collection and Disbursement Agreement relating to the California Statewide Communities Development Authority Statewide Communities Infrastructure Program and authorizes the General Manager to execute the agreement.

BACKGROUND

The California Statewide Communities Development Authority (CSCDA) is a joint powers authority sponsored by the League of California Cities and the California Association of Counties. The City of Elk Grove (City) is currently a member of CSCDA.

The Statewide Community Infrastructure Program (SCIP) was instituted by CSCDA in 2002 to allow property owners in participating cities and counties to finance the development impact fees (Fees) that would be payable by property owners upon receiving development entitlements or building permits.

The City and owners of certain property within the jurisdictional boundaries of the Cosumnes Community Services District (District) have requested that the District consent to financing of certain District Fees required to be paid to the District by property owner. DR Horton, the property owner, is building 68 homes on E. Stockton Boulevard, approximately halfway between Sheldon Road and Calvine Road. The City and DR Horton have requested District involvement in SCIP.

If the District is amenable to the request, the District must adopt a resolution approving a Fee Collection and Disbursement Agreement (Agreement) to establish the terms and conditions pursuant to which the District Fees may be financed through SCIP.

ANALYSIS

By entering into the Agreement, the District agrees that the District Fees may be financed through SCIP and allows the City to collect the District Fees on behalf of the District. Upon collection of District Fees by the City, the City will remit such fees to the CSCDA.

The District Fees shall be deposited and held in a separate subaccount by the CSCDA and segregated from all other funds within the City's SCIP account. Interest earned on the District Fees deposited in the SCIP account shall be retained in such account for the benefit of the District.

Money on deposit in the SCIP account shall be disbursed to the District pursuant to written requisitions by the District.

District Fees included in the Resolution shall be the Eastern Elk Grove Park Fee and the East Franklin Park Facilities Fee. The District's Quimby In-Lieu Fee would not be included.

Approval of the Agreement includes approval of fees of the District for the DR Horton project and for any future project within the District's boundaries. However, if the District chooses not to participate in future SCIP transactions, the District Fees would not be included. Additionally, the District may request termination of the Agreement pursuant to the provisions of the Agreement.

SUMMARY

The DR Horton development is located within the Eastern Elk Grove Park Fee Program. Currently, the City collects these fees for the District and remits them to the District on a quarterly basis. If the District approves involvement in SCIP, an additional step of requesting the collected District Fees from the CSCDA would be required.

IMPACT ON DISTRICT RESOURCES

There are no impacts on District Resources by approving Resolution No. 2017-09. SCIP and CSCDA will administer the District's funds and the District will have access to the funds upon request.

Should you have any questions regarding this report, please contact me before the meeting.

Respectfully submitted,

Bob Roessler

Bob Roessler, Administrator
Parks & Recreation Department

Attachments

- Resolution No. 2017-09
- Fee Collection and Disbursement Agreement

RESOLUTION NO. 2017-09

RESOLUTION OF THE BOARD OF DIRECTORS OF THE COSUMNES COMMUNITY SERVICES DISTRICT APPROVING, AUTHORIZING AND DIRECTING EXECUTION OF A FORM OF FEE COLLECTION AND DISBURSEMENT AGREEMENT RELATING TO THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY STATEWIDE COMMUNITIES INFRASTRUCTURE PROGRAM

WHEREAS, in connection with the extension of water services to certain owners of real property (each a "Property Owner") within the jurisdiction of the Cosumnes Community Services District (the "District"), the District is entitled to receive from such Property Owners fees for the construction of certain public capital improvements (the "Fees");

WHEREAS, the Fees are eligible for financing through the California Statewide Communities Development Authority (the "Authority") Statewide Community Infrastructure Program ("SCIP");

WHEREAS, on May 23, 2012, the City of Elk Grove (the "City of Elk Grove") authorized the Authority to conduct the special assessment proceedings and levy assessments within the territory of the City of Elk Grove for the financing of development impact fees;

WHEREAS, in order to allow the Fees to be financed through SCIP, the District has requested that the Authority collect and fund the Fees from (i) the proceeds of bonds (the "Bonds") issued through SCIP to finance assessment liens levied on the property of such Property Owners and/or (ii) prepayments of such assessment liens made by the Property Owners ("Property Owner Prepayments") directly to the Authority;

WHEREAS, the Authority has established for the District an account with the Authority held by Wilmington Trust, National Association, as trustee (the "SCIP Trustee") and administered by BLX Group, LLC (the "SCIP Program Administrator") in which certain amounts collected by the Authority on behalf of the District in connection with SCIP are to be held (the "Cosumnes SCIP Account");

WHEREAS, in accordance with the District's request, and in order to allow the Fees to be financed through SCIP, the Authority has determined to collect and fund the Fees on the District's behalf and to remit the portion of the Fees financed with proceeds of the Bonds and Property Owner Prepayments to the Cosumnes SCIP Account, and to make or cause to be made disbursements from such subaccount in accordance with properly executed requisitions of the District;

WHEREAS, there is now before the District a form of Fee Collection and Disbursement Agreement among the District, the City of Elk Grove, and the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District as follows:

Section 1. The foregoing recitals are true and correct, and this Board of Directors so finds and determines.

Section 2. The form of Fee Collection and Disbursement Agreement among the District, the City of Elk Grove and the Authority is hereby approved. The **General Manager** and **Finance Manager** of the District are each severally hereby authorized and directed to execute and deliver one or more Fee Collection and Disbursement Agreement in substantially said form, with any changes therein as may be necessary by the District's Board of Directors, such approval to be conclusively evidenced by the execution and delivery of the Fee Collection and Disbursement Agreement.

Section 3. The appropriate officials and staff of the District are hereby authorized and directed to execute and deliver such closing certificates, requisitions, agreements and related documents, including but not limited to such documents as may be required by Bond Counsel, to implement the transaction contemplated by the Fee Collection and Disbursement Agreement and to evidence compliance with the requirements of federal and state law in connection with the issuance by the Authority of any bonds for SCIP.

Section 4. The District expects to incur capital expenditures (the "Reimbursement Expenditures") in connection with the projects more particularly identified on Exhibit A hereto (the "Projects") prior to the issuance of tax-exempt obligations (the "Debt") to finance such Projects, and the District reasonably expects that the Debt will be issued by itself or by the Authority in an amount not to exceed **$427,040** and that certain of the proceeds of such Debt will be used to reimburse the Reimbursement Expenditures. Section 1.150-2 of the Treasury Regulations (the "Treasury Regulations") requires the District to declare its reasonable official intent to reimburse prior expenditures for the Projects with proceeds of a subsequent borrowing. The District hereby declares its official intent to reimburse itself with proceeds of indebtedness for any of the Reimbursement Expenditures incurred by it prior to incurring such Debt.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Cosumnes Community Services District this 1st day of February, 2017.

I, the undersigned, DO HEREBY CERTIFY that the foregoing resolution was duly adopted by the District at a duly called meeting of the District held in accordance with law on February 1, 2017.

By_____
Rod Brewer - President, Board of Directors

ATTEST:

_____
Secretary to the
Board of Directors

EXHIBIT A

Description of the Project

Acquisition, construction, improvement and renovation of park facilities located within or adjacent to the residential project known as **Sheldon Crossroads**

FEE COLLECTION AND DISBURSEMENT AGREEMENT

This FEE COLLECTION AND DISBURSEMENT AGREEMENT (this "Agreement"), dated as of February 1, 2017, by and among the COSUMNES COMMUNITY SERVICES DISTRICT ("Fee Recipient"), a California special district, the City of ELK GROVE, a municipal corporation of the State of California (the "SCIP Participant") and the CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY ("CSCDA");

W I T N E S S E T H:

WHEREAS, the Fee Recipient is entitled to receive from time to time certain amounts paid by developers of real property (each a "Developer") within the jurisdiction of the SCIP Participant as impact fees, connection fees or other capital charges;

WHEREAS, the SCIP Participant is a participant in CSCDA's Statewide Community Infrastructure Program ("SCIP");

WHEREAS, as a participant in SCIP, the SCIP Participant has established an account with CSCDA held by Wilmington Trust, National Association, as trustee (the "SCIP Trustee") and administered by BLX Group LLC (the "SCIP Program Administrator") in which certain amounts collected on behalf of the SCIP Participant in connection with SCIP are held (the "SCIP Participant SCIP Account");

WHEREAS, certain fees or capital charges collected by Fee Recipient (the "Fees") are eligible for financing through SCIP, subject to approval of Bond Counsel;

WHEREAS, the Fees may be paid to Fee Recipient by Developers, for subsequent reimbursement from the proceeds of bonds (the "Bonds") issued through SCIP, or the Fees may be paid directly to Fee Recipient from proceeds of the Bonds;

WHEREAS, in order to allow the Fees to be financed through SCIP, Fee Recipient has requested that for any Developer which applies for SCIP financing with respect to Fees payable with respect to a development project within the SCIP Participant, SCIP Participant collect the Fees and remit them to CSCDA for deposit in a separate subaccount within the SCIP Participant SCIP Account;

WHEREAS, in accordance with Fee Recipient's request, and in order to allow the Fees to be financed through SCIP, the SCIP Participant has determined to collect the Fees on Fee Recipient's behalf and to remit the Fees to CSCDA to be held in a separate subaccount within the SCIP Participant SCIP Account, and to make or cause to be made disbursements from such subaccount in accordance with properly executed requisitions of the Fee Recipient in the form attached as Exhibit B hereto;

NOW, THEREFORE, THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

Section 1. Definitions. As used herein, the following capitalized terms shall have the meanings ascribed to them below:

"Authorized Officer" means (a) when used with respect to CSCDA, any member of the governing board of CSCDA and such additional person or persons, if any, duly designated by CSCDA in writing to act on its behalf, and (b) when used with respect to Fee Recipient, any person or persons duly designated by Fee Recipient in writing to act on its behalf.

"Bond Counsel" means Orrick, Herrington & Sutcliffe LLP, or any other nationally recognized firm appointed by CSCDA to serve as bond counsel in connection with the issuance of Bonds.

"Bonds" means bonds issued by CSCDA to finance development impact fees, including the Fees, in connection with SCIP.

"SCIP Participant" means the City of Elk Grove, California.

"SCIP Participant SCIP Account" means the SCIP Participant's account with CSCDA held by the SCIP Trustee and administered by the SCIP Program Administrator in which certain amounts collected on behalf of the SCIP Participant in connection with SCIP are held.

"CSCDA" means the California Statewide Communities Development Authority, its successors and assigns.

"Fee Recipient" means the Cosumnes Community Services District, a California special district.

"Fees" means those certain development-related fees to be financed through SCIP, approved by Bond Counsel and payable from time to time to Fee Recipient.

"SCIP" means the Statewide Community Infrastructure Program, a program of CSCDA.

"SCIP Funds" means payments of Fees received by Fee Recipient, as more fully described in Section 3, together with all of the investment earnings on such Fees.

"SCIP Program Administrator" means BLX Group LLC, its successors and assigns or any other administrator appointed by CSCDA as the administrator of SCIP.

"SCIP Trustee" means Wilmington Trust, National Association, its successors and assigns.

Section 2. Collection of Fees; SCIP Financing.

(a) Fee Recipient acknowledges that it has the authority to collect and use the Fees for its own benefit. Fee Recipient acknowledges that, subject to approval as set forth in Section 3, the Fees may be financed through SCIP, and agrees to allow the SCIP Participant to

collect the Fees from time to time with respect to Developers applying for SCIP financing on the Fee Recipient's behalf (i) from such Developers prior to the issuance of a particular series of Bonds, or (ii) from proceeds of a particular series of Bonds following the issuance of such Bonds.

(b) For any Developer applying for SCIP financing of Fees pertaining to a project within the jurisdiction of the SCIP Participant, the SCIP Participant agrees to collect the Fees from time to time for the Fee Recipient's benefit. Upon collection, the SCIP Participant shall remit the Fees to CSCDA, to be deposited as set forth in Section 4.

Section 3. Approval of Fees. The Authorized Officers of Fee Recipient, or their designees, are authorized under this Agreement to approve the financing of Fees through SCIP. No Fee may be financed through SCIP except with the written approval of an Authorized Officer of Fee Recipient or his designee, which approval shall be evidenced by the signature of such Authorized Officer next to each such Fee shown on Exhibit A attached hereto or in such other written form as may be acceptable to the parties hereto. The written approval of an Authorized Officer shall be required only once rather than on a project-by-project basis, and such approval shall constitute approval for the financing of such authorized fees for any and all applications which may be received by CSCDA requesting financing of such authorized fees for a given project.

Section 4. Agreement to Hold Fees in SCIP Account. CSCDA agrees to receive or cause to be received by the SCIP Trustee the Fees collected by the SCIP Participant on behalf of the Fee Recipient. CSCDA shall establish or cause to be established within the SCIP Participant SCIP Account a separate subaccount (the "CCSD Subaccount"). The Fees shall be deposited in the CCSD Subaccount and held there by the SCIP Trustee and segregated from all other funds within the SCIP Participant SCIP Account, and except for investment purposes, shall not be commingled with any other funds held by the SCIP Trustee. Investment earnings on the CCSD Subaccount shall be retained in the such subaccount for the benefit of the Fee Recipient except to the extent a portion of such earnings are requested to pay rebate or yield reduction payments to the U.S. Treasury pursuant to the Internal Revenue Code. Amounts on deposit in the CCSD Subaccount shall be disbursed only in accordance with Section 5 of this Agreement.

Section 5. Disbursements from SCIP Account. CSCDA shall disburse or cause to be disbursed moneys on deposit in the CCSD Subaccount only as provided herein. Moneys on deposit in the CCSD Subaccount shall be disbursed pursuant to written requisitions of the Fee Recipient, in substantially the form attached hereto as Exhibit B and executed by an Authorized Officer of the Fee Recipient. CSCDA, the SCIP Program Administrator and the SCIP Trustee may conclusively rely on such requisitions for purposes of making such disbursements.

All disbursements from the CCSD Subaccount to the Fee Recipient shall be made by wire transfer of immediately available funds or by check payable to the Fee Recipient's bank account number at a bank located within the United States on file with the SCIP Trustee, unless another method of payment is requested in writing by the Fee Recipient.

Section 6. Term of this Agreement. This Agreement shall be in full force and effect from this date to and including its termination by mutual written agreement of the parties

hereto. CSCDA agrees to terminate this agreement upon request of Fee Recipient upon delivery to CSCDA of an opinion Bond Counsel to the effect that the termination of this Agreement will not adversely affect the exclusion from gross income of interest on the Bonds for federal income tax purposes.

Section 7. Amendment of this Agreement. This Agreement may be amended only by a written instrument executed by the parties hereto; provided that any such amendment shall be conditioned upon delivery to CSCDA of an opinion of Bond Counsel to the effect that such amendment will not adversely affect the exclusion from gross income of interest on the Bonds for federal income tax purposes.

Section 8. Successors in Interest. This Agreement and all of the provisions hereof shall be binding on the parties hereto and their successors and assigns.

Section 9. Third Party Beneficiaries. The SCIP Program Administrator is expressly declared to be a third party beneficiary of this Agreement.

Section 10.Severability. If any section, paragraph, sentence, clause or provision of this Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, sentence, clause or provision shall not affect any of the remaining provisions of this Agreement.

Section 11.Choice of Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California.

Section 12.Execution. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all together shall constitute but one and the same agreement.

Section 13.Notices. Any notice, request, complaint, demand, communication or other paper required or permitted to be delivered to this Agreement shall be addressed to the appropriate party at the addresses set forth below.

Fee Recipient:	Cosumnes Community Services District ATTN: General Manager 9355 E. Stockton Blvd., Suite 205 Elk Grove, CA 95624
SCIP Participant:	City of Elk Grove ATTN: City Manager 8401 Laguna Palms Way Elk Grove, CA 95758
CSCDA:	California Statewide Communities Development Authority 1100 K Street, Suite 101 Sacramento, CA 95814 Attention: Treasurer

IN WITNESS WHEREOF, each Party has executed this Agreement as of the date set forth beside their signatures below.

Dated: _____, 2017

Cosumnes Community Services District

_____
Jeff Ramos, General Manager

Dated: _____, 2017

City of Elk Grove

_____
Laura Gill, City Manager

Dated: _____, 2017

California Statewide Communities Development Authority

_____
Authorized Signatory

APPROVED AS TO FORM:

Dated: _____, 2017

Best Best & Krieger LLP

_____
Sigrid Asmundson
General Counsel, Cosumnes Community Services District

Dated: _____, 2017

City of Elk Grove

_____
Jonathan P. Hobbs
City Attorney

EXHIBIT A

Approved Fees

Fee	Project	Expected Amount	Approved by Authorized Officer	Date

EXHIBIT B

SCIP Disbursement Form

To: BLX Group LLC
SCIP Program Administrator
777 S. Figueroa St., Suite 3200
Los Angeles, California 90017
Attention: Vo Nguyen
Phone: 213-612-2152
Fax: 213-612-2499

Re: Statewide Community Infrastructure Program

The undersigned, a duly authorized officer of the Consumnes Community Services District hereby requests a disbursement from the CCSD Fee Subaccount associated with the above captioned financing and certifies that the amounts of development impact fees financed thereby and listed below have been or will be spent by the Consumnes Community Services District for public capital improvements as of the date indicated below or within 5 days thereafter:

Subaccount(s)	Amount
Total:	

Wiring Instructions:

The undersigned hereby additionally certifies as follows:

1. The use to which these funds have been or will be put is a permitted use pursuant to the fees indicated for public capital improvements, and this disbursement is not being made for the purpose of reinvestment.

2. None of the expenditures for which payment is requested have been reimbursed previously from other sources of funds.

3. If the Total amount above is greater than the funds held by SCIP on behalf of the Consumnes Community Services District, the Program Administrator is authorized to amend the amount requested to be equal to the amount of such funds.

4. To the extent the disbursement is being made prior to the date the bonds have been issued, this disbursement form serves as the declaration of official intent of the Consumnes Community Services District,

pursuant to Treasury Regulations 1.150-2, to reimburse itself with respect to expenditures made from the Fees Sub-accounts referenced above in the amount requested.

Dated: _____

Signature: _____

Print Name: _____

STAFF REPORT

DATE: February 1, 2017

TO: Board of Directors

FROM: Jeff Ramos, General Manager

SUBJECT: **REJECTION OF CLAIM**

RECOMMENDATION

The Board of Directors approves Resolution No. 2017-10, rejecting in whole the claim filed by Erin Ellsworth.

BACKGROUND/ANALYSIS

A claim was filed by Erin Ellsworth alleging liability for personal injury due to an accident which occurred at Derr-Okamoto Park on December 29, 2016.

This claim has been forwarded to Special District Risk Management Authority who provides insurance for the District. They have advised us to reject this claim.

The attached Resolution formally rejects the tort claim.

Should you have any questions, please call me prior to the meeting.

Respectfully submitted,

Jeff Ramos
General Manager

Attachment

RESOLUTION NO. 2017-10

RESOLUTION OF THE GOVERNING BOARD OF THE COSUMNES COMMUNITY SERVICES DISTRICT

Rejection of Government Claim

WHEREAS, a claim for monetary damages ("Claim") has been presented by Erin Ellsworth, dated January 12, 2017, against the Cosumnes Community Services District for alleged personal injury; and

WHEREAS, California Government Code Section 912.4(a) provides that when a claim is presented to a local public entity, that local public entity has forty-five (45) days to act upon said claim; and

WHEREAS, California Government Code Section 912.6(a)(1) provides that when a claim is made against a local public entity, a Board may reject the claim, if it finds the claim is not a proper charge against the local public entity; and California Government Code Section 912.6(a)(4) provides that when a claim is made against a local public entity, the board may reject the claim if the legal liability of the public entity is disputed; and

WHEREAS, that the Governing Board of the Cosumnes Community Services District has considered the Claim filed by Erin Ellsworth.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Cosumnes Community Services District has concluded that the Claim be rejected in its entirety.

BE IT FURTHER RESOLVED that the District's General Manager, or his designee, is authorized to give notice to Erin Ellsworth of this Governing Board's decision to reject, in its entirety, the Claim, and further advise that said claimant has six (6) months from the date the rejection is deposited in the mail to file a court action on the claim. Such notice, together with a copy of this Resolution, shall be served upon Erin Ellsworth on or before February 8, 2017.

PASSED AND ADOPTED this 1st day of February, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Cosumnes Community Services District

_____

Rod Brewer, President

ATTEST:

_____

Jeff Ramos, Secretary

STAFF REPORT

DATE: February 1, 2017

TO: Board of Directors

FROM: Jeff Ramos, General Manager

SUBJECT: **NEW RETIREE HEALTH BENEFIT TIER FOR UNREPRESENTED EMPLOYEE CLASSIFICATIONS**

RECOMMENDATION

The Board of Directors:

1. approves a new retiree health benefit tier for unrepresented employee classifications hired on or after March 1, 2017; and
2. authorizes staff to research Health Reimbursement Arrangements and bring back a proposed program at a future Board meeting.

BACKGROUND/ANALYSIS

Retiree Health Benefit

The District currently has three retiree health benefit tiers within its unrepresented employee classifications –

Tier 1 – Employees Age 50 or older or who have 20 or more years of service with the District as of January 1, 2015:

The District will contribute up to the cost of full family health coverage except that the District's contribution will be capped at the premium rates for the lowest-cost HMO in the Sacramento Region. These retirees will contribute the same monthly contribution as employees who retired prior to January 1, 2015.

Tier 2 – Employees Age 40 – 49 or who have 10 or more years of service with the District as of January 1, 2015:

The District will contribute up to the cost of employee plus one health coverage except that the District's contribution will be capped at the premium rates for the lowest-cost HMO in the Sacramento Region. Retiree contributions until age 65, or when the retiree reaches Medi-care eligibility age, will be based on the cost share program at the time of retirement. The retiree contribution requirement ends when the retiree reaches age 65 or Medi-care eligibility age.

Tier 3 – Employees younger than Age 40 who have 9 or fewer years of service as of January 1, 2015:

The District will contribute up to the cost of employee plus one health coverage except that the District's contribution will be capped at the premium rates for the lowest-cost HMO in the Sacramento Region. Retiree contributions until age 65, or when the retiree reaches Medi-care eligibility age, will be based on the cost share program at the time of retirement. When a retiree reaches age 65, or Medi-care eligibility age, they will receive a monthly benefit up to $500, inclusive of the CalPERS Minimum Employer Contribution.

The changes that the District has made to this benefit have reduced the unfunded liability approximately 30%. However, the annual required contribution needed to fund the District's retiree health program still averages approximately 14% of District payroll, which currently is approximately $2.5 million annually.

The District's Teamster represented employee groups recently ratified 3-year agreements with the District. Contained in these agreements is a new Tier IV retiree health benefit which states that upon retirement, Tier IV employees hired on or after January 1, 2017 shall receive no more than the minimum employer contribution required by CalPERS.

District legal counsel from BBK has recommended that the District make a similar change for the unrepresented employee classifications. By making this change, the District's annual required contribution for employees in the newly created Tier IV will drop by approximately 90% which would equate to a cost of less than 3% of payroll.

Staff recommends the Board approve a new Tier IV retiree health benefit for unrepresented employee job classifications as follows:

Tier 4 – Employees hired on or after March 1, 2017 shall receive no more than the minimum employer contribution required by CalPERS.

The minimum employer contribution is adjusted annually by the CalPERS Board to reflect any change in the medical care component of the CPI-U and is rounded to the nearest dollar. The contribution amount for 2017 is $128 per month.

Health Reimbursement Arrangement

Should the Board approve the new Tier 4 for unrepresented employee classifications, staff recommend the District consider implementing a Health Reimbursement Arrangement (HRA) as a supplement to the District's retiree health benefit. An HRA is a program which allows both the District and employees the ability to set additional funds aside for future retiree health medical premiums, copays and expenses.

Some specifics of an HRA program are as follows:

1. The District must contribute some dollar amount on behalf of all unrepresented employees.
2. The District contribution must be the same amount for each employee.
3. Employee contributions are not required however if this is allowed, then all employees must contribute and all employees must contribute the same dollar amount.
4. Employee contributions are made on a pre-tax basis.
5. Amounts contributed to an HRA must remain in the plan and cannot be transferred to another HRA plan.
6. Withdrawals from the plan are allowed when the employee either retires from District service or if they separate from the District, at such time as they reach a retirement age as determined by the District and IRS regulations.
7. Withdrawals from the plan are tax free so long as they are reimbursing the employee for eligible medical expenses.

Staff recommends the Board authorize the District to research HRA programs, conduct employee outreach meetings and bring back a proposed program for your consideration.

As the District continues to recover from the Great Recession, staff is continually looking for ways to streamline operations, generate additional revenues or reduce expenditures where we can. This new retiree health benefit tier will generate significant savings for the District in the future.

Should you have any questions, please call me prior to the meeting.

Respectfully submitted,

Jeff Ramos
General Manager

STAFF REPORT

DATE: February 1, 2017

TO: Board of Directors

FROM: Bob Roessler, Administrator
Parks and Recreation Department

SUBJECT: **AUTHORIZATION TO BID THE CSD ADMINISTRATION BUILDING REMODEL PROJECT**

RECOMMENDATION

The Board of Directors authorizes staff to proceed with bidding of the CSD Administration Building Remodel Project.

BACKGROUND/ANALYSIS

In the early morning hours of February 20, 2015, the Cosumnes Community Services District (District) Administration Building (Building) suffered significant fire damage. Immediately, staff began locating available office space for those employees displaced by the fire. Staff was eventually relocated to the Fire Administration building and adjacent modular units, Elk Grove Park and the Wackford Community and Aquatic Center, all while a more permanent office space could be secured. In May 2015, the relocated staff was moved into two separate suites (185 & 205) at 9355 E. Stockton Boulevard. This site is home until the Building can be rebuilt.

After meeting with staff to receive input on the redesign of the building, the District's architects, MFDB Architects Inc. (MFDB), created a Concept Plan. The purpose of a Concept Plan was to evaluate the ability to address the District's goals and to identify limitations in the Concept Plan.

On January 20, 2016, and at the conclusion of the Concept Plan Phase, staff received approval from the Board to proceed with the next steps of the Project, including the Schematic Design and Design Development phases. At this meeting, MFDB presented the concept plan to the Board and received no changes to the design.

The CSD administration building design has remained the same through the Schematic Design, Design Development and Construction Document phases. With these phases now complete, the project is now ready to be bid.

In order to streamline the bidding and bid review process, the District will use a questionnaire to pre-qualify contractors interested in bidding on the project. Those contractors receiving a pre-determined score will be eligible to bid on the project. The list of eligible contractors will be determined prior to the project bidding.

Upon Board approval, the project will be put out to bid March 1 – 29, 2017. A tentative date of April 19, 2017 has been identified to award the project bid. After roughly 45 days to finalize the paperwork and mobilize the work crews, project construction will begin near June 1, 2017. An estimated fourteen month construction period is anticipated.

IMPACT ON DISTRICT RESOURCES

There is no impact on District resources by bidding the CSD Administration Building Remodel project. The reconciliation of insurance settlement proceeds and the project bid will be performed as part of the bid award review process. If the project bid(s) are in excess of the insurance settlement proceeds, staff will provide the Board with options and recommendations to move the project forward as part of the bid award staff report.

Should you have any questions regarding this report, please contact me before the meeting.

Respectfully submitted,

Bob Roessler

Bob Roessler, Administrator
Parks & Recreation Department

INFORMATION REPORT

DATE: February 1, 2017

TO: Cosumnes CSD Board of Directors

THROUGH: Jeff Ramos, General Manager

FROM: Tracey Hansen, Fire Chief

BY: Michael McLaughlin, Deputy Chief – Operations and
Troy Bair, Deputy Chief – Administration and Support

SUBJECT: **JANUARY 2017 FLOOD RESPONSE EXPERIENCE REPORT**

RECOMMENDATION

The Board of Directors accepts this report as information.

EXECUTIVE SUMMARY

The purpose of this report is to outline the Cosumnes Fire Department (CFD) Operations and experience during the CFD 2017 Flood Response from January 6 through January 18, 2017.

Situation

On January 5, 2017, it was predicted that a weather pattern, called an atmospheric river, would likely produce a prolonged period of intense rainfall over multiple days. The forecast indicated that a total of 10 to 12 inches of rainfall would likely fall in the Sierras, 5 to 8 in the foothills, and 2 to 5 inches in the valley. The combination of intense rain and saturated soils were expected to lead to excessive runoff, resulting in flooding of the Cosumnes River in Wilton and at McConnell Station (Highway 99 at the Cosumnes River crossing). It was predicted that the impacts from flooding would be similar to the impacts experienced with the 1997 and 2005 flood events.

In preparation for this weather event, the CFD stood up and staffed the Department Operations Center (DOC), which remained staffed throughout the series of storms. Staff coordinated information with the County Emergency Operations Center (EOC) and developed Incident Action Plans (IAPs) to guide us through the anticipated emergency and non-emergency incidents.

Fortunately, the jet stream moved the focus of the atmospheric river to the south, greatly reducing the impact to the Sacramento region. The Cosumnes River crested at the upper end of monitor stage in the late afternoon hours of Wednesday, January 11, 2017. The crest resulted in the closure of Dillard Road just east of Highway 99, greatly

impacted the northbound lanes of Highway 99 at Dillard Road, and closed Twin Cities Road from Christensen to Bruceville Roads.

During the early morning hours of Thursday, January 12, 2017, the volume of water from the Cosumnes River and runoff from local rainfall, coupled with the Mokelumne River exceeding flood stage at Benson's Ferry and a broken levee on Grizzly Slough, resulted in floodwaters accumulating in the southwest portion of the District. This created major, widespread flooding to hundreds of properties east of Interstate 5, north of the Cosumnes Preserve, south of Point Pleasant Road at Franklin Road, and east of Christensen Road.

For several hours, the men and women of the Cosumnes Fire Department responded to several water-related calls for service, rescued more than two dozen people from their homes and stranded vehicles, and established Unified Command with the Sacramento County Sheriff's Office.

Over the next several days, the Cosumnes Fire Department supported several County environmental and water departments in an effort to assess the extent of the damages and to ensure that our constituents were able to return home in the most effective and safe manner possible.

Command

During the CFD 2017 Flood Response, the DOC was staffed to prepare for what was being called "imminent flooding." The Command staff positions that were filled during the response included the Incident Commander, Deputy Incident Commander, Public Information Officer, Safety Officer, and the Liaison Officer. These positions were staffed with multiple individuals when necessary to allow for proper work/rest cycles.

As forecasts in relation to the approaching storms began to materialize, the CFD Command Staff worked closely with Sacramento County Office of Emergency Services through the EOC to ensure a well-coordinated response to a potential flooding incident of large proportions. This coordination consisted of regular conference calls providing the latest situation and weather reports, as well as information necessary to plan the CFD's response to the incident.

In addition to working with the Sacramento County EOC, the CFD was in unified command with the Sacramento County Sheriff's Department throughout much of the incident. Similarly, coordination with Wilton, Courtland, and Walnut Grove Fire Departments occurred regularly to ensure that neighboring agencies were in the planning process. In total, the Command staff contributed 379.5 hours to planning and implementing the IAP plan for this event.

Operations

The Operations Section of the incident was responsible for the operations of the Department during the response to the CFD 2017 Flood Incident. During this event, the following resources were staffed to both prepare and respond to actual flood incidents:

UNIT	NUMBER OF PERSONNEL	TOTAL HOURS
Operations Section Chief	2	80.5
E345	3	288
E372	3	108
E375	3	72
TR74	4	32.5
Flood Boats	6	54
BC37	1	64
M73	2	144
TOTAL HOURS		**843**

Operational Statistics for the incident:

- 9 dispatched flood-related incidents
- 25 flood-inundated homes were accessed using the CFD flood boats in the Franklin/Point Pleasant area
- 22 flood victims were moved to safe locations by CFD personnel
- 3 additional flood victims were moved to safe locations by Sacramento Sherriff Department personnel
- 1 individual accessed via flood boat and then subsequently transported to an area hospital
- 6 animals moved to safety

During incident operations, CFD personnel performed safely and exceeded expectations on multiple occasions. Three of the flood victims and their three dogs were transported to an evacuation center at Station 92 in Courtland by a CFD ambulance after flood boats moved them to a safe location. One of the individuals found in a flooded residence /

roadway was unable to exit her location to attend her father's funeral. CFD personnel moved the individual to a safe location and transported her to The Falls Event Center to attend her father's funeral.

Planning

The Planning Section is a key component for any incident. The Plans Section was responsible for keeping a close eye on the situation and status of the incident, as well as the current and planned CFD response. In addition, they were responsible for the collection of pertinent information from each Section and then compiling it into an IAP for each 24 hour period. These individuals worked tirelessly to accomplish this task multiple times. Incident Briefings were conducted by the Planning Section each morning and evening the DOC was staffed, in an effort to bring all personnel involved in the incident up-to-speed with the current situation/status, weather forecasts, and operational plans for the next operational period. The positions staffed in the Planning Section during the response to the CFD 2017 Flood Incident were the Planning Section Chief and assistants, Field Observers, and Sit/Stat personnel for a total of 313 hours.

Logistics

No incident response can happen without the proper supplies and support. The Logistics Section during the 2017 CFD Flood Incident response was well orchestrated. Personnel ensured that the crews on duty in the DOC had the supplies necessary to continue to coordinate and accomplish their response, had facilities to work from, had the necessities of life (food, restroom, etc.) and were able to focus on the tasks at hand. As an example, during the response to the Lambert/Point Pleasant area flooding, Command staff asked the Logistics Section to locate an area to set up a command post and work under cover out of the rain. They were able to secure the Pt. Pleasant United Methodist Church as a location to do so. CFD personnel are grateful to the church for the use of their classrooms during this event. The Logistics Section was staffed with a Logistics Section Chief and a Deputy on a regular basis to accomplish these tasks. The total hours for these personnel were 118.

Finance

The Finance Section of the incident was staffed with two personnel for a total of 30.5 hours. These personnel were careful to track the expenses of the incident, as well as the hours contributed by all personnel engaged in the mitigation of the incident. Although costs are still being finalized, an estimate of the cost of the incident is as follows:

DATE	OVERHEAD	ADDITIONAL UNITS	SUPPLIES	TOTAL COST
1/6/2017	$4,241.57	$0.00	$0.00	$4,241.57
1/7/2017	$2,350.95	$928.75	$120.58	$3,400.28
1/8/2017	$14,688.88	$5,731.91	$655.27	$21,076.06
1/9/2017	$6,251.78	$5,341.98	$0.00	$11,593.76
1/10/2017	$10,369.84	$3,362.40	$147.38	$13,879.62
1/11/2017	$12,088.25	$5,641.26	$356.17	$18,085.68
1/12/2017	$17,677.88	$9,251.08	$403.82	$27,332.78
1/13/2017	$12,071.66	$7,690.21	$977.84	$20.739.71
1/14/2017	$919.71	$421.19	$4,025.00	$5,365.90
1/15/2017	$408.76	$0.00	$1,000.00	$1,408.76
1/16/2017	$528.92	$0.00	$0.00	$528.92
1/17/2017	$275.13	$0.00	$0.00	$275.13
1/18/2017	$484.40	$0.00	$0.00	$484.40
TOTALS	**$82,357.73**	**$38,368.78**	**$7,686.06**	**$128,412.57**

*These totals do not include any damage assessments of facilities throughout the community. These totals represent the CFD personnel/resource response only.

Sacramento County is currently in the process of collecting totals from agencies involved in the response to the flood incident in an effort to request both State and Federal assistance. As of January 24th, the Governor of the State of California has declared a State of Emergency for the counties affected by the recent storms, including Sacramento County. It will now be submitted to the federal government for consideration.

Summary

In summary, the CFD response to the 2017 CFD Flood Incident was extremely successful. Personnel performed well in the course of their duties. Whether simply preparing for an imminent flood, rescuing stranded motorists caught in the rising flood waters, or assisting an individual stranded by flood waters to attend the funeral of her father, CFD personnel "exceeded expectations at all times" and we could not be prouder.

Respectfully submitted,

Tracey Hansen
Fire Chief

Item 12

TAYLOR HASAL

Thank you for spending your day at the NCAMA workshop!

Christine Rivard

Liz Hughes

Becy Herz

Lizy Campbell

Tim [illegible]

Colin Smith